



20 March 2025

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Tuesday, 25 March 2025 at 6.00pm for consideration of the following business -

- (1) Livestreaming Video and Audio Check
- (2) Acknowledgement of Country
- (3) Recording of Meeting Statement
- (4) Statement of Ethical Obligations
- (5) Apologies for non-attendance
- (6) Disclosures of Interest
- (7) Public Forum
- (8) Mayoral Minute
- (9) Notices of Motion
- (10) Confirmation of Minutes
 - (a) Ordinary Council Meeting held on 25.02.25
- (11) Matters arising from Minutes
- (12) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Planning and Environmental Services
- (13) Delegates Reports
- (14) Closed Meeting

Mark Dicker
General Manager

Meeting Calendar 2025

March

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
6.00pm	24 March 2025	McPhillamys CCC Meeting	Community Centre
6.00pm	25 March 2025	Council Meeting	Community Centre
12.00pm	27 March 2025	Mining and Energy Related Councils Meeting	Sydney
8.30am	28 March 2025	Country Mayors	Sydney

April

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
5.00pm	2 April 2025	Disability Inclusion Working Group Meeting	Community Centre
10.00am	8 April 2025	Traffic Committee Meeting	Community Centre
10.00am	16 April 2025	Central Tablelands Water Meeting	Grenfell
6.00pm	22 April 2025	Council Meeting	Community Centre
8.30am	23 April 2025	Orange 360 Board Meeting	Orange

May

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
8.30am	9 May 2025	Country Mayors	Sydney
2.00pm	16 May 2025	Central Tablelands Weeds Authority Meeting	Bathurst
9.00am	22 May 2025	Audit, Risk and Improvement Committee Meeting	Online
6.00pm	27 May 2025	Council Meeting	Community Centre
10.00am	29 May 2025	Central NSW Joint Organisation Meeting	Orange

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HELD ON TUESDAY 25 MARCH 2025

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LIVE STREAMING OF COUNCIL MEETINGS

In accordance with the Blayney Shire Council Code of Meeting Practice, this meeting will be recorded for the purpose of the live streaming function via our YouTube channel. The audio and visual live stream and recording, will allow members of the public to view proceedings via the Internet without the need to attend Council meetings. The objective of this service is to eliminate geographic and other access barriers for the community wishing to learn more about Council's decision making processes.

By speaking at the Council Meeting you agree to be livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times.

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Live streams and archived recordings are a free public service and are not an official record of Council meetings. Recordings will be made of all Council meetings (excluding confidential items) and published to YouTube the day after the meeting. For a copy of the official public record, please refer to Council's Business Papers and Minutes page on Council's website.

Council does not accept any responsibility for any verbal comments made during Council meetings which may be inaccurate, incorrect, defamatory, or contrary to law and does not warrant nor represent that the material or statements made during the streamed meetings are complete, reliable, accurate or free from error.

Live streaming is primarily set up to capture the proceedings of the Council meeting and members of the public attending a Council meeting need to be aware they may be recorded as part of the proceedings.

STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of their oath or affirmation of office made under section 233A of the Local Government Act and their obligations under the Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

01) MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 25 FEBRUARY 2025**Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** GO.ME.3**Recommendation:**

That the Minutes of the Ordinary Council Meeting held on 25 February 2025, being minute numbers 2502/001 to 2502/041 be confirmed.

**MINUTES OF THE BLAYNEY SHIRE COUNCIL ORDINARY MEETING
HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY
CENTRE, ON 25 FEBRUARY 2025, COMMENCING AT 6.07PM**

Present: Crs B Reynolds (Mayor), R Scott (Deputy Mayor), I Dorsett, C Gosewisch, K Hutchings, S Johnston and J Newstead

General Manager (Mr M Dicker), Director Corporate Services (Mr A Franze), Director Infrastructure Services (Mr J Hogan), Director Planning & Environmental Services (Mr A Muir) and Executive Assistant to the General Manager (Mrs L Ferson)

RECORDING OF MEETING STATEMENT**ACKNOWLEDGEMENT OF COUNTRY****DISCLOSURES OF INTEREST**

The General Manager reported the following Disclosure of Interest forms had been submitted:

Councillor /Staff	Interest	Item	Pg	Report	Reason
Cr Gosewisch	Pecuniary	6	26	Cadia Valley Operations Community Consultative Committee	Cr Gosewisch is an employee of Newmont
Cr Scott	Non-Pecuniary (Significant)	13	47	Tourism Development Program Applications	Cr Scott is a member of the Blayney A&P Association
Cr Dorsett	Non-Pecuniary (Less than Significant)	32	160	Proposed (Part) Road Closure – Clarke Street, Blayney	Son owns a neighbouring property. No concerns from him and no interest to Cr Dorsett personally.
Cr Dorsett	Non-Pecuniary (Less than Significant)	34	167	Proposed Bridge Naming – Leabeater Street, Lyndhurst	Cr Dorsett was requested by David Kingham to conduct research on Mr Toshack which was done at no

					charge. No involvement in submission.
Mark Dicker	Pecuniary	39	185	Contract 12/2024 – Rodd Street Culvert Replacement	One of the contractors who submitted a tender has previously been engaged by the General Manager to undertake works at his private residence

COUNCILLOR OATH OF AFFIRMATION OF OFFICE

The General Manager invited Cr Stephen Johnston to take the Oath or Affirmation of Office and this public declaration is recorded as follows:

Affirmation

I Stephen Johnston solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Blayney Shire and the Blayney Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.

CONFIRMATION OF MINUTES

MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 17 DECEMBER 2024

2502/001

RESOLVED:

That the Minutes of the Ordinary Council Meeting held on 17 December 2024, being minute numbers 2412/001 to 2412/024 be confirmed.

(Hutchings/Gosewisch)
CARRIED

MATTERS ARISING FROM THE MINUTES

Cr Newstead asked if Council had an update on the Electric Vehicle Destination Charging Grant.

The General Manager confirmed the expression of interest was submitted. The expression of interest deadline has now been extended until March.

MINUTES OF THE PREVIOUS EXTRAORDINARY COUNCIL MEETING HELD 18 DECEMBER 2024

2502/002

RESOLVED:

That the Minutes of the Extraordinary Council Meeting held on 18 December 2024, being minute numbers 2412/E001 to 2412/E007 be confirmed.

(Dorsett/Newstead)
CARRIED

MATTERS ARISING FROM THE MINUTES

Nil

MAYORAL MINUTE**AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION -
NATIONAL GENERAL ASSEMBLY 2025 MOTIONS****2502/003****RESOLVED:**

That Council submit the following two motions to the Australian Local Government Association National General Assembly 2025:

1. That the process for assessing and considering applications under section 10 of the Aboriginal and Torres Strait Islander Heritage Protection Act 1984 is reviewed and updated, including;
 - How to consult with all Aboriginal groups and gain a full and balanced understanding of the cultural significance of the application area,
 - How to take into consideration the beliefs of all sections of the aboriginal community when making a determination,
 - Determination of the ramifications of a reduction in job opportunities for Aboriginal people if a project falls under a section 10 declaration,
 - Involving and consulting with local government for the section 10 process,
 - How to examine what impacts a determination will have on local government in the declared area and their community assets before a determination is made,
 - Review of the financial ramifications on local government if a determination is made,
 - Providing a compensation fund for impacted communities and local governments if a declaration is made,
 - Development of a method to take the National interest into account before a section 10 is declared.
2. That the Australian Government provide regional councils that host mining and renewable energy projects with a proportion of company taxation payments as compensation to offset the cost and impact to community infrastructure from such projects.

(Reynolds)
CARRIED

EXECUTIVE SERVICES REPORTS**CENTRAL TABLELANDS WEEDS AUTHORITY**

The General Manager announced that 1 nomination had been received for the Central Tablelands Weeds Authority delegate position being Cr Reynolds, nominated by Cr Newstead and Cr Johnston.

Cr Reynolds accepted this nomination.

The General Manager declared Cr Reynolds as delegate to Central Tablelands Weeds Authority.

Cr Gosewisch, having declared an interest, left the Chambers.

CADIA VALLEY OPERATIONS COMMUNITY CONSULTATIVE COMMITTEE

2502/004

RESOLVED:

That Council appoint Councillor Johnston as Blayney Shire Council representative to the Cadia Valley Operations Community Consultative Committee.

(Scott/Hutchings)
CARRIED

Cr Gosewisch returned to the Chambers.

FLYERS CREEK COMMUNITY CONSULTATIVE COMMITTEE

2502/005

RESOLVED:

That Council appoint Councillor Johnston as Blayney Shire Council representative to the Flyers Creek Community Consultative Committee.

(Newstead/Dorsett)
CARRIED

ORANGE360 BOARD DELEGATE

2502/006

RESOLVED:

That Council:

1. appoint Councillor Gosewisch as the nominated Council delegate and as the Director to the Board of TDO Limited trading as Orange360.
2. appoint Councillor Johnston as alternate delegate and as the alternate Director to the Board of TDO Limited trading as Orange360.

(Scott/Hutchings)
CARRIED

BLAYNEY SHIRE AUDIT, RISK AND IMPROVEMENT COMMITTEE

2502/007

RESOLVED:

That Council appoint Councillor Newstead to the Blayney Shire Audit, Risk and Improvement Committee as a non-voting member.

(Dorsett/Gosewisch)
CARRIED

- 2502/008** **BLAYNEY SHOWGROUND USER GROUP**
RESOLVED:
 That Council appoint Councillor Scott to the Blayney Showground User Group.
 (Dorsett/Newstead)
CARRIED

- 2502/009** **QUARTERLY OUTSTANDING RESOLUTION REPORT**
RESOLVED:
 That Council:
 1. Note the Outstanding Resolution Report to January 2025.
 2. Endorse removal of resolution 2111/007 from this monitoring report.
 3. Endorse removal of resolution 2212/017 from this monitoring report.
 (Gosewisch/Newstead)
CARRIED

- 2502/010** **UNITED NATIONS REGIONAL YOUTH SUMMIT**
RESOLVED:
 That Council:
 1. Note the report on the 2025 United Nations Regional Youth Summit in Bathurst
 2. Provide travel support to facilitate up to four senior students attending.
 (Scott/Gosewisch)
CARRIED

Cr Scott, having declared an interest, left the Chambers.

- 2502/011** **TOURISM DEVELOPMENT PROGRAM APPLICATIONS**
RESOLVED:
 That Council:
 1. Approve \$1,000 of funding to the Blayney A&P Association for the Blayney Show event.
 2. Approve \$2,000 of funding to the Lyndhurst Soldiers Memorial Hall and Village Committee for the Lyndhurst Country Community Fair.
 (Newstead/Dorsett)
CARRIED

Cr Scott returned to the Chambers.

**DUNGEON ROAD - OPTIONS AND IMPLICATIONS OF
DECLARATION UNDER SECTION 10 OF ABORIGINAL AND
TORRES STRAIT ISLANDER HERITAGE PROTECTION ACT
1984**

2502/012

RESOLVED:

That Council;

1. Note the report, including legal advice from Bick & Steele regarding Dungeon Road Kings Plains following the declaration made on 13 August 2024 under section 10 of the Aboriginal and Torres Strait Islander Heritage Protection Act 1984
2. Reaffirm its preference to resolve and clarify, that Dungeon Road is excluded from the 13 August 2024 Declaration is by way of a minor amendment to the Declaration through insertion of 3 words 'excluding Dungeon Road'
3. Write to; the Minister for Environment and Water, Prime Minister, Shadow Minister for Environment and Opposition Leader seeking a minor amendment to the 13 August 2024 Declaration
4. In noting a request for a minor amendment to the 13 August 2024 Declaration has already been made and subsequently refused by the Minister for Environment and Water, that Council continue preparations for likely court proceedings by obtaining a preliminary opinion from Senior Counsel, regarding but not limited to;
 - Whether the Declaration has become effective
 - Amendment options
 - Court Proceedings options
5. Note the committed expenditure to date for legal advice on this matter is \$21,500 and approve a supplementary vote of \$31,500
6. In noting Court proceedings will likely cost in excess of \$150,000;
 - a. Apply to Local Government NSW for financial assistance under their Legal Assistance Policy, and
 - b. Request a further report be brought back for Council to determine whether to commence Court proceedings
7. Note Dungeon Road may need to be closed at some point in the future if Council, in its capacity as the roads authority, cannot undertake all functions in accordance with the New South Wales *Roads Act 1993* and without any risk of breaching the section 10 declaration.

(Newstead/Gosewisch)

CARRIED

Cr Newstead requested that his name be recorded against this resolution.

CORPORATE SERVICES REPORTS**REPORT OF COUNCIL INVESTMENTS AS AT 31 DECEMBER 2024****2502/013****RESOLVED:**

That Council;

1. Note the report indicating Council's investment position as at 31 December 2024.
2. Note the certification of the Responsible Accounting Officer.
(Scott/Gosewisch)

CARRIED**REPORT OF COUNCIL INVESTMENTS AS AT 31 JANUARY 2025****2502/014****RESOLVED:**

That Council;

1. Note the report indicating Council's investment position as at 31 January 2025.
2. Note the certification of the Responsible Accounting Officer.
(Gosewisch/Dorsett)

CARRIED**NOMINATIONS FOR DISABILITY INCLUSION WORKING GROUP****2502/015****RESOLVED:**

That Council appoint the following 3 community representatives to the Disability Inclusion Working Group for the duration of the Council term:

- Allison Farr
- Sue Lane
- Kate Lockwood

(Scott/Hutchings)

CARRIED**QUARTERLY BUDGET REVIEW STATEMENT - DECEMBER 2024****2502/016****RESOLVED:**

1. That the Quarterly Budget Review Statement for the quarter ending 31 December 2024 be received.
2. That the supplementary votes of \$171k nett proposed in the Quarterly Budget Review Statement be adopted, resulting in a decrease to capital expenditure of (\$118k), an increase to operating expenditure of \$707k and an increase in income of \$760k.

(Gosewisch/Hutchings)

CARRIED

LEASE OF GRAHAM LANE, MILLTHORPE**2502/017 RESOLVED:**

That Council grant a 5 year lease to Mr. K and Mrs. A. Jones for part of Graham Lane, from the end of the constructed section of the lane to the eastern most boundary of Lot 40 DP 11125, in the amount of \$320 per annum indexed annually.

(Gosewisch/Dorsett)

CARRIED

ENDORSEMENT OF CROWN LANDS PLAN OF MANAGEMENT**2502/018 RESOLVED:**

That Council;

1. Endorse the draft Plan of Management for Community Land (Crown Reserves) – Open Space, Parks, Sportsgrounds and Community Facilities and place it on public exhibition for at least 42 days for which submissions may be made.
2. Receive a report following exhibition of the plan, where necessary amendments will be made to the document, for final adoption.

(Scott/Gosewisch)

CARRIED

MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 14 FEBRUARY 2025**2502/019 RESOLVED:**

That Council;

1. Receive the Minutes of the Audit, Risk and Improvement Committee meeting held 14 February 2025.
2. Note the resignation from Ron Gillard effective from the February 2025 meeting and that he be thanked for his service as Independent Member of the Audit, Risk and Improvement Committee.
3. Appoint the previously shortlisted applicant from the 2024 EOI for Appointment as an Independent Member, Stephen Coates, as an Independent Member of the Blayney Shire Council Audit, Risk and Improvement Committee for a term from 22/05/2025 to 21/05/2029.
4. Note the Committee's concerns on Council's Risk Appetite Summary, regarding its acceptance of any level of risk for WHS and Corporate Governance; and
5. Note that a further report on Council's Risk Appetite Summary will be brought back to the next meeting of the Audit, Risk and Improvement Committee.

(Gosewisch/Hutchings)

CARRIED

COMPLIANCE AND REPORTING ACTIVITIES**2502/020****RESOLVED:**

That the report on Compliance and Reporting Activities for the six month period to 31 December 2024 be received.

(Scott/Dorsett)

CARRIED

DISCLOSURES OF INTERESTS BY COUNCILLORS**RETURNS****2502/021****RESOLVED:**

That the Disclosures of Interests by Councillors Returns, as tabled, be received.

(Hutchings/Scott)

CARRIED

ADOPTION OF CODE OF CONDUCT AND PROCEDURES**2502/022****RESOLVED:**

That Council;

1. Adopt the Model Code of Conduct for Councillors,
2. Adopt the Model Code of Conduct for Council staff, and
3. Adopt the Model Code of Conduct for Council Committee Members, Delegates of Council and Council Advisers
4. Adopt the Procedures for the Administration of the Model Code of Conduct
5. Note the above will be included in Council's policy register.

(Gosewisch/Dorsett)

CARRIED

**PAYMENT OF EXPENSES AND PROVISION OF FACILITIES
TO THE MAYOR AND COUNCILLORS POLICY****2502/023****RESOLVED:**

That Council;

1. Place the Payment of Expenses and the Provision of Facilities to the Mayor and Councillors Policy on public exhibition, giving public notice of Council's intention to adopt the policy, for a period of at least 28 days.
2. Receive a report following exhibition of the plan, where submissions and necessary amendments made to the document will be considered, for final adoption.

(Scott/Hutchings)

CARRIED

COMMUNITY INITIATED INFRASTRUCTURE POLICY**2502/024****RESOLVED:**

That Council;

1. Endorse the Community Initiated Infrastructure Policy and it be placed on public exhibition for a period of not less than 28 days.
2. Adopt the Community Initiated Infrastructure Policy and it be updated to Council's Policy Register, should no submissions be received.

(Gosewisch/Newstead)

CARRIED**LEASE OF INDUSTRIAL LAND FOR AGISTMENT PURPOSES****2502/025****RESOLVED:**

That Council lease industrial land for a period of 3 years with a 1 year option commencing 1 March 2025 to the parties listed for the amount per annum (indexed) as follows:

Lot	Title particulars	Name	Amount
1	Part Lot 1, DP 1072760	C.Spears	\$ 400
3	Lot 202, DP 1196179	G.Bird	\$ 300
4	Part Lot 2, DP 881885	N.Collins	\$ 400
5	Part Lot 2, DP 881885	N.Collins	\$ 400
6	Part Lot 2, DP 881885	Harrison Racing Team Pty Ltd	\$1,100
7	Part Lot 2, DP 881885	Harrison Racing Team Pty Ltd	\$1,100
8	Part Lot 2, DP 881885	S and L Monaghan	\$2,400
9	Part Lot 1, DP 134341	Harrison Racing Team Pty Ltd	\$2,100
10	Lot 3, DP 1103517	A.Palmer	\$2,100
11	Part Lot 1, DP 134341	S.Travers	\$2,600
12	Lot 222, DP 1175708	N.Collins	\$1,300

(Hutchings/Scott)

CARRIED**PRODUCTIVITY SAVINGS AND IMPROVEMENTS****2502/026****RESOLVED:**

That Council note the report on productivity savings and improvements.

(Gosewisch/Scott)

CARRIED

SIX MONTHLY DELIVERY PROGRAM REVIEW - DECEMBER 2024**2502/027****RESOLVED:**

That the six-monthly review, for period ending 31 December 2024, of Council's 2024/25 – 2027/28 Delivery Program be received.

(Dorsett/Gosewisch)

CARRIED

INFRASTRUCTURE SERVICES REPORTS**INFRASTRUCTURE SERVICES MONTHLY REPORT****2502/028****RESOLVED:**

That Council note the Infrastructure Services Monthly Report for February 2025.

(Hutchings/Scott)

CARRIED

PROPOSED (PART) ROAD CLOSURE - COLLINS STREET, CARCOAR**2502/029****RESOLVED:**

That Council:

1. Endorse the closure of the portion of Collins St, Carcoar that adjoin Lot 1 Sec 15 DP758225, in accordance with s.38 Roads Act 1993, subject to the applicant funding Council's road closure application fee, all costs associated with the closure and compensation for the market value of the land.
2. Delegate to the General Manager authority to negotiate and execute the terms of the road closure.
3. Delegate to the General Manager authority to negotiate the sale price of the land, subject to Council approval; and
4. Have a further report presented to a future Council meeting to consider any submissions lodged during the notification period and to make a decision on approval for the proposal.

(Gosewisch/Hutchings)

CARRIED

Cr Dorsett, having declared a non-pecuniary (less than significant) interest, remained in the Chambers.

PROPOSED (PART) ROAD CLOSURE - CLARKE STREET, BLAYNEY**2502/030****RESOLVED:**

That Council:

1. Take into consideration submissions received during the notification period.
2. Approve the closure of part Clarke St, Blayney being Lot 1 & Lot 2 DP1313461
3. Approve the sale of Lot 1 for the amount of \$15,000 including GST.

4. Approve the sale of Lot 2 for the amount of \$15,000 including GST.
5. Give public notice for a period of 28 days of Council's intention to classify the land as Operational Land.
6. Delegate to the Mayor and General Manager authority to execute signature and fixing of the Council Seal to facilitate the road closure and land transfer.

(Gosewisch/Johnston)

CARRIED

**PROPOSED ROAD WIDENING AND (PART) ROAD CLOSURE
- RICHARDS LANE, MILLTHORPE**

2502/031

RESOLVED:

That Council:

1. Endorse the closure of part of Richards Lane, Millthorpe being ~425m² adjacent to Lot 3 DP1232898 in accordance with s.38 Roads Act 1993.
2. That a further report be presented to Council to consider any submissions lodged during the notification period and formally resolve a decision on the road closure.
3. Approve the acquisition of land for the purpose of road widening being ~140m² part of Lot 3 DP1232898 as required and the land be classified as Public Road.
4. Delegate Authority to the General Manager to negotiate the terms of the acquisition with the landowner of Lot 3 DP1232898 and execute any document necessary to facilitate the acquisition.

(Hutchings/Scott)

CARRIED

Cr Dorsett, having declared a non-pecuniary (less than significant) interest, remained in the Chambers.

**PROPOSED BRIDGE NAMING - LEABEATER STREET,
LYNDHURST**

2502/032

RESOLVED:

That Council:

1. Endorse the proposed naming of the Leabeater Street Bridge over Grubbenbun Creek as the Thomas William Toshack Bridge, and,
2. Place the proposed name on public exhibition for a period of 28 days.
3. Adopt the name as proposed should no submissions be received.

(Newstead/Gosewisch)

CARRIED

**PROPOSED BRIDGE NAMING - LONG SWAMP ROAD,
FLYERS CREEK****2502/033****RESOLVED:**

That Council:

1. Endorse the proposed naming of the Long Swamp Road Bridge over Flyers Creek as the Richard Oswald Rapley Bridge.
2. Place the proposed name on public exhibition for a period of 28 days.
3. Adopt the name as proposed should no submissions be received.

(Gosewisch/Hutchings)

CARRIED**CENTRAL TABLELANDS WEEDS AUTHORITY - 2024/25
ROADSIDE SPRAYING PROGRAM****2502/034****RESOLVED:**

That Council;

1. Note the update of the 2024/25 Roadside Spraying Program.
2. Approve a supplementary vote of \$6,500 in the 2024/25 Operational Plan for roadside weed control funded from Flyers Creek Voluntary Planning Agreement.

(Dorsett/Gosewisch)

CARRIED**MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 14
FEBRUARY 2025****2502/035****RESOLVED:**

That Council:

1. Receive and note the minutes of the Blayney Traffic Committee Meeting, held Friday 14 February 2025.
2. Endorse the Traffic Management Plan for the Blayney Anzac Day Service as a Class 3 event, subject to the conditions detailed in the Director Infrastructure Services' Report.
3. Endorse the Traffic Management Plan for the Villages ANZAC (Millthorpe & Neville) Day Service as a Class 3 event, subject to the conditions detailed in the Director Infrastructure Services' Report.
4. Make application to Transport for NSW for "No Left Turn" and "No Right Turn" (R2-6) signage with supplemental "12.5m and over" (R9-223n) plates be installed on Martha St/Midwestern Hwy, and Orange Rd.
5. Endorse the closure of Trunkey St Newbridge for the Newbridge Winter Solstice Festival, to be staged on 21 June 2025 on Trunkey Street Newbridge as a Class 2 event, subject to the conditions detailed in the Director Infrastructure Services' Report.

(Newstead/Hutchings)

CARRIED

CLOSED MEETING**2502/036 RESOLVED:**

That the meeting now be closed to the public in accordance with Section 10A of the Local Government Act, 1993 for consideration of the following matters:

EOI 3/2016 - SALE OF INDUSTRIAL LAND BY COUNCIL

This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

CONTRACT 12/2024 - RODD STREET CULVERT REPLACEMENT

This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

ELECTRICITY PROCUREMENT FOR SMALL MARKET SITES

This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

CNSWJO REGIONAL CONTRACT FOR LINEMARKING SERVICES

This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

(Scott/Gosewisch)

CARRIED

CONFIDENTIAL MEETING REPORTS

- 2502/037** **EOI 3/2016 - SALE OF INDUSTRIAL LAND BY COUNCIL**
RESOLVED:
That Council:
1. accept the offer for sale of part Lot 2 DP 1082286 in the amount of \$40,000 including GST; and
 2. endorse execution of relevant contracts and associated documentation by the Mayor and General Manager under Council seal if required.
 3. provide the purchaser a period of 12 months to exchange contracts for sale.
- (Gosewisch/Newstead)
CARRIED

The General Manager, Mark Dicker, having declared an interest, left the Chambers.

- 2502/038** **CONTRACT 12/2024 - RODD STREET CULVERT**
REPLACEMENT
RESOLVED:
That Council accept the tender from Connor Earthmoving Orange Pty Ltd for the Rodd Street Culvert Replacement, Contract 12/2024, for the value of \$276,893.10 inclusive GST, subject to variations.
- (Hutchings/Scott)
CARRIED

The General Manager, Mark Dicker, returned to the Chambers.

- 2502/039** **ELECTRICITY PROCUREMENT FOR SMALL MARKET SITES**
RESOLVED:
That Council:
1. Note the report on electricity procurement for small market sites;
 2. Participate in the regional procurement process, facilitated by Central NSW Joint Organisation, for the supply of electricity for small market sites;
 3. Note the extreme volatility of the energy market currently being experienced;
 4. Agree to purchase 50% of renewable energy for each site;
 5. Note the short timeframe for acceptance of offers for the supply of electricity;
 6. Resolve that because of the extenuating circumstances set out in the report a satisfactory result would not be achieved by inviting tenders for the aggregated procurement of electricity for small market sites which are due to commence on 1 July 2025;
 7. Note that the reasons for the decision of the Council in resolution 6 are as follows:

- a. The services with respect to which the tender relates can only be provided by energy retailers.
 - b. Council has received expert advice that due to the nature of the relevant market, offers from those retailers which will be made in response to the request for tender will only be open for acceptance for a period of 1-2 weeks.
 - c. Even if the tender period was shortened to 7 days as permitted under the Regulations, some if not all of the relevant tenders would expire prior to Council being able to undertake an assessment of tenders, report the matter to Council and resolve to accept or reject any tenders.
 - d. This would result in Council either having no valid tenders which it is able to accept, or it would not be able to consider for acceptance all of the tenders lodged in response to the request for tender.
 - e. This would not be a satisfactory result for Council.
8. Delegate the determination, acceptance or rejection of proposals on behalf of Council to the General Manager;
 9. Delegate the execution of the contract for the supply of electricity for small sites to the General Manager;
 10. Receive a report on conclusion of the process detailing the outcome; and
 11. Advise Central NSW Joint Organisation of its decisions.
- (Newstead/Hutchings)
CARRIED

CNSWJO REGIONAL CONTRACT FOR LINEMARKING SERVICES

2502/040

RESOLVED:

That Council;

1. Accept Tenders and sign contracts with;
 - ACT Linemarking Pty Ltd;
 - Gumbay Holdings Pty Ltd t/as Avante Linemarking;
 - Central West Linemarking Pty Ltd;
 - Complete Linemarking Services Pty Ltd for the supply of linemarking services; and
 2. Advise the Central NSW Joint Organisation of its decision.
- (Gosewisch/Newstead)
CARRIED

2502/041

RESOLVED:

That as consideration of the matters referred to in the closed meeting has been concluded, the meeting now be opened to the public.

(Scott/Gosewisch)
CARRIED

**AT THE RE-OPENING OF THE MEETING TO THE PUBLIC, THE MAYOR
ANNOUNCED THE OUTCOMES OF RESOLUTION NUMBERS 2502/037
TO 2502/040.**

There being no further business, the meeting concluded at 8.48pm.

The Minute Numbers 2502/001 to 2502/041 were confirmed on 25 March 2025 and are a full and accurate record of proceedings of the Ordinary Meeting held on 25 February 2025.

Cr B Reynolds
CHAIR

02) JUNE COUNCIL MEETING DATE

Department: Executive Services

Author: General Manager

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: GO.ME.2

Recommendation:

That Council move the June Council meeting to 6.00pm Monday 23 June 2025.

Reason for Report:

For Council to consider moving the June 2025 Council meeting from 6pm Tuesday 24 June 2025 to 6pm Monday 23 June 2025.

Report:

In October 2024 Council adopted a meeting schedule of Ordinary Meetings of Council for the forthcoming 12 months as per cl.3.1 of Blayney Shire Council Code of Meeting Practice.

It is proposed to move the June 2025 meeting forward by one day to allow the Mayor to attend the Australian Local Government Association National General Assembly (NGA) 2025 in Canberra which commences Tuesday 24 June 2025.

Council resolved to put forward two motions to the NGA at the February 2025 Council meeting (Resolution No. 2502/003).

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

03) TEN4TEN LEADERSHIP DIALOGUE**Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** CR.SD.2

Recommendation:

That Council:

1. Support the request for sponsorship in the amount of \$1,500 for the Ten4Ten Leadership Dialogue from Regional Development Australia Central West and fund it from the Community financial Assistance Program.
2. Include the Ten4Ten Leadership Dialogue program as a recurring annual funding allocation within the Schedule of s.356 contributions of future Operational Plans.

Reason for Report:

To inform Council on a request for sponsorship received from Regional Development Australia Central West for the Ten4Ten Leadership Dialogue.

Report:

Council is in receipt of a request (see enclosure 1) from Regional Development Australia (RDA) Central West to support the Ten4Ten Leadership Dialogue. The amount of sponsorship sought is \$1,500.

Council at the 20 February 2024 Council meeting, resolved, **Resolution No. 2402/006;**

That Council:

1. *Support the request for sponsorship in the amount of \$1,500 for the Ten4Ten Leadership Dialogue from Regional Development Australia Central West and fund it from the Community Financial Assistance Program.*
2. *Refer consideration of the Ten4Ten Leadership Dialogue program for annual funding within the Schedule of s.356 contributions in the 2024/25 Operational Plan.*

(Ewin/Somerville)

CARRIED

Inclusion of the Ten4Ten sponsorship within the list of s.356 contributions of the 2024/25 Operational Plan was overlooked, hence the need for this Council report.

On 18 March 2025, RDA have provided the following 2025 summary;

The TEN4TEN Leadership Dialogue program was launched by RDA Central West in 2020 with the aim of connecting youth leaders with community champions for a unique mentoring experience.

Ten students are selected and paired with a mentor. The ten mentors are chosen from various sectors of the community. Over the course of the program the participating students are presented with opportunities and experiences that enable them to connect with leaders in the community

The program is entering into its 6th year in 2025. Since 2020 a total of 49 Year 11 students have completed the program. One student in the 2021 cohort moved out of the region mid year.

Many participants gained leadership positions in their final year, bringing knowledge and experience to guide others on career choice, local employment opportunities, bullying, overcoming adversity, and mitigating stress around the HSC. They are also equipped with the knowledge, resources, and contacts to explore their own career ambitions, providing a foundation for them as future business or community leaders in our region.

In 2024, one mentor and one student from the Blayney LGA were included in the cohort. Eight formal TEN4TEN events/visits took place over the year, and students were invited to attend an additional four RDA Central West events.

Applications for the 2025 program opened in mid-December 2024 and schools were notified via regular email campaigns once the school year commenced. In addition, the RDA Director attempted to contact the Blayney Principal personally. Unfortunately, despite this, no applications were received from Blayney High School students. Amy Gormley, a Blayney LGA resident, remains a mentor.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Council has previously allocated the \$1,500 from the Blayney Shire Community Financial Assistance Program.

Enclosures (following report)

1 Request for Support

1 Page

Attachments (separate document)

Nil



An Australian Government Initiative



CENTRAL WEST

Mr Mark Dicker
General Manager
Blayney Shire Council
91 Adelaide Street
BLAYNEY NSW 2799

March 2025

Dear Mr Dicker

2025 Ten4Ten Leadership Dialogue

I am writing on behalf of Regional Development Australia (RDA) Central West to request your financial support for the successful Ten4Ten Leadership Dialogue program. The program aims to connect ten selected Year 11 students with ten local community leaders for a unique mentoring experience.

The Central West region is home to a high calibre of leaders, and mentoring plays a significant role in fostering the next generation of young leaders in our community. Since its inception in 2020, the TEN4Ten Leadership Dialogue has forged new partnerships, opened doors and provided insight into the countless opportunities that are available in regional New South Wales and more specifically, right here in the Central West.

To assist in delivering the program in 2025, we seek a sponsorship of \$1,500 (+ GST) from Blayney Shire Council. As a sponsor, your council logo will be included in all correspondence, promotional material, and media releases. You will also be recognised as a supporter of the program at all events. Additionally, we will provide the opportunity for you to join us on our proposed program visits to Parliament in both Sydney and Canberra, and other events throughout the year.

Thank you for considering our request, and for your ongoing support of RDA Central West. I look forward to working with you to deliver this program and many more in my role.

Regards



Joshua Gordon
Director
Regional Development Australia Central West

172 Anson Street Orange NSW 2800 | PO Box 172 Orange NSW 2800
Phone: (02) 6369 1600 | Email: admin@rdacentralwest.org.au

04) DRAFT COMMUNITY STRATEGIC PLAN 2025-2035**Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** CR.PL.1

Recommendation:

That Council:

1. Endorse the Draft Blayney Shire Community Strategic Plan 2025-2035
2. Place the Draft Blayney Shire Community Strategic Plan 2025-2035 on public exhibition for a minimum 28 days.
3. Authorise the General Manager to make minor amendments and changes to the Draft Blayney Shire Community Strategic Plan 2025-2035, prior to exhibition commencing.
4. Receive a report following exhibition of the plan, where submissions and necessary amendments made to the document will be considered, for final adoption.

Reason for Report:

For Council to endorse the Draft Blayney Shire Community Strategic Plan (CSP) 2025-2035 for public exhibition.

Report:

Councils must review and endorse the Community Strategic Plan before 30 June 2025.

The CSP is a community document developed on the priorities and future aspirations of the Shire for the next 10 years.

A significant review and update of the current Blayney Shire CSP has been undertaken, modernising the CSP in alignment with the new IPR guidelines and handbook prepared by the NSW Office of Local Government.

The draft CSP has been developed from: Councillor feedback seeking to refine and modernise the content and structure of the current CSP, Special Rate Variation process (including significant Community Engagement), community surveys, and pop-up community engagement (Blayney High School and Twilight shopping).

The CSP is developed by the community, endorsed by Council and must address civic leadership, social, environmental and economic issues. The CSP essentially addresses four key questions for the community,

- Where are we now?
- Where do we want to be in ten years' time?

- How will we get there?
- How will we know when we have arrived?

Figure 1 shows the Local Government Integrated Planning & Reporting structure with the CSP in the orange square.

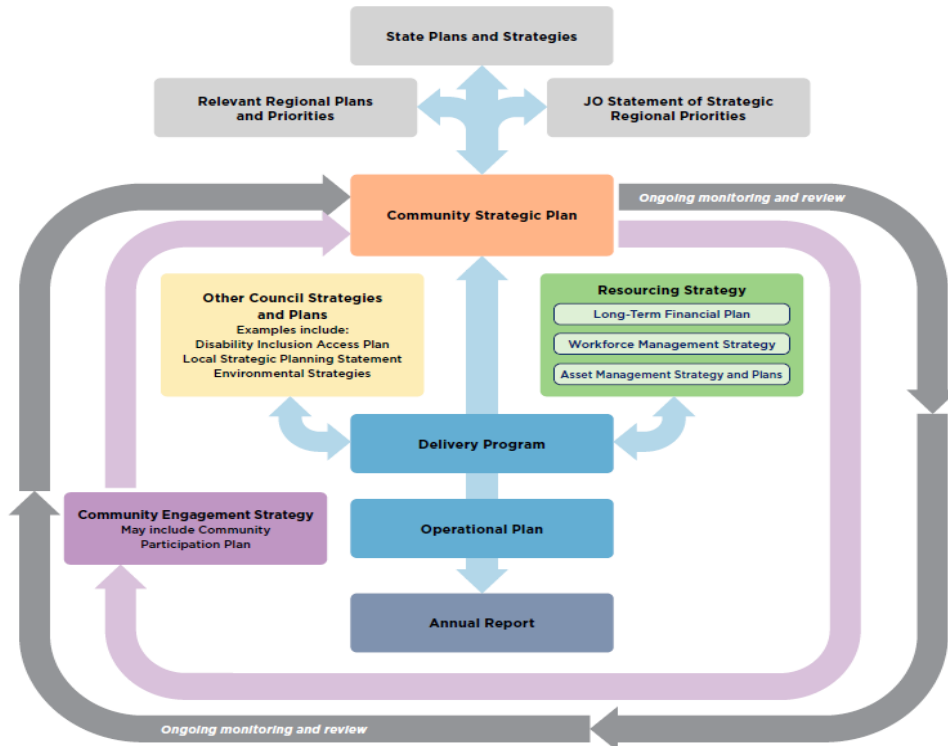


Figure 1

The existing 5 'Future Directions' have been reviewed updated into 5 new 'key themes':

Previous Future Directions

1. Maintain and Improve Public Infrastructure and Services
2. Build the Capacity and Capability of Local Governance and Finance
3. Promote Blayney Shire to grow the Local and Visitor Economy
4. Enhance facilities and networks that supports Community, Sport, Heritage and Culture
5. Protect our Natural Environment

Proposed key themes

1. **Leadership:** *Prioritise transparency, financial sustainability and strong partnerships with and for our community*
2. **Community:** *A connected, healthy and inclusive community*
3. **Infrastructure:** *Infrastructure is resilient, fit for purpose and maintained to support our community*
4. **Economy:** *A diverse, vibrant and sustainable economy*
5. **Natural and Built Environment:** *Protecting our assets for future generations*

Risk/Policy/Legislation Considerations:

Every 4 years following the ordinary election of Councillors, Council is required, as per Part 2 Strategic Planning (s402-406) of the Local Government Act (1993), to develop or review and endorse a new CSP.

The CSP needs to take into consideration other federal, state, regional and Council plans which demonstrate the alignment of the Strategic Objectives with other agencies and levels of governments.

The draft CSP document must be placed on public exhibition for a minimum period of 28 days and submissions received by Council must be considered before the final plan is endorsed by Council.

The CSP is a community document outlining priorities and aspirations for the future of the shire covering a period of at least 10 years.

There may be many issues/priorities that are not the responsibility of local government in general and Council may be limited to an Collaborate or Advocate role.

Projects which Council has a role in delivering are found in the Delivery Program with specific timeframes, and responsibilities which are actioned by specific projects and delivered services/programs/activities in the Operational Plan.

At the end of each Council term a report is prepared by Council to the community which examines what progress has been made towards the achievement of outcomes identified in the Community Strategic Plan.

Budget Implications:

Minor.

The draft CSP has been prepared internally by staff, with some graphic design costs being required.

Additionally, Councillors and the General Manager will lead and undertake the community engagement for the draft CSP, by holding drop-in sessions throughout the Shire.

Enclosures (following report)

Nil

Attachments (separate document)

1 Draft Blayney Community Strategic Plan 2025-2035 36 Pages

05) REPORT OF COUNCIL INVESTMENTS AS AT 28 FEBRUARY 2025**Department:** Corporate Services**Author:** Chief Financial Officer**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** FM.AU.1**Recommendation:**

That Council;

1. Note the report indicating Council's investment position as at 28 February 2025.
2. Note the certification of the Responsible Accounting Officer.

Reason for Report:

For Council to endorse the Report of Council Investments as at 28 February 2025.

Report:

This report provides details of Council's Investment Portfolio as at 28 February 2025.

Council's total investment and cash position as at 28 February 2025 is \$32,813,838.

Interest on cash and investments accrued for the month of February was \$127,247. YTD interest accrued on cash and investments is \$1,119,539.

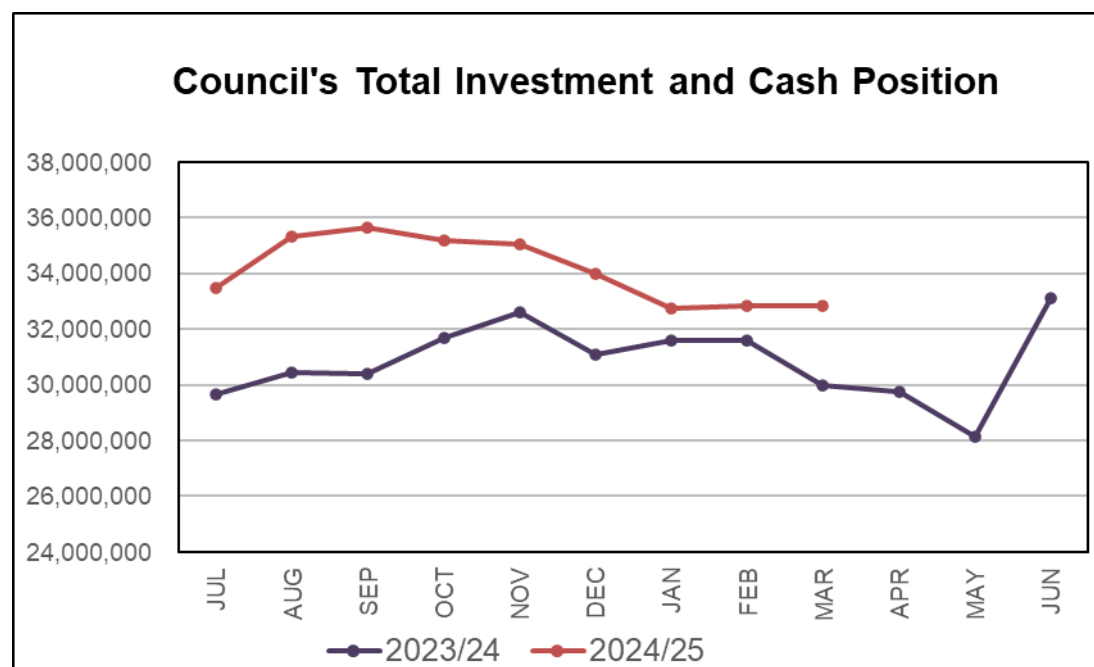
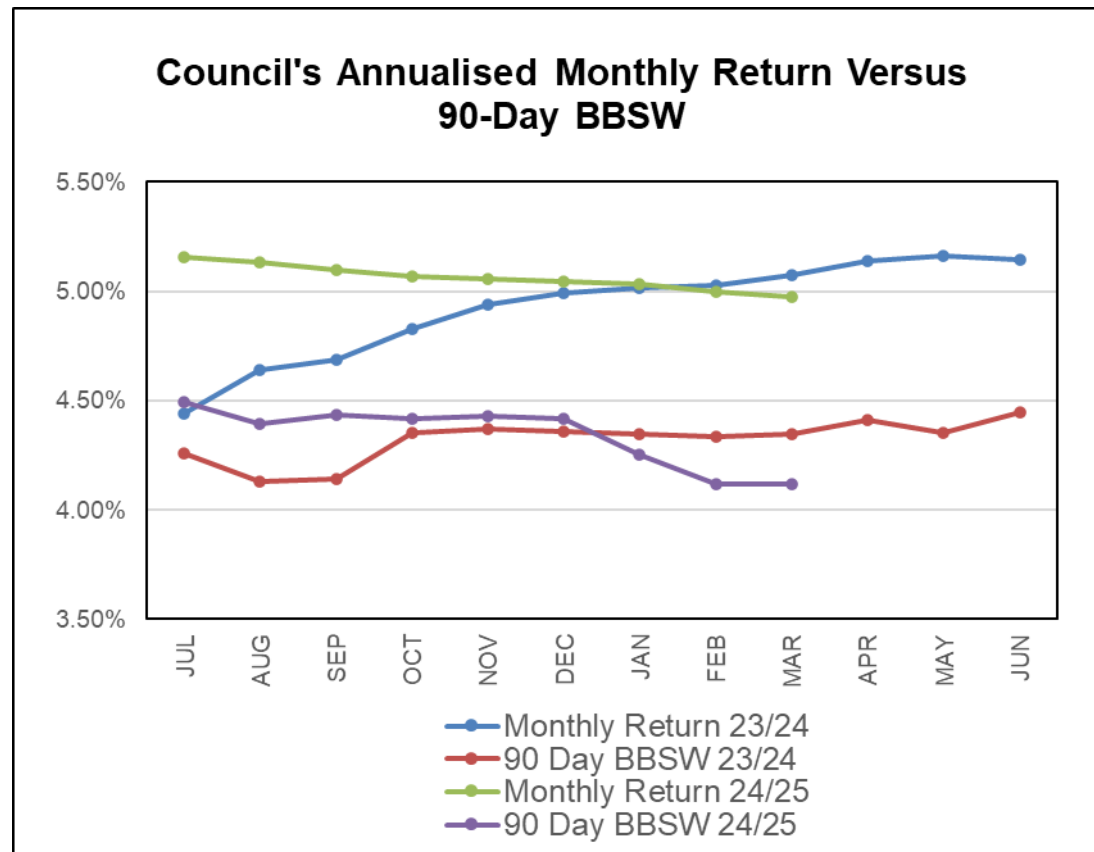
Council's monthly net return on Term Deposits annualised for December was 5.00% which outperformed the 90-day Bank Bill Swap Rate of 4.12%.

Significant cash inflows from grant funded programs for the month of February included:

Funding Program	\$
Financial Assistance Grant Quarterly Payment	146,522

The 3rd quarterly instalment for rates was due at the end of February which also provided a boost in cashflow towards the end of February.

February also saw the first change in the cash rate since November 2023 and the first drop since November 2020 decreasing from 4.35% to 4.10%. This has resulted in a slight decline in the available rates on renewal of term deposits throughout February.



Register Of Investments and Cash as at 28 February 2025					
Institution	Method	Rating	Maturity	Amount \$	Interest Rate
Westpac	Direct	A1+/AA-	04/03/2025	500,000	4.880%
Reliance Bank	Direct	Unrated	04/03/2025	500,000	5.050%
ING Bank	IAM	A1/A	11/03/2025	500,000	5.140%
Westpac	Direct	A1+/AA-	11/03/2025	500,000	4.970%
NAB	Direct	A1+/AA-	18/03/2025	500,000	5.150%
Westpac	Direct	A1+/AA-	18/03/2025	500,000	4.970%
Bank of Queensland	Curve	A2/BBB+	25/03/2025	500,000	4.850%
Westpac	Direct	A1+/AA-	25/03/2025	500,000	5.080%
IMB Bank Ltd	Direct	A2/BBB+	01/04/2025	500,000	4.900%
Westpac	Direct	A1+/AA-	01/04/2025	500,000	5.040%
Westpac	Direct	A1+/AA-	08/04/2025	500,000	5.220%
CBA	Direct	A1+/AA-	15/04/2025	500,000	4.840%
Westpac	Direct	A1+/AA-	15/04/2025	500,000	5.100%
CBA	Direct	A1+/AA-	22/04/2025	500,000	4.850%
Westpac	Direct	A1+/AA-	22/04/2025	500,000	5.170%
MyState Bank Ltd	Curve	A2/BBB+	29/04/2025	500,000	4.950%
Westpac	Direct	A1+/AA-	29/04/2025	500,000	5.320%
NAB	Direct	A1+/AA-	06/05/2025	500,000	5.000%
NAB	Direct	A1+/AA-	06/05/2025	500,000	5.300%
NAB	Direct	A1+/AA-	13/05/2025	500,000	5.300%
CBA	Direct	A1+/AA-	20/05/2025	500,000	4.810%
NAB	Direct	A1+/AA-	20/05/2025	500,000	5.300%
Bank of Queensland	Curve	A2/BBB+	27/05/2025	500,000	4.900%
NAB	Direct	A1+/AA-	27/05/2025	500,000	5.300%
NAB	Direct	A1+/AA-	03/06/2025	500,000	5.300%
ING Bank	IAM	A1/A	10/06/2025	500,000	4.900%
Auswide Bank Ltd	IAM	A2/BBB+	10/06/2025	500,000	5.300%
NAB	Direct	A1+/AA-	17/06/2025	500,000	5.310%
Westpac	Direct	A1+/AA-	24/06/2025	500,000	4.840%
NAB	Direct	A1+/AA-	24/06/2025	500,000	5.310%
CBA	Direct	A1+/AA-	01/07/2025	500,000	4.800%
CBA	Direct	A1+/AA-	01/07/2025	500,000	4.660%
Westpac	Direct	A1+/AA-	08/07/2025	500,000	4.740%
NAB	Direct	A1+/AA-	08/07/2025	500,000	5.000%
IMB Bank Ltd	Direct	A2/BBB+	15/07/2025	500,000	4.850%
ING Bank	Curve	A1/A	15/07/2025	500,000	5.290%
B & A Bank	Curve	A2/BBB+	22/07/2025	500,000	4.950%
ING Bank	Curve	A1/A	22/07/2025	500,000	5.220%
Westpac	Direct	A1+/AA-	29/07/2025	500,000	5.270%
CBA	Direct	A1+/AA-	05/08/2025	500,000	4.710%
CBA	Direct	A1+/AA-	12/08/2025	500,000	4.770%
B & A Bank	IAM	A2/BBB+	19/08/2025	500,000	5.000%
CBA	Direct	A1+/AA-	26/08/2025	500,000	4.750%
Defence Bank Ltd	Curve	A2/BBB	02/09/2025	500,000	5.100%
ING Bank	Curve	A1/A	09/09/2025	500,000	4.900%
CBA	Direct	A1+/AA-	16/09/2025	500,000	4.610%
Reliance Bank	Direct	Unrated	16/09/2025	500,000	5.100%

Register Of Investments and Cash as at 28 February 2025					
Institution	Method	Rating	Maturity	Amount \$	Interest Rate
NAB	Direct	A1+/AA-	23/09/2025	500,000	5.050%
NAB	Direct	A1+/AA-	30/09/2025	500,000	5.050%
Westpac	Direct	A1+/AA-	07/10/2025	500,000	5.010%
CBA	Direct	A1+/AA-	14/10/2025	500,000	4.680%
ING Bank	Curve	A1/A	21/10/2025	500,000	4.970%
NAB	Direct	A1+/AA-	28/10/2025	500,000	4.800%
NAB	Direct	A1+/AA-	04/11/2025	500,000	4.800%
Westpac	Direct	A1+/AA-	11/11/2025	500,000	5.150%
NAB	Direct	A1+/AA-	18/11/2025	500,000	4.690%
MyState Bank Ltd	Curve	A2/BBB+	02/12/2025	500,000	5.100%
Auswide Bank Ltd	IAM	A2/BBB+	09/12/2025	500,000	5.110%
NAB	Direct	A1+/AA-	27/01/2026	500,000	4.900%
Westpac	Direct	A1+/AA-	17/02/2026	500,000	4.770%
Westpac	Direct	A1+/AA-	24/02/2026	500,000	4.740%
Total Investments				30,500,000	4.998%
Commonwealth Bank - At Call Account ⁽¹⁾				1,081,917	4.000%
Commonwealth Bank Balance - General ⁽¹⁾				1,102,338	3.950%
Reliance Bank ⁽¹⁾				129,583	0.000%
Total Cash and Investments				32,813,838	
Benchmarks:		BBSW 90 Day Index ⁽¹⁾			4.116%
		RBA Cash Rate ⁽¹⁾			4.100%

1. % Interest rates as at end of reporting period.

Summary of Investment (Cash) Movements - February 2025		
Financial Institution	Amount \$	Commentary
NAB	(512,815)	Term deposit matured 04/02/2025
NAB	500,000	Term deposit reinvested 04/02/2025
CBA	(519,833)	Term deposit matured 04/02/2025
CBA	500,000	Term deposit reinvested 04/02/2025
NAB	(520,823)	Term deposit matured 11/02/2025
NAB	500,000	Term deposit reinvested 11/02/2025
Westpac	(510,479)	Term deposit matured 11/02/2025
Westpac	500,000	Term deposit reinvested 11/02/2025
CBA	(518,948)	Term deposit matured 18/02/2025
CBA	500,000	Term deposit reinvested 18/02/2025
Westpac	(510,959)	Term deposit matured 18/02/2025
Westpac	500,000	Term deposit reinvested 18/02/2025
NAB	(525,181)	Term deposit matured 25/02/2025
NAB	500,000	Term deposit reinvested 25/02/2025
Westpac	(511,438)	Term deposit matured 25/02/2025
Westpac	500,000	Term deposit reinvested 25/02/2025

Long Term Credit Rating (or Moody's, Fitch, S&P or Equivalent)	Policy Maximum %	Current Holding %	Current Holding \$
TCorp IM Funds	100%	0%	-
AAA – AA Category	100%	69%	21,000,000
A- Category	40%	10%	3,000,000
BBB+ Category	25%	16%	5,000,000
BBB Category	5%	2%	500,000
BBB- Category and below: Local ⁽¹⁾ ADI's	10%	3%	1,000,000
BBB+ / BBB / BBB- & below categories combined	25%	21%	
1. ADI's located within the Local Government Area			30,500,000

Individual Institution Limit	Rating	Policy Maximum \$	Current Holding \$
Auswide Bank	A2/BBB+	1,000,000	1,000,000
Bank of Queensland	A2/BBB+	1,000,000	1,000,000
Bendigo & Adelaide Bank	A2/BBB+	1,000,000	1,000,000
CBA	A1+/AA-	8,000,000	5,000,000
Defence Bank Ltd	A2/BBB	500,000	500,000
IMB Bank Ltd	A2/BBB+	1,000,000	1,000,000
ING Bank	A1/A	3,000,000	3,000,000
MyState Bank Ltd	A2/BBB+	1,000,000	1,000,000
NAB	A1+/AA-	8,000,000	8,000,000
Reliance Bank	Unrated	1,000,000	1,000,000
Westpac	A1+/AA-	8,000,000	8,000,000
Total Investments			30,500,000

Summary of Restricted, Allocated and Unrestricted Cash & Investments			
	Actual 30/06/2024 \$ 000's	Actual 28/02/2025 \$ 000's	Forecast ⁽¹⁾ 30/06/2025 \$ 000's
External Cash Restrictions	18,340	16,842	10,602
Internal Cash Allocations	10,608	7,392	6,361
Total Restricted, Allocated Cash & Investments	28,948	24,234	16,963
Unrestricted Cash	4,094	8,580	5,914
Total Restricted, Allocated and Unrestricted Cash & Investments	33,042	32,814	22,877

⁽¹⁾ Balances forecasted are informed by the Long-Term Financial Plan and based on the best available information at time of preparation.

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffaney Irlam, certify that the investments listed in this report have been made in accordance with s.625 of the Local Government Act (1993), the Local Government (General) Regulation (2021) and Council Policy.

Risk/Policy/Legislation Considerations:

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s.625 of the Local Government Act (1993). Investments made are in accord with the framework established within Council's Investment Policy.

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

**06) MINUTES OF THE FINANCIAL ASSISTANCE COMMITTEE MEETING
HELD 13 MARCH 2025****Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** CR.SD.2

Recommendation:

That Council;

1. Receive the minutes of the meeting held 13 March 2025.
2. Adopt the recommendations for 2024/25 – Round 1 of the Community Financial Assistance Program by the Financial Assistance Committee, in the amount of \$10,467.
3. Adopt the recommendation to include Lyndhurst RSL in the recurrent Schedule of Financial Assistance in Council's Operational Plan.
4. Adopt the recommendation for Flagship Funding under the Community Financial Assistance Program by the Financial Assistance Committee, in the amount of \$15,000.
5. Approve financial assistance to Lifeline of up to \$206 for hire of the Blayney Shire Community Centre for its event proposed for May 2025.

Reason for Report:

For Council to endorse the minutes of the Financial Assistance committee meeting held 13 March 2025 and associated allocations of funding under the Community Financial Assistance Program.

Report:

The Financial Assistance Committee at its meeting held 13 March 2025 considered applications for Round 2 of the Community Financial Assistance Program for 2024/25.

An amount of \$25,000 was available for Flagship project funding for the 2024/25 year. An amount of \$30,386 was also available for distribution in Round 2 (\$50,000 for full year), approved in the 2024/25 Operational Plan.

Council received 7 applications for the Round 2 of 2024/25 Program seeking \$22,176 in financial assistance. The Financial Assistance Committee has recommended \$10,467 be allocated to projects. Council received 2 Flagship applications seeking \$27,499 in financial assistance.

The Financial Assistance Committee has recommended \$15,000 be allocated from the Flagship Funding. Recommendations are pursuant to the criteria stipulated in the Community Financial Assistance Program guidelines.

The committee has recommended inclusion of the request by Lyndhurst RSL into the recurrent Schedule of Financial Assistance in the Operational Plan.

An application from Lifeline for an event proposed in Blayney for May 2025 has been referred to Council as it is considered worthy of consideration however falls outside the scope of the Financial Assistance Policy (policy). In the meeting the committee discussed the possibility of corporate sponsorship for the event possibly being sought by the applicant.

Under the policy Council does not fund operational costs for events however subsidising of Council charges is permissible. Based on the 2024/25 Schedule of Fees and Charges, day hire of the Community Centre by a charitable organisation for such an event would be \$206. Accordingly, it has been recommended that financial assistance up to \$206 for Community Centre hire be approved.

MINUTES OF THE MEETING OF BLAYNEY SHIRE COUNCIL FINANCIAL ASSISTANCE PROGRAM COMMITTEE
HELD 13 MARCH 2025 AT BLAYNEY SHIRE COMMUNITY CENTRE

The meeting commenced at 5.08pm.

1. PRESENT

Councillor Rebecca Scott (Chair); Jordan Butler; Tamara Miller; David Kingham; Miles Hedge; David Coe (Cadia); Ryan Ellis (Iberdrola); Anton Franze (Director Corporate Services – Secretariat).

2. APOLOGIES

Nil.

3. COMMITTEE INDUCTION

Committee was welcomed by Chair and induction conducted by Director Corporate Services with committee on Code of Conduct, Financial Assistance Policy and Financial Assistance Guidelines. An overview of the Code of Meeting Practice and Media Policy was also provided.

Miles Hedge entered meeting at 5:08pm

4. DECLARATIONS OF INTEREST

Name	Item	Nature	Interest		
			Pecuniary	Non-Pecuniary	
			S	S	LTS
R.Scott	8: F2	Conducted pro bono work for Sunnyridge Mandurama			X
J.Butler	8: 7	President of Blayney Town Association encompassing Platform Arts. Applicant for Newbridge Arts Space was part of Platform Arts.			X

S: significant

LTS: Less than significant

5. MINUTES FROM PREVIOUS MEETING – 12 AUGUST 2024**RECOMMENDATION:**

That the minutes of the previous meeting held on 12 August 2024 be noted.

David Coe / Tamara Miller

6. BUSINESS ARISING

A question was asked re status of the review of the Community Financial Assistance Policy.

Response provided that review has not been finalised. A meeting of the Policy Review Working Group has been held and amendments from the previous Financial Assistance Program Committee meeting have been incorporated. Another meeting is to be held. A copy of policy draft will be sent to the committee for feedback when finalised.

7. REQUESTS APPROVED BY GENERAL MANAGER UNDER DELEGATION**Recommendation:**

That the approvals of fee waivers and sporting related financial assistance, under delegation by the General Manager, in the amount of \$509 be noted.

Miles Hedge / Tamara Miller

8. CONSIDERATION OF ROUND 2: 2024/25 COMMUNITY FINANCIAL ASSISTANCE PROGRAM APPLICATIONS

SUMMARY OF AVAILABLE FUNDS:	
Annual budget 2024/25	\$ 145,000
Less: Flagship funding	-\$ 25,000
Less: 2024/25 Operational Plan Approved Donations (Rates, insurance and events)	-\$ 70,000
Total Available for Distribution 2024/25	\$ 50,000
Less: Funds distributed for Round 1	-\$ 17,805
Less: Funds approved under GM Delegation – Round 1	-\$ 1,300
Less: Funds approved under GM Delegation – Round 2	-\$ 509
Funds Available for Distribution in Round 2:	\$ 30,386

SUMMARY OF FLAGSHIP FUNDING AVAILABLE:	
Annual budget 2024/25	\$ 25,000
Less: Flagship funding approved - Round 1	\$ -
Total Available for Distribution in Round 2:	\$ 25,000

Recommendation:

1. That an amount of \$10,467 from the Community Financial Assistance Program be recommended for approval by Council as per the attached schedule.
2. That the application for financial assistance from Lifeline be referred to Council.
3. That the financial assistance to Lyndhurst RSL be included in the recurrent schedule of Financial Assistance.

Jordan Butler / Miles Hedge

4. That an amount of \$15,000 in Flagship funding from the Community Financial Assistance Program be recommended for approval by Council as per the attached schedule.

Tamara Miller / Jordan Butler

9. NEXT MEETING

Next meeting proposed for early August. Date to be confirmed.

There being no further business the meeting closed at 7.04pm.

FINANCIAL ASSISTANCE APPLICATIONS: 2024/2025 ROUND 2

No	Applicant	Project	Grant sought	Grant recommended	Comments and feedback
1	Newbridge Progress Association*	Purchase of décor for events, Medieval Banquet and Winter Solstice	1,572	1,572	
2	Millthorpe Village Committee	Design and printing of new promotional banners	2,910	2,910	
3	Lifeline	Talk, Connect, Support: A Men's Mental Health Event for Blayney	5,000	-	Committee sees value in event however is outside scope of policy. Recommend referral to Council.
4	Blayney & District Netball Association*	Netballs, Wet weather assistance, First Aid Kits, Protective pads for poles	3,800	2,385	Application supported for iPad; First Aid Kits and Protective pads Netball Poles. Netballs are outside scope of policy.
5	Lyndhurst RSL Subbranch	Assistance with wreaths and service / luncheon - Anzac Day	600	600	Also recommend for recurrent Schedule of Financial Assistance.

No	Applicant	Project	Grant sought	Grant recommended	Comments and feedback
6	Bucking Bulls Australia**	Portable Grandstand Seating and Waiver of Council fees	6,500	3,000	Contribution towards ground hire. No substantiation of grandstand hire costs. Funding conditional on provision of event data and financial report from prior year being furnished. Event organiser should review event sustainability and adapt event as funding going forward cannot be guaranteed.
7	Newbridge Art Group Space	Tutor fees and transport accommodation, consumables for art workshops	1,800	-	Worthwhile activity however application is outside scope of policy.
			\$22,182	\$10,467	

FINANCIAL ASSISTANCE APPLICATIONS: FLAGSHIP FUNDING

No	Applicant	Project	Grant sought	Grant recommended	Comments and feedback
F1	Millthorpe Junior Soccer Club	Grandstand for Redmond Oval	12,499	-	Defer consideration pending consultation with Council, user group and masterplan preparation.
F2	Sunny Ridge (Mandurama) Golf Club	Kitchen upgrade	15,000	15,000	Worthwhile application. Club volunteers and committee should be commended for their work to date.
			\$27,499	\$15,000	

Risk/Policy/Legislation Considerations:

The recommendations for funding are as recommended by the Financial Assistance Committee and are assessed against the Community Financial Assistance Program guidelines.

Budget Implications:

Council has an amount of \$145,000, encompassing \$25,000 Flagship project funding, allocated in the 2024/25 Operational Plan for this purpose. This also includes an amount of \$70,000 approved in advance for financial assistance to groups, schools and organisations.

Enclosures (following report)

1 Lifeline Application for Financial Assistance

8 Pages

Attachments (separate document)

Nil



COMMUNITY FINANCIAL ASSISTANCE PROGRAM

Community Facilities or Community Events

Application Form

PART A	Must be completed by all applicants
PART B	To be completed by community groups applying for assistance for the construction, enhancement or maintenance of a community facility
PART C	To be completed by community groups applying for assistance with a community event or cultural activity

PART A THE APPLICANT

Name of Community Organisation:	Lifeline
Legal status <i>(e.g. Incorporated Association. Council may request a copy of the constitution)</i>	Company by limited guarantee Public Benevolent Institution
Applicant ABN:	95 253 717 685
Postal Address:	P O Box 9157 Bathurst NSW 2795
Contact Person:	Name: Mrs Stephanie Robinson
	Position: CEO
	Telephone: [REDACTED]
	Email: [REDACTED]

I the undersigned **HEREBY DECLARE** that the information provided in this application is complete and accurate.

Signature:	[REDACTED]
Print name:	Stephanie Robinson
Date:	28/02/2025

PART C COMMUNITY EVENTS OR CULTURAL ACTIVITIES

Community event or activity:	Talk, Connect, Support: A Men's Mental Health Event for Blayney
Other sources of funding: <i>eg ticket sales, sponsorships, stallholders or product sales. Indicate name of other funders and amounts</i>	N/A
Is this a one-off or a recurrent event?	one off
Total receipts and expenses expected for the event: <i>Full details to be shown in the schedule 2. Include in-kind voluntary labour.</i>	\$ 5000
Amount of financial assistance requested: <i>Must agree with amount shown in schedule 2. *** GST exclusive figures to be shown only if you are registered for GST.</i>	\$ 5000
What will the financial assistance be spent on? <i>eg purchasing of equipment, waiver of council fees etc. Please note: Operating costs and overheads are not funded under this program</i>	\$5,000 funding will cover venue hire, guest speakers, event promotion and marketing, catering/refreshments, resource materials, equipment hire.
How will the event enhance social, environmental and/or economic aspects and development in the community? <i>May include benefits for the visitor economy in the Shire</i>	The event reduces isolation, normalises mental health conversations, and strengthens community support networks. Environmentally, it promotes sustainable event practices and community space engagement. Economically, it supports local businesses through catering, marketing, and speaker fees while also encouraging workplace mental wellbeing, reducing the long-term costs of crisis interventions.
Event date:	01-May-2025

SCHEDULE 1(to be provided if **Part B** of this application is completed)**BUDGET FOR PROJECTS INVOLVING THE CONSTRUCTION, ENHANCEMENT OR MAINTENANCE OF A COMMUNITY FACILITY**

*You should include estimates of the cash and in-kind contributions you are making to the project and any other income you are applying for/expecting to receive from other grant sources. **Please use GST exclusive figures if you are registered for GST.** You may submit your budget as a separate attachment if you prefer.*

Budgeted costs of the project List cost items below. Attach separate page if necessary:	
Venue Hire, fees & equipment Hire	\$ 1200
Guest Speakers/Facilitators	\$ 1500
Event Promotion, Marketing & Resource Materials	\$ 1300
Catering / Refreshments	\$ 1000
Total:	\$5000

These amount
must agree

Confirmed funding sources include cost of voluntary labour in kind	
LLCW Project Co-ordination	\$2000
LLCW Wages to attend	\$2500
Travel	\$500
	\$
	\$
	\$
	\$
Funding sought under this program:	\$5000
Total Funding:	\$10000

*Preference is given to projects seeking funding on a \$ for \$ basis. If you are purchasing equipment or are planning a capital improvement to your asset, **2 quotations** for the goods/ services must be attached to your application.*

CHECKLIST (This checklist will assist you with the application)

To ensure the application is complete, please check that all the attachments are included as follows:

For all applications

- ☐ A completed application form
- ☐ Part A – Applicants details
- ☐ Part B or Part C – Select one category only.
- ☐ Part B – Project details
- ☐ Schedule 1 (if part B of application is completed or Schedule 2 (if part C of the application is completed) – Budget
- ☐ For projects seeking funding greater than \$3,000 matching contribution(s) disclosed.
- ☐ The organisation's constitution showing its not-for-profit status. (If requested.)

For Capital Assistance Projects

- ☐ **2 quotations** must be included.

LODGEMENT OF APPLICATIONS

Applications should be lodged by either email to council@blayney.nsw.gov.au or via post to PO Box 62, Blayney NSW 2799.

To reduce the chance of your application being lost or missed, please ensure you send your application to the above addressing.

ADDITIONAL INFORMATION

TOTAL ANTICIPATED RECEIPTS AND EXPENSES FOR COMMUNITY EVENT OR CULTURAL ACTIVITY

You should include estimates of the cash and in-kind contributions you are making to the event and any other income you are applying for/expecting to receive from other sources. Please use GST exclusive figures if you are registered for GST. You may submit your budget as a separate attachment if you prefer.

Anticipated receipts from the event:	
In-kind:	
LLCW Project coordination	\$ 2,000
LLCW wages to attend	\$ 2,500
Travel	\$ 500
Total funding:	\$ 5,000

Budgeted expenses for the event:	
Venue hire	\$ 1,200
Guest speakers / facilitators	\$ 1,500
Event promotion, marketing & resource materials	\$ 1,300
Catering refreshments	\$ 1,000
LLCW Project coordination	\$ 2,000
LLCW wages to attend	\$ 2,500
Travel	\$ 500
Total budgeted costs:	\$ 10,000

Funding sought under this program:	\$ 5,000
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Lifeline Central West Men's Day Out – Blayney Event

Title: Lifeline Central West Men's Day Out – Blayney

Hosted By: Lifeline Central West Proposed

Date: May 2025

Location: Blayney Golf Course

Guest Speaker: David Mills (Ex-Serviceman)

Event Overview

Lifeline Central West is organising a Men's Day Out in Blayney, focusing on mental health awareness, resilience, and social connection through a day of discussion and golf. The event will feature David Mills, an ex-serviceman who will share his lived experience with mental health challenges, resilience, and the importance of seeking support.

Event Objectives

- Provide an open platform for men to discuss mental health.
- Encourage resilience, connection, and seeking professional help when needed.
- Foster social engagement through a golf day to promote teamwork, exercise, and relaxation.
- Support mental health awareness within the Blayney community.

Event Schedule

8:30 AM – Registration & Breakfast

- Light breakfast, coffee, and networking.
- Brief introduction to the event and agenda.

9:00 AM – Opening Remarks & Guest Speaker: David Mills

- Welcome speech by a Lifeline Central West representative.
- Acknowledgment of sponsors and supporters.
- David Mills shares personal experiences as an ex-serviceman, overcoming adversity, and building resilience.
- Encouraging open conversations and seeking support.
- Q&A session with attendees.

10:00 AM – Morning Tea & Growth Room Session

- Growth Room format: Participants engage in "Wheel of Life" self-assessment and open discussions.
- Focus on active listening, open questions, and open forum conversation.

10:45 AM – Golf Tournament at Blayney Golf Course

- 9-hole round (Ambrose format) to encourage teamwork and socialisation.
- Friendly competition with small prizes for longest drive, closest to the pin, and best-dressed team.
- Sausage sandwiches served after the golf round

1:30 PM – Closing Ceremony & Raffle Draw

- Acknowledgements and thank yous.
- Announcement of golf winners and prize distribution.
- Closing remarks by Lifeline Central West.

2:00 PM – Event Concludes

Target Audience

- Men of all ages in Blayney and surrounding areas.
- Ex-servicemen and veterans.
- Local community members interested in mental health and well-being.
- Golf enthusiasts.

Marketing & Community Engagement

- Promotion via Lifeline Central West's website and social media.
- Flyers & posters in local businesses, RSLs, and community centres.
- Engagement with veteran groups, sports clubs, and men's sheds.
- Local media coverage through radio, newspapers, and online platforms.

Proposed Budget & Funding Requirements

- Venue Hire: Blayney Golf Course.
- Catering: Breakfast, morning tea, BBQ lunch, and light refreshments.
- Guest Speaker Fees: Travel and accommodation for David Mills.
- Marketing Materials: Printing, online promotion, and signage.

- Golf Prizes & Raffle Items: Incentives for participation.

Community Benefit

This event directly aligns with Blayney Shire Council's commitment to community well-being, encouraging mental health awareness, connection, and resilience. The event will leave a lasting impact by:

- Encouraging men to open up about mental health in a relaxed setting.
- Promoting positive coping strategies and access to support services.
- Strengthening community bonds through shared activities and discussions

07) REVIEW OF COUNCIL POLICIES**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** GO.PO.1**Recommendation:**

That Council;

1. Endorse the following 3 policies and place them on public exhibition for a period of not less than 28 days.
2. Provided no submissions are received, adopt the 3 policies and update Council's Policy Register.

Policy Name
Plaques and Memorials Policy
Notification Plan for Pesticide Use
Procurement Policy

Reason for Report:

For the Council to review and endorse Council's strategic policies for adoption subject to public exhibition.

Report:

Council has undertaken a review of policies as shown below as part of the policy review program following election of the new council.

As these policies are not model policies, in the interest of public transparency, it is proposed for public exhibition of the policies for a period of not less than 28 days.

POLICY	OBJECTIVE	COMMENT
Plaques and Memorials Policy	To provide a standardised and consistent policy framework for management of plaques, memorials, and memorial gardens, including existing, installation of new, and the assessment of new requests for plaques, memorials, and memorial gardens. To ensure compliance with relevant legislative and Geographical Names Board (GNB) guidelines.	Changes made include removing duplications and procedural items to keep it at a policy level.

POLICY	OBJECTIVE	COMMENT
Notification Plan for Pesticide Use	To meet the community's general right to know about pesticide applications made to outdoor public places that are owned or controlled by Blayney Shire Council.	No changes to the plan are proposed.
Procurement Policy	<p>To ensure Council at all times complies with required legislation in relation to the procurement of goods and services;</p> <p>To clearly define a procurement framework, responsibilities and procedures for guidance to Council;</p> <p>To assist Council in achieving the most advantageous price and purchasing conditions.</p> <p>To ensure that Council's procurement policies, practices and procedures are best practice and meet the highest level of public accountability.</p>	<p>The draft policy is a significant statement by Council on its procurement principles and the standard by which Council will conduct its procurement activities.</p> <p>The amendment to <i>Budget Allocations</i> clause addresses recommendations of a recent internal review. (The remaining recommendations of this review are encompassed on the Procurement Procedure.</p>

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

1	26C Plaques and Memorials Policy	8 Pages
2	25O Notification Plan for Pesticide Use Policy	15 Pages
3	03G Procurement of Goods and Services Policy	11 Pages

Attachments (separate document)

Nil



Plaques and Memorials Policy

Policy	26C
Officer Responsible	Manager Urban Services & Projects
Last Review Date	XX/XX/2025

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Strategic/Operational Policy

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OBJECTIVES

To provide a standardised and consistent policy framework for management of plaques, memorials, and memorial gardens, including existing, installation of new, and the assessment of new requests for plaques, memorials, and memorial gardens within public spaces in the Blayney Shire Council Local Government Area (Blayney Shire).

To ensure compliance with relevant legislative and Geographical Names Board (GNB) guidelines.

DEFINITIONS

“Plaque” - A flat tablet of metal, stone, engraved pavers (footpath) or other material which may include text and/or images that commemorate a person, event, or historical information relevant to a particular location. The tablet may be fixed to an object, building or hard ground surface located within public open space.

“Memorial” – An object (e.g., an obelisk) established to commemorate a person, group, association, or event. In the context of this Policy, memorial does not include a tree, but may include a memorial garden if proposed for a major public open space.

“Memorial Garden” – Memorial gardens are areas planted for a specific purpose, generally to commemorate a person or an historical event. Key features include the style and preferred plantings.

“Public Open Space” – Is all Council owned or managed land that is open or accessible to people, including:

- Council owned public open space including parks, bushland reserves and sports fields,
- Land managed by Council but owned by another body,
- Reserve furniture within public space (such as benches, picnic tables etc),
- Any other infrastructure within public space (such as picnic shelters, barbeques, playgrounds, fences etc), and
- Activity centre locations, including footpaths, median strips, public squares, recreation grounds and laneways.

SCOPE

This Policy covers plaques, memorials, and memorial gardens on Council owned or managed land, including streets, reserves, parks, or other public open space.

All new plaques, memorials, and memorial gardens will be required to conform to this Policy. Existing plaques, memorials, and memorial gardens in the Blayney Shire that predate this Policy, should not be taken as a precedent for the approval of any future plaques or memorials.

This Policy does not apply to cemeteries and crematoriums.

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BACKGROUND

Public open space plays a significant part in Blayney Shire's social and cultural heritage and makes a valued recreational, environmental, and aesthetic contribution for people who live, work, and enjoy recreation in the Blayney Shire. Plaques, memorials, and memorial gardens provide recognition and can contribute to an understanding of events or individuals closely associated with the history or the community of the Blayney Shire.

Any decision regarding plaques, memorials, or memorial gardens needs to take into consideration the balance between the desire to commemorate events or individuals and the ongoing enjoyment of visually uncluttered public spaces.

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POLICY OBJECTIVE

The objective of this Policy is to enable Council to:

- Provide an opportunity to recognise and celebrate significant historical events and persons or organisations closely associated with the leadership, cultural and social development of the Blayney Shire.
- Protect the intended purpose, environmental values, and aesthetic appearance of Council public space.
- Provide a clear and equitable framework to manage requests for plaques, memorials, or memorial gardens to be located within Council public space.
- Ensuring risks are adequately considered in relation to plaques, memorials, and memorial gardens on Council land.

Council recognises that plaques, memorials, and memorial gardens provide recognition and are important in celebrating significant historical events and individuals closely associated with the leadership, cultural and social development within the Blayney Shire.

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GENERAL PRINCIPLES

To protect the intended purpose and aesthetic appearance of Council owned or controlled public space. Council does not generally encourage installation of plaques and memorials on land owned or managed by Council.

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Plaques, memorials, and memorial gardens will only be considered-approved where they:

- are consistent with Council's strategic and urban design vision for the proposed location.
- The proposal must be are consistent with relevant Council strategies, master plans and the land's public purpose.
- d-It must o not result in a change of use of the land, or not negatively impact the aesthetic or environmental value of public space.
- meet all other criteria of this policy

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~~They~~ **Memorials and memorial gardens** must meet all relevant planning and building requirements and are to be designed and sited in a way that will not damage the supporting structure or natural environment or create a public risk. They are to be **designed and** constructed in a manner that will ~~require little~~ **minimise** ongoing maintenance and will be resistant to vandalism.

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Plaques attached to an asset like a seat, building, etc. must be durable and must have a life equivalent to the asset to which they are attached.

All costs associated with the design, construction, installation and maintenance of plaques, memorials, or memorial gardens are to be paid by the person/group making the request. Once approved, installation of any plaque, memorial, or memorial garden must be undertaken by Council (cost to be negotiated). Once installed they will become the property of Blayney Shire Council and may be entered into Council's Asset Register.

Maintenance of plaques and memorials must only be undertaken by Council. Community involvement in the maintenance of memorial gardens may be considered in some circumstances.

Council does not guarantee to retain plaques, memorials, or memorial gardens in perpetuity. Generally, they will be retained in place for as long as practicable, with the following exceptions:

- The area in which the item is sited is to be redeveloped,
- Ongoing maintenance costs are prohibitive,
- In the case of a plaque, the asset to which it is attached has reached the end of its useful life; or
- The condition of the plaque or memorial is poor.

If a plaque, memorial, or memorial garden is removed for any of the reasons above, Council will not guarantee replacement, however replacement plaques or memorials of similar or different style or form may be considered. All reasonable efforts will be made to identify, contact, and advise relevant stakeholders (including family members).

Existing ~~P~~plaques, ~~m~~Memorials, and ~~m~~Memorial ~~G~~gardens

Existing plaques, memorials and memorial gardens will generally be retained in place for as long as practicable, subject to exceptions listed above. Non-compliant / unauthorised **or incompatible** plaques, memorials, and memorial gardens will be removed by Council as soon as practicable. Where possible, Council will attempt to contact the community organisation, next of kin / family to return the non-compliant / unauthorised plaque or memorial.

New Plaques ~~initiated by Council~~

Plaques may be installed by Council on Council owned or managed land, buildings, or structures to commemorate an opening of a new or refurbished Council building or facility, or a historically significant event, or site.

Where project funding has been provided by an external agency, such as the NSW or Australian Government, and acknowledgement of the funding agreement is required in the form of a plaque, the layout and wording of the plaque will be in accordance with the funding agreement.

Plaques installed by Council will be funded by Council. Council may seek a financial contribution from funding partners if applicable.

Requirements of Subjectests for Nnew Pplaques, Mmemorials, and mMemorial gGardens initiated-by-the-public

Council will consider requests for new plaques, memorials, or memorial gardens on land owned or managed by Council, including those from private individuals and community groups. They will only be considered where the following criteria are met:

- They are strongly linked to the Blayney Shire community and recognise:
 - an act of bravery,
 - returned service men and women,
 - a substantial / significant contribution to leadership, cultural or social aspects (e.g., famous sports identities, educators, etc.),
 - a significant contribution to development or a shared community history (e.g., industry, civic, or community leaders), or
 - the contribution has been exceptional and extends beyond what might reasonably be expected through paid employment or voluntary contribution to the community.
- For individuals being commemorated:
 - they will not generally be considered until the significant person has been deceased for at least one year, to allow for appropriate development of historical perspective. **Approval-Support** will be sought from a deceased person's next of kin or appropriate relative(s) where practicable. However, in exceptional circumstances Council may approve plaques or memorials commemorating significant living persons at Council's discretion.
 - they include substantiated / verified evidence of the persons significant contribution. Further, Council may undertake community consultation (**including-with-the-Blayney-Shire-Local-&Family-History-Group**) to substantiate the significant contribution.
- They commemorate a significant historical or cultural event which has a deep meaning for the broader Blayney Shire community or are of national or state significance.

Additionally, the subject of a requested plaque, memorial, or memorial garden must also have a clear association with and strong relevance to the proposed location and must not have been commemorated elsewhere in the Blayney Shire Council area already.

~~Memorials including open space public seating with attached plaques will be considered only where they meet the requirements of this policy and are consistent with Council's strategic and urban design objectives for the proposed site, including any masterplans for the site.~~

Significant donations for public space infrastructure (e.g., barbeques, picnic shelters etc.) may be acknowledged by mounting a plaque on or adjacent to the infrastructure.

~~Council approval can be sought for memorial gardens from Community groups. Applications made will need to include the site and proposed location, design~~

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(including preferred plantings), and demonstrate that community consultation has been undertaken.

APPROVAL PROCESS

Submission Requirements

~~Placement of plaques, memorials, or memorial gardens in public open space requires prior written approval from Council.~~ Persons making initial enquiries should contact Council. Placement of plaques, memorials, or memorial gardens in public open space requires prior written approval from Council.

~~If the applicant(s) wishes to proceed with a plaque, memorial, or memorial garden in a public space, Submissions must demonstrate that they must satisfy the requirements of this Policy, including the provision of substantiated / verified evidence to support the request. They should include all relevant details including proposed text, images, garden style (including preferred plantings) as well as the preferred location, and demonstrate that community consultation has been undertaken.~~

New plaques, memorials, or memorial gardens initiated by Council

Plaques, memorials, or memorial gardens initiated by Council must comply with this Policy.

The final layout, wording, or style shall be submitted to the relevant Asset Custodian for approval. The wording, layout, or style may vary as appropriate based on the needs of the facility/event.

Final approval for the design and location of any proposed plaque, memorial, or memorial garden may be subject to a Council resolution.

Requests for new plaques and memorials initiated by the public review Process

~~Applications for new plaques, memorials, and memorial gardens must be in writing and must demonstrate compliance with this Policy. They should include all relevant details including proposed text, images, garden style (including preferred plantings) as well as the preferred location.~~

Review of the ~~design and layout, wording and location of any proposed plaque, memorial, or memorial gardens~~submission will be undertaken by relevant Council staff in accordance with this Policy. Additional details may be requested to complete the assessment. A Council resolution may be required to approve the installation in some instances.

~~Any request for the placement of a plaque, memorial, or memorial garden within public space that is managed by but not owned by Council will initially be assessed for compliance with this Policy.~~ If assessed by Council as compliant, the request will be referred to the landowner for final approval. Approval from other responsible authorities may be required if a plaque or memorial is proposed on land controlled by legislation.

Once approved, the design, manufacture and installation will be coordinated by Council and all costs will be borne by the applicant. In some instances, and where council is not the applicant, Council may contribute toward the cost of the manufacture and/or installation. Where Council is the applicant, Council will cover the above costs.

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~~Plaques, memorials, and memorial gardens placed in Council public open space without Council approval will be removed. All reasonable efforts will be made to identify and contact the persons responsible for placing the item to advise them of this Policy and to return any removed item to them.~~

RELATED DOCUMENTS

NSW Government, Geographical Names Board, *Commemorative naming fact sheet*. September 2018.

Blayney Shire Council, *Roads, Street and Bridge Names Policy (25F)*.

End

	Date	Minute No.
Adopted:	19/09/2022	2209/010
Last Reviewed:	19/09/2022	2209/010
	XX/XX/2025	
Next Review:	27/03/2029	

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Notification Plan for Pesticide Use

Policy	250
Officer Responsible	Director Infrastructure Services
Last Review Date	XX/XX/XXXX

Strategic Policy

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Definitions

Pesticide – any substance or mixture of substances used to destroy, suppress or alter the life cycle of any pest. These include herbicides, insecticides, fungicides & rodenticides.

Sensitive Places – in accordance with the Pesticides Regulation 2017 a sensitive place is defined to be any of the following:-

- A school, pre-school, kindergarten, or childcare centre,
- A hospital, community health centre, or nursing home,
- Or any place declared to be a sensitive place by the NSW Environmental Protection Authority.

Introduction

This pesticide use notification plan has been prepared in accordance with the requirements of the Pesticides Regulation (2017) (the Regulation).

The aim of this Plan is to meet the community's general right to know about pesticide applications made to outdoor public places that are owned or controlled by Blayney Shire Council. The plan allows members of the community to take action to avoid contact with pesticides, if they wish.

The term 'pesticide' is applied to chemicals used to kill pests and minimise their impact on agriculture, health and other human interests. Pesticides are often classified according to the organisms which they are used to control, eg as fungicides, herbicides, insecticides, molluscicides, nematicides, rodenticides, algaecides etc.

Council aims to ensure that staff and contractors adopt best management practices in the application of pesticides to public places minimising harm to the community or the environment. Examples of best management practices involve using pesticides only for the purpose described on the product label and all the instructions on the label are followed, observing the weather conditions at the control site, continual observance of the general public at the control site, taking care to protect their own health and the health of others while using a pesticide (wearing the appropriate personal protective equipment etc), making every reasonable attempt to prevent damage occurring from the use of a pesticide and keeping records of application.

The majority of pesticide used by Council staff and contractors consists of the application of herbicides for weed control (noxious weeds and grass on town streets etc) and application of insecticides to manage insect pests (Spiders etc). The seasonal conditions and prevailing weather conditions have a major influence on any control work carried out.

The plan sets out how Council will notify members of the community when required of pesticide applications it makes or allows to be made to public places that it owns or controls.

The plan describes;

- what public places are covered by the plan,
- who regularly uses these public places and an estimated level of use,

- how and when Council will provide the community with information about its pesticide applications in public places,
- how the community can access this plan and get more information about Council's notification arrangements,
- how future reviews of the plan will be conducted,
- contact details for anyone wishing to discuss this plan with Council staff.

Public Places Covered By This Plan

Council proposes to use or allow the use of pesticides in the following categories of outdoor public places that it owns or controls in the Blayney Shire Council Local Government Area:

- public parks, gardens areas and playgrounds,
- sporting fields and ovals,
- playgrounds,
- road and laneway verges,
- laneways and pathways,
- bush/regeneration reserves,
- drains, wetlands and waterways
- camping areas,
- showgrounds,
- swimming pool buildings and grounds,
- cemeteries,
- waste water treatment plant and other facilities,
- Council buildings.

Blayney Shire Council's estimate of the level of community use, regular user groups and types of pesticide use in each of these categories of public places is summarised in the following table.

Public places owned or controlled by Council	Regular user groups	Level of use of public place	Type of pesticide use
Public parks, garden areas and playgrounds	<ul style="list-style-type: none"> Council maintenance staff Young families with children Elderly people General recreational users (joggers, dog walkers, picnickers) 	Medium to High (frequent use by multiple users with short to medium stays)	<ul style="list-style-type: none"> spot spray ecofriendly Glyphosate herbicide spot spray insecticide spot spray fungicide broadscale selective herbicides broadscale spraying insecticides
Sporting fields and ovals	<ul style="list-style-type: none"> Council maintenance staff Sporting clubs & associations School groups General recreational users (joggers, dog walkers) Spectators 	Low to Medium	<ul style="list-style-type: none"> spot spray ecofriendly Glyphosate herbicide spot spray fungicide broadscale herbicides broadscale insecticides
Road & laneway verges	<ul style="list-style-type: none"> Council maintenance staff Adjoining landholders & residents General users (dog walkers, cyclists & joggers) 	Low to Medium	<ul style="list-style-type: none"> spot spray ecofriendly Glyphosate herbicide broadscale herbicides broadscale insecticides
Pathways	<ul style="list-style-type: none"> Council maintenance staff General users (joggers, dog walkers, & cyclists) 	Medium to High	<ul style="list-style-type: none"> spot spray ecofriendly Glyphosate herbicide
Bush/regeneration reserves	<ul style="list-style-type: none"> Landcare/Bushcare Groups Council maintenance staff General recreational users (joggers, dog walkers) School groups Animals 	Low to Medium	<ul style="list-style-type: none"> spot spray ecofriendly Glyphosate herbicide

Public places owned or controlled by Council	Regular user groups	Level of use of public place	Type of pesticide use
Drains, wetlands and waterways	<ul style="list-style-type: none"> • Council maintenance staff • Local residents living adjacent to a drain or waterway • School groups • General users (joggers and dog walkers) 	Low to High	<ul style="list-style-type: none"> • spot spray ecofriendly Glyphosate herbicide
Camping areas	<ul style="list-style-type: none"> • Council maintenance staff • Young families and children • Elderly people • General recreational users (joggers, dog walkers) • Holiday makers • Animals 	High to Very High (frequent use by multiple users)	<ul style="list-style-type: none"> • spot spray ecofriendly Glyphosate herbicide
Showgrounds	<ul style="list-style-type: none"> • Council maintenance staff • sporting and equestrian clubs • show societies • families • Animals 	Low to Medium	<ul style="list-style-type: none"> • spot spray ecofriendly Glyphosate herbicide
Swimming pool buildings and grounds	<ul style="list-style-type: none"> • Council maintenance staff • Young families and children • School groups • Holiday makers 	Low to High	<ul style="list-style-type: none"> • spot spray ecofriendly Glyphosate herbicide
Cemeteries	<ul style="list-style-type: none"> • Council maintenance staff • Elderly people • Young families and children • Animals 	Low to Medium	<ul style="list-style-type: none"> • spot spray ecofriendly Glyphosate herbicide • broadscale herbicides • vermin control (baiting rabbits etc)

Public places owned or controlled by Council	Regular user groups	Level of use of public place	Type of pesticide use
Waste water treatment plant & other facilities Pump stations and deodorising beds	<ul style="list-style-type: none"> • Council maintenance staff • Couriers • School groups • Maintenance contractors 	Low to Medium	<ul style="list-style-type: none"> • spot spray ecofriendly Glyphosate herbicide • woody and brush weed herbicide • broadscale selective herbicides
Exteriors and interiors of Council buildings	<ul style="list-style-type: none"> • Council Staff • Couriers • Customers • Elderly people • Young families and children • General members of the public • School groups 	Low to High	<ul style="list-style-type: none"> • spot spray insecticide
Blayney Waste Management Facility	<ul style="list-style-type: none"> • Council Staff • Council maintenance staff • General Public • Contractors 	Low to Med	<ul style="list-style-type: none"> • spot spray ecofriendly Glyphosate herbicide • spot spray insecticide • feral animal control

Notification Arrangements

This section of the plan describes how and when Blayney Shire Council will provide notice of pesticide use in public places, including special measures for sensitive places that are adjacent to public places, arrangements for emergency pesticide applications and circumstances where notice will not be given.

These notification requirements are based on Blayney Shire Council's, assessment of:

- The level of usage of public places where pesticides may be used.
- The extent to which members of the public who are most likely to be sensitive to pesticides and are likely to use these areas regularly.
- The extent to which activities generally undertaken in these areas could lead to some contact with pesticides (such as picnic areas, sporting or other recreational activities that result in contact with the ground).
- Type of pesticides used.

How and When Information Will Be Provided

Notification will be as follows;

Public parks, garden areas and playgrounds

For public parks & garden areas, no notice will be provided unless specifically requested. Staff or contractors are not to allow public to enter treated areas until spray has dried. Staff and contractors will adopt best management practices taking into account the particular conditions of each site requiring the application of pesticide.

Application of pesticides include;

- Ecofriendly glyphosate herbicide (garden beds, gravel paths, broadleaf weeds etc).
- Spot spray insecticide (Spiders etc).
- Spot spray fungicide (applied to plants and tubers etc).
- Broadscale herbicide (broadleaf weeds etc).
- Broadscale insecticide (turf eating insects like African Black Beetle etc).

Sporting fields and ovals

For sports fields and ovals, no notice will be provided unless specifically requested. Staff or contractors are not to allow public to enter treated areas until spray has dried. Staff and contractors will adopt best management practices taking into account the particular conditions of each site requiring the application of pesticide.

Application of pesticides include;

- Ecofriendly glyphosate herbicide (garden beds, gravel paths, broadleaf weeds etc).
- Spot spray insecticide (Spiders etc).
- Spot spray fungicide (applied to turf areas etc).
- Broadscale herbicide (broadleaf weeds etc).
- Broadscale insecticide (turf eating insects like African Black Beetle etc).

Road and laneway verges

For road verges and reserves, no notice will be provided unless specifically requested. Staff or contractors are not to allow public to enter treated areas until spray has dried. Staff and contractors will adopt best management practices taking into account the particular conditions of each site requiring the application of pesticide. Areas adjacent to sensitive areas such as outside schools, preschools, hospitals etc will be treated early in the morning and outside school hours. Herbicide treatment adjacent to vineyards and orchards will be carried out prior to bud swell or after the fruit has finished avoiding non-target spray drift damage.

Application of pesticides include;

- Ecofriendly glyphosate herbicide (noxious weeds, tree sites & nuisance weeds etc).
- Spot spray insecticide (Spiders etc).
- Boom spraying (vegetation growth on road shoulders).

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Pathways

In pathways, no notice will be provided unless specifically requested. Pathways adjacent sensitive area such as schools, preschools, hospitals etc will be treated early in the morning and outside school hours. Staff or contractors are not to allow public to enter treated areas until spray has dried. Staff and contractors will adopt best management practices taking into account the particular conditions of each site requiring the application of pesticide.

Application of pesticides include;

- Ecofriendly glyphosate herbicide (noxious weeds & nuisance weeds etc).
- Spot spray insecticide (European Wasps etc).

Bush/regeneration Reserves

In reserves, no notice will be provided unless specifically requested. Staff or contractors are not to allow public to enter treated areas until spray has dried. Herbicide treatment adjacent to vineyards and orchards will be carried out prior to bud swell or after the fruit has finished avoiding non-target spray drift damage. Staff and contractors will adopt best management practices taking into account the particular conditions of each site requiring the application of pesticide.

Application of pesticides include;

- Ecofriendly glyphosate herbicide (noxious weeds, tree sites & nuisance weeds etc)
- Spot spray insecticide (European Wasps etc).

Drains, wetlands and waterways

In drains and other easements, no notice will be provided unless specifically requested. Staff or contractors are not to allow public to enter treated areas until spray has dried. Staff and contractors will adopt best management practices taking into account the particular conditions of each site requiring the application of pesticide.

At the Blayney Wetlands, no notice will be provided unless specifically requested. Staff or contractors are not to allow public to enter treated areas until spray has dried. Staff and contractors will adopt best management practices taking into account the particular conditions of each site requiring the application of pesticide.

When baiting of vermin such as rabbits, staff and contractors will adhere to all conditions (including signage) for that particular pesticide.

Application of pesticides include;

- Ecofriendly glyphosate herbicide (noxious weeds, tree sites & nuisance weeds etc)
- Spot spray insecticide (European Wasps etc)
- Boom spraying (broadleaf weeds).
- Baiting vermin.

Camping areas

At camping areas, no notice will be provided unless specifically requested. Staff or contractors are not to allow public to enter treated areas until spray has dried. Staff and

contractors will adopt best management practices taking into account the particular conditions of each site requiring the application of pesticide.

Application of pesticides include;

- Ecofriendly glyphosate herbicide (fence lines, tree sites & nuisance weeds etc)
- Spot spray insecticide (European Wasps etc)

Showgrounds

In the showgrounds, no notice will be provided unless specifically requested. Staff or contractors are not to allow public to enter treated areas until spray has dried. Staff and contractors will adopt best management practices taking into account the particular conditions of each site requiring the application of pesticide.

Application of pesticides include;

- Ecofriendly glyphosate herbicide (noxious weeds, paths, tree sites & nuisance weeds etc)
- Broadscale herbicide (broadleaf weeds etc)
- Spot spray insecticide (European Wasps etc)

Swimming pool buildings and grounds

At the swimming pool, no notice will be provided unless specifically requested. Staff or contractors are not to allow public to enter treated areas until spray has dried (spray during hours of closure). Staff and contractors will adopt best management practices taking into account the particular conditions of each site requiring the application of pesticide.

Application of pesticides include;

- Ecofriendly glyphosate herbicide (fence lines, tree sites & nuisance weeds etc).
- Spot spray insecticide (Spiders etc).

Cemeteries

At the cemeteries, no notice will be provided unless specifically requested. Staff or contractors are not to allow public to enter treated areas until spray has dried. Staff and contractors will adopt best management practices taking into account the particular conditions of each site requiring the application of pesticide. When baiting of vermin such as rabbits, staff and contractors will adhere to all conditions (including signage) for that particular pesticide.

Application of pesticides include;

- Ecofriendly glyphosate herbicide (noxious weeds, tree sites & nuisance weeds etc).
- Spot spray insecticide (European Wasps etc).
- Baiting vermin.

Wastewater treatment plant and other facilities

At the sewerage treatment plant, due to its remote location and restricted access to the public, no notice will be provided unless specifically requested.

Other wastewater facilities shall be considered in the context of their surrounding environment, and those provisions as outlined above shall be used.

Staff or contractors are not to allow public to enter treated areas until spray has dried. Staff and contractors will adopt best management practices taking into account the particular conditions of each spray site requiring the application of pesticide.

Application of pesticides include;

- Ecofriendly glyphosate herbicide (nuisance weeds etc).
- Woody and brush weed herbicide (bracken, blackberry etc).
- Spot spray insecticide (European wasps etc).

Council buildings

At all Council buildings, no notice will be provided unless specifically requested. Staff or Contractors are not to allow staff or the public to enter treated areas until spray has dried. Staff and contractors will adopt best management practices taking into account the particular conditions of each spray site requiring the application of pesticide.

Application of pesticides include;

- Ecofriendly glyphosate herbicide (nuisance weeds etc).
- Spot spray insecticide.

Note:-

Where certain pesticide applications occur outside or next door to an adjoining Sensitive Place, notice is to be provided with at least 5 working days' notification prior to targeted application.

Sensitive Places

No notification will be provided unless specifically requested, or the pesticide requires special notification measures to be taken. Kerb and gutters adjacent to a Sensitive Place such as schools, preschools, hospitals and nursing homes will be notified one week prior to work being carried out, and will be treated when the least amount of foot traffic occurs, where possible. Staff and contractors will adopt best management practices taking into account the particular conditions of each site requiring the application of pesticide.

Sensitive places in the Blayney Shire Council Local Government Area are listed in **Annexure A**.

Notification of emergency pesticide applications

In cases where emergency pesticide applications in public places are required to deal with biting or dangerous pests such as wasps, bees, venomous spiders, fleas, bird mites or rodents (that pose an immediate health hazard), Blayney Shire Council or its contractor will, where possible, provide notice by posting signs nearby or other

notification as stated by the pesticide product label, at the time of application. Signs (where erected) will remain in place until the application has been completed or as per product label requirements.

If no such notice exists on the product label, Blayney Shire Council will door-knock in that sensitive place and advise people of Council's actions.

Pesticide contractors and lessees of public places

Where Blayney Shire Council uses contractors to apply pesticides on its behalf, Council will ensure that notification is made in accordance with the notification requirements of this plan.

Where persons or organisations hold an existing lease on Blayney Shire Council land that remains a public place and if they use pesticides in this area, Council will still require notification in accordance with the requirements of this plan.

What Information Will Be Provided

In accordance with clause 41 (h) of the Pesticides Regulation 2017, notice of pesticides use will include the following information:

- the full product name of the pesticide to be used, and
- the purpose of the use, clearly setting out what pest or pests are being treated, and
- the proposed date/s or date range of the pesticide use, and
- the places where the pesticide is to be used, and
- contact telephone number and email address of the Council officer who people can contact to discuss the notice.

A Notification shall be provided utilising the form at **Annexure B**.

How The Community Will Be Informed Of This Plan

Blayney Shire Council will advise residents of this plan and its contents by:

- making a copy of the plan available for viewing, free of charge, at its main office at, Blayney Shire Council, 91 Adelaide St, Blayney.
- placing a copy of the plan on the Blayney Shire Council web site www.blayney.nsw.gov.au.

Future Reviews Of The Plan

The notification plan will be reviewed every 5 years or when circumstances require a review of the plan. The review will include:

- a report on progress of implementing the plan,
- placing the plan on public exhibition, with any proposed changes and calling for public submissions,
- in the light of public submissions, make recommendations for alterations (if applicable) to the plan.

Record Keeping

Record details will be kept of pesticide applications within 24 hours of using it and an electronic copy will be kept of this record for 3 years.

The specific circumstances of an emergency pesticide application will be kept in records.

Contact Details

Anyone wishing to contact Blayney Shire Council to discuss the notification plan or to obtain details of pesticide applications in public places should contact:

Blayney Shire Council
91 Adelaide Street
BLAYNEY NSW 2799
Phone (02) 63682104
www.blayney.nsw.gov.au

End

	Date	Resp. Officer
Created:	14/12/2021	(Procedure)
Lasted Reviewed:	14/12/2021	MANEX
	14/02/2023 ¹	2302/015
	XX/XX/XXXX	
Next Reviewed:	20/02/2028	

1. Endorsed as Strategic Policy

Annexure A – Sensitive Places List

Name	Type	Address	Telephone
Blayney Public School	Primary School	Lindsay Street, Blayney	6368 2154
Blayney High School	High School	Water Street, Blayney	6368 2100
St Josephs Primary School	Primary School	Adelaide Street, Blayney	6368 2243
Blayney Pre School	Pre School	17 Lindsay Street, Blayney	6368 2601
Blayney Early Learners	Pre School	84 Adelaide Street, Blayney	6368 2401
Millthorpe Little Learning Centre	Pre School	2 George Street, Millthorpe	5301 3117
Carcoar Public School	Primary School	13 Icely Street, Carcoar	6367 3032
Lyndhurst Public School	Primary School	8 Russart Street, Lyndhurst	6367 5016
Mandurama Public School	Primary School	48 Loquat Street, Mandurama	6367 5103
Millthorpe Public School	Primary School	32 Park Street, Millthorpe	6366 3104
Neville Public School	Primary School	8 Crouch Street, Neville	6368 8488
Uralba Retirement Village	Aged Care Facility	5 Eulamore Street, Carcoar	6367 3000
Christ Church Retirement Village	Aged Care Facility	Cnr Church & Henry Streets, Blayney	6368 2065
Lee Hostel Retirement Village	Aged Care Facility	1 Queen Street, Blayney	6368 3388
Blayney District Hospital	Hospital (Public)	Osman Street, Blayney	6368 9000

Annexure B – Notification



Notice of intended pesticide application

To be used when giving prior notice

Date or dates of pesticide use:*

(*A range of dates may be used to cover short-term postponements)

Full name of pesticide product(s):

The pest(s) to be treated are:

Where the pesticide(s) will be applied:

Re-entry period restrictions (if any):

The pesticide will be applied by:

Pest controller contact number(s):

About this notice:

Under the Pesticides Regulation 2017, at least five working days' notice must be provided before a licensed pest management technician (pest controller) uses:

- pesticides to treat any common areas of a multiple-occupancy property
- spray or liquid pesticides adjacent to a sensitive place. See the NSW Environment Protection Authority (EPA) website for more information.

You may request a copy of a safety data sheet for the pesticide(s) from the pest controller.

Date of this notice:



**Procurement of Goods
& Services Policy**

Policy	3G
Officer Responsible	Director Corporate Services
Last Review Date	14/02/2023 XX/XX/2025

Strategic Policy

Scope

This Procurement of Goods and Services Policy applies to all procurement processes and activities undertaken by Council, including purchasing, ordering, tendering, contracting and disposals. It applies to all types of goods and services but does not apply to real property acquisitions and other non-procurement expenditure, such as sponsorships, donations, and employment contracts.

The Procurement of Goods and Services Policy applies to anyone who undertakes or is involved in procurement activities. This includes Councillors, staff and delegates.

Objective

The objectives of the Procurement Policy are as follows:

- To ensure Council at all times complies with the NSW Local Government Act 1993, the NSW Local Government (General) Regulations 2021, and the Tendering Guidelines for NSW Local Government in relation to the procurement of goods and services;
- To clearly define a procurement framework, responsibilities and procedures for guidance to Council;
- To assist Council in achieving the most advantageous price and purchasing conditions;
- To ensure that Council's procurement policies, practices and procedures are best practice and meet the highest level of public accountability.

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Compliance

The Procurement of Goods and Services Policy, conditions of tender and conditions of contract must be strictly observed at all times. Procurement activities will be periodically audited.

Procurement Procedures and Supporting Documents

The Corporate Services Directorate will develop and maintain procedures, templates, tools and guidelines necessary to give practical effect to the Procurement of Goods and Services Policy.

Fundamental Procurement Principles

All procurement activities will be conducted in accordance with ~~seven~~ eight fundamental principles.

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1. Ethical behaviour, Integrity, Probity and Fair Dealings

Council values the highest ethical and professional standards in its business dealings. Council will ensure the verifiable integrity of its procurement activities through transparent processes. Council will respect the rights of tenderers and contractors, including confidentiality and the expectation to be treated fairly at all stages of the procurement process.

Council must not engage in any practices that aim to give a potential tenderer, service provider or business an advantage over others, nor

engage in any form of collusive practice. A Councillor or Council employee with an actual or perceived conflict of interest must address that interest without delay in accordance with Council's Code of Conduct.

The procurement of services should be conducted in a way that imposes as far as practicable the same level of accountability and responsibility on the service provider as would exist if the Council carried out the services itself. In pursuit of ethical behaviour, staff will, for example:

- Disclose to the General Manager any possible conflict of interest; where a potential conflict relates to the General Manager, it will be disclosed to the Council in accordance with the Local Government Act 1993
- Deal with all suppliers in an honest, fair and equitable manner
- Respect all in-confidence information received and not use it for personal gain, or to prejudice fair and open competition
- Not accept money, goods, loans, credits, purchasing incentives, services or prejudiced discounts
- Not use Council's name or purchasing power to make purchases other than for Council use during the procurement of services. In this regard, Staff will ensure that their close associates also do not receive an advantage in relation to a Council procurement.

A tenderer will be immediately excluded from a procurement process where:

- A conflict arises or
- There is inappropriate lobbying of the Council or
- There is a behaviour that might reasonably be regarded as seeking to solicit favourable treatment for the procurement process including by the offering of gifts or benefits.

2. Value for Money

Council seeks to achieve value for money in all its procurement activities. Council will select goods, services and suppliers that represent the best overall value for Council, not necessarily the lowest priced conforming offer.

Value for the community is the core principle underpinning Council's procurement system. This will involve a comparative analysis of all relevant costs and benefits of each proposal throughout the whole procurement cycle. Value for money is not restricted to price alone. When assessing value for money, consideration shall also be given to:

- The advancement of Council and Local Government priorities
- The non-cost factors such as fitness for purpose, quality, service and support, and sustainability considerations
- The cost related factors including whole-of-life costs and transaction costs associated with acquisition, use, holding, maintenance, and disposal.

3. Open and Effective Competition

Council recognises the commercial and economic benefits of open and effective competition. Council will encourage healthy competition in the markets from which it purchases.

4. Cooperation

Council will approach its procurement dealings in good faith and in a spirit of cooperation. Where appropriate, Council will work proactively with tenderers, contractors and third parties (such as other Councils or peak industry bodies) to improve overall outcomes for the community.

5. Sustainable and Social Procurement

Council is committed to sustainable procurement. Council will support the use of sustainable products, materials, processes and services.

Council will, when evaluating quotations or tenders, take into consideration the anticipated impact on the environment and show such consideration in their evaluation documentation. To achieve this, Council officers will endeavour to adhere to the following objectives wherever reasonably possible:

- Minimise unnecessary purchasing – only purchase when a product or service is necessary.
- Minimise waste – purchase in accordance with avoid, reduce, reuse and recycle strategies.
- Save water and energy – purchase products that save energy and/or water.
- Minimise pollution – avoid purchasing products that pollute soils, air or waterways.
- Non-Toxic – avoid purchasing hazardous chemicals that may be harmful to human health or ecosystems.
- Greenhouse benefits – purchase products that reduce greenhouse gas emissions.
- Biodiversity & habitat protection – purchase in accordance with biodiversity and conservation objectives.

Council understands the importance of social procurement. Where suitable and practicable, Council will investigate and procure goods and/or services from suppliers such as the following:

- Indigenous Contractors & Suppliers; and
- Australian Disability Enterprises (ADEs).

6. Risk Management

Council will implement systems within its procurement process to identify and manage risks, including, but not limited to Health and Safety risks, fraud prevention and legal compliance.

7. Support for Local Industry

Council recognises the importance of employment growth in the Shire. Council will structure its procurement activities to encourage the development of local employment opportunities

8. Modern Slavery

“Modern slavery” is defined in the Modern Slavery Act 2018 (NSW) as any conduct constituting a modern slavery offence within the meaning of that Act and any conduct involving the use of any form of slavery, servitude or forced labour to exploit children or other persons taking place in the supply chains of organisations.

Council will not engage with any vendors that engage in Modern Slavery practices.

RESPONSIBILITIES

Responsibilities for this Policy is as follows:

Councillors and Administrators

The role of Councillors or the Administrator(s) is to provide the strategic direction for this policy and ensure it complies with legislative requirements. When determining a tender, a Council decision should be made in accordance with the objectives of this policy. The Council will also determine the General Manager's delegations which will influence how this policy is executed.

General Manager

The General Manager is responsible for determining the appropriate delegations to Council staff to enable them to administer and perform procurement activities in a way that promotes integrity and value for money.

Chief Financial Officer

The Chief Financial Officer is responsible for the implementation of this policy. The Chief Financial Officer will establish internal controls to ensure the execution of this policy is in accordance with its intended outcomes. The Chief Financial Officer is responsible for regularly reviewing this policy and the Procurement Guidelines to ensure they are congruent and ensuring the reporting requirements of this policy are completed. The Chief Financial Officer will provide sound, reliable advice to the Council and General Manager on procurement matters.

Council staff

Council staff must adhere to this policy and the Procurement Guidelines whilst conducting or participating in a procurement activity. Council staff are also to act in accordance with Council's Code of Conduct and are required to only procure goods and services applicable to their delegated authority for the use of Council. Council staff must ensure that engagement of a supplier is conducted through issuing a formal commitment from Council (or other third parties) by using a Purchase Order or other form of agreement (excluding Credit Card purchases).

Contractors and Suppliers

Suppliers must act in good faith and ethically in accordance with Council's Code of Conduct when participating in a Council led procurement activity. Code of Conduct and Work Health and Safety provisions extended to when a contractor or supplier is engaged and delivering a service or providing a good on behalf of Council.

POLICY DIRECTIVES

Council shall undertake its procurement of goods and services activities in accordance with the following directives.

1. Statutory Requirements

The Local Government (General) Regulation 2021 is particularly relevant to the tendering process; however, various Acts and Regulations apply to Council's diverse range of procurement activities. The Procurement of Goods and Services Policy is intended to supplement these instruments. Any inconsistency that may arise between the Procurement of Goods and Services Policy and a relevant Act or Regulation, shall be resolved in favour of the Act or Regulation.

Officers shall maintain a working knowledge of the Acts and Regulations applying to the procurement activities they undertake.

2. Conduct of Officers

Officers shall conduct themselves with the utmost integrity and professionalism when undertaking procurement activities. Care shall be taken to ensure the proper management of conflicts of interest and other issues that may affect the integrity of procurement activities. Council's Code of Conduct shall be strictly always observed.

3. Delegations

Officers shall not make procurement decisions outside of their delegated authority. Procurement decisions shall not be divided or restricted, nor any other process engaged in, for the purpose of circumventing delegation limits.

General Application of Delegation Limits to Procurement

Most procurement decisions are subject to delegation limits. Such procurement decisions must be made by an officer with a delegation limit sufficient to cover the value of the procurement exercise. A decision with a value in excess of the General Manager's delegation limit must be made by Council resolution.

Delegation limits apply to procurement decisions that create a financial commitment or a commitment to provide ongoing business opportunities. This includes the approval of requisitions, one-off purchases, one-off contracts, discretionary contract variations, the exercising of contract options and orders against existing period contracts. It also includes the approval of period contracts including standing offer arrangements and pre-qualified supplier panels.

4. Determining the 'Delegations Value' of the Procurement

The relevant value, for delegation purposes, is simply the face value of the purchase or contract (inclusive of GST).

5. Delegations and Contract Variations

Variations fall into two categories, discretionary and non-discretionary. Discretionary variations involve a decision to increase the scope of a contract (for example, by adding extra requirements or product lines) and consequently increase the level of financial commitment. Discretionary variations must be approved by an officer (or Council) with a delegation limit sufficient to cover the value of the variation.

In some instances, a contract price can alter due to the application of pre-agreed terms (for example, a price adjustment formula, a measured quantity clause, a latent condition clause, schedule of rates or an expense reimbursement clause). Such alterations are often referred to as variations however, they are non-discretionary in nature. ~~Although they may require some professional skill to calculate or verify, they do not involve a 'decision' to increase the scope of the contract. Nevertheless, to provide for sound administrative governance such non-discretionary variations shall also be subject to delegation limits up to \$250,000 in value. Non-discretionary variations over \$250,000 in value do not need to be approved by Council but must be approved by the General Manager.~~

~~Pursuant to the Local Government Act s.55(3)(n)(ii) a delegation limit of \$150,000 will apply to Discretionary variations where Council invites a contract involving the provision of services where those services are, at the time of entering the contract, being provided by employees of the council.~~

For general reporting and accounting purposes non-discretionary variations shall be recorded and tracked in the same way as other variations.

6. Budget ~~Constraints~~ Allocations

All procurement is subject to approved budgets. Procurement of Goods and Services Policy thresholds and delegation limits operate in addition to (not in place of) any responsibilities for budget ~~constraints~~ allocations.

Purchase orders should not be raised without an approved budget. Discretionary increases to required budget of a project (e.g. through increased scope) should be reported to and approved by Council in the month in which they occur, rather than awaiting approval via the quarterly budget review process.

7. Number of Firms to be invited

Council shall invite sufficient offers to provide a reasonable degree of competition for the level of expenditure involved, without creating undue administrative cost for Council or the invitees.

8. Intention to Proceed

Council shall generally not invite offers without a firm intention to proceed with the procurement. Where it is necessary to invite offers on a

contingency basis this shall be clearly communicated to participants. Where it is necessary to invite the submission of indicative pricing for estimating or planning purposes this shall be clearly communicated to participants. Where Council intends to consider an existing common-use procurement arrangement along with invited tenders this shall be clearly communicated to participants (see also Common-Use Government Procurement Arrangements).

9. Public Invitations to Tender

All public invitation processes shall be managed in accordance with the relevant elements of the Local Government (General) Regulation 2021, regardless of whether or not the Regulation applies to the contract.

10. Offers

All offers made in response to a public invitation or for a contract greater than \$250,000 in value must be received via a formal tender ~~box~~-process, be it electronic or physical, regardless of whether or not the Local Government (General) Regulation 2021 applies.

11. Late Offers

Late offers received via a formal tender ~~box~~-process shall be handled in accordance with the relevant elements of the Local Government (General) Regulation 2021, regardless of whether or not the Regulation applies to the contract.

Late offers for minor procurement exercises (i.e. not closing via ~~the~~ tender ~~box~~) may be considered if the approving officer is of the opinion that the circumstances of the offer do not compromise the integrity of the process.

12. General Communications

Wherever practical, communications with suppliers, contractors and tenderers shall be in writing (electronic or ~~hard-copy~~hard copy). Where this is not practical file notes or formal minutes shall be recorded in an appropriate Council system.

13. Unsuccessful Offers

Council shall generally provide feedback to unsuccessful ~~offerors~~ tenderers if requested. ~~Where the contract value exceeds \$250,000 at least two Council officers shall participate in the feedback session.~~ Written records shall be made and recorded in an appropriate system.

14. Successful Offers

Successful offers shall be notified by the issue of a Council Purchase Order. Other correspondence may also be issued however a supply will not be binding without the issue of a Council Purchase Order.

15. References

Officers shall not provide written references to suppliers or contractors. Officers may provide verbal references to appropriately identified persons, on issues relating to specific contract performance. File notes

shall be made.

16. Common-Use Government Procurement Arrangements

Where Council does not have its own procurement arrangement for a particular good or service, common-use arrangements (such as, Central West Joint Organisation, Local Government group arrangements, NSW Government arrangements and Commonwealth Government arrangements) may be used. Where a common-use arrangement exists, tenders from other contractors may be sourced, however the invitation documents must state that a common-use Government procurement arrangement exists for this item and will be considered as part of Council's tender process.

17. Emergency Situations

In some circumstances an urgent purchase may be required to meet Council's obligations regarding safety, asset protection, environmental protection or critical service provision. If such a situation arises **and** there is insufficient time to comply with Procurement of Goods and Services Policy or delegation limits, then the most senior officer available may approve an emergency procurement exercise.

An emergency procurement exercise should comply, to the maximum extent possible, with the policies and procedures that would normally apply.

All emergency procurement exercises (and the circumstances leading to them) shall be documented and reported to the relevant Director.

18. Reporting Obligations

Reporting of Tenders to Council

In accordance with the General Manager's instrument of delegation, any tenders that were not engaged through a prescribed agency and have a value greater than \$250,000 (inclusive of GST) are to be reported to Council.

Statutory Reporting

Council will fulfil its reporting obligations of any procurement activities in accordance with legislative requirements. This includes:

- Reporting of contracts entered above \$50,000 (inclusive of GST) as a part of the Quarterly Budget Review Statement for the corresponding quarter.
- Register of contracts entered above \$150,000 (inclusive of GST) as a part of the Government Information (Public Access) Review Statement 2009.
- Modern Slavery reporting obligations as outlined by the Anti-Slavery commission within Council's Annual report.

Any additional statutory reporting requirements that eventuate after the adoption of this policy will be reported upon as required.

19. Integrity, Dignity and Respect

Council treats all persons with courtesy and respect. Council officials will demonstrate fair and consistent decision-making, ensuring probity at all times.

20. Breaches of this policy

A breach of this policy by a Council Officer will be dealt with in accordance with Council's Code of Conduct Policy. The Code of Conduct Policy articulates the standards of ethical behaviour expected of Council officials and external service providers in their dealings with Council.

Evidence of corrupt and/or unethical conduct by a Council official could lead to (but not limited to):

- Disciplinary action;
- Dismissal;
- Investigation for corruption, inappropriate or unethical conduct; and
- Referral of the matter for criminal investigation.

Evidence of corrupt and/or unethical conduct by a contractor or supplier participating in a procurement activity or engaged to conduct works on behalf of Council could lead to (but not limited to):

- Tender disqualification;
- Contract termination;
- Loss of future work with Council;
- Investigation for corruption, inappropriate or unethical conduct; and
- Referral of the matter for criminal investigation.

21. Complaints Management

Any complaints or grievances about this Policy from internal or external sources need to be submitted in writing and addressed to the General Manager. The complaint/grievance will be reviewed and responded to in line with Council's Complaint Handling Policy and Procedure.

When a possible breach of this policy has been identified, the matter may be dealt with in accordance with Council's Public Interest Disclosures Policy. This includes cases of maladministration, corrupt conduct, serious and substantial waste, violation of government information or criminal activity.

22. Exemptions from Purchase Orders

Council shall develop a list of exemptions from purchase order generation as part of its operational procedures to allow seamless administrative operations. This list may change from time to time based on Council's operational requirements.

23. Related InformationLegislation, Regulations and Guidelines

- Local Government Act 1993;
- Local Government (General) Regulation 2021;
- Tendering Guidelines for NSW Local Government
- Government Information (Public Access) Act
- Work Health and Safety Act 2011, NSW
- The Modern Slavery Act 2018
- Quarterly Budget Review Guidelines issued by the Office of Local Government
- Government Information (Public Access) Act 2009.
- Relevant ICAC guidelines.

Council Policies and Procedures

- Council Delegations
- Disposal of Assets Policy
- Procurement Procedure
- Code of Conduct policies
- Statement of Business Ethics
- Work Health and Safety Policy
- Gifts and Benefits Policy
- Corporate Credit Card Policy
- Purchase Card Procedure

End of Policy

Adopted:	20/09/1999	664
Last Reviewed:	14/05/2007	07/094
	12/11/2012	1211/014
	09/12/2013	1312/003
	21/05/2018	1805/014
	20/04/2020	2004/007
	14/02/2023	2302/012
	xx/xx/2025	
Next Review:	27/03/2029	

08) YOUTH WEEK 2025**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 4. Enhance facilities and networks that support Health and Wellbeing of the Community, Sport, Heritage and Cultural interests**File No:** GS.LI.1

Recommendation:

That Council;

1. Receive the report on Youth Week 2025; and
2. Adopt the allocations from the 2025 Youth Week Small Grants Program as follows:

Le Danse School	\$ 1,500
Em Dance	\$ 824
Blayney High School*	\$ 2,624
Belgravia Foundation Pty Ltd*	\$ 1,200

Includes GST*Reason for Report:**

To inform Council on the proposed Youth Week activities proposed for the Blayney Shire.

Report:

Youth Week 2025 is scheduled for 9 to 17 April 2025 with the theme '*I am _____*'. *We are the future and the future is now!*' and is aimed at youth aged 12 – 25 years.

As in recent years, Council has engaged with the community to seek expressions of interest for holding events as part of the Youth Week Small Grants Program. The events conducted are free to all youth. In the past, this has been a successful means to hold a number of Youth Week events in the Shire.

The program was promoted through print media, website, social media and by email distribution to the schools, sporting groups, and village contacts.

Council has received applications for 4 events proposed to be held in Blayney and 1 proposed to be held in Lyndhurst. Of the applicants listed 2 are registered for GST and amounts included in above recommendation to Council include GST where applicable. For budget comparison purposes amounts in below table are shown as GST exclusive.

Applications and proposed allocations are detailed in the attachment.

Risk/Policy/Legislation Considerations:

Council is required to expend grant funds allocated and the matching contribution from Council on Youth Week activities.

Budget Implications:

The NSW Youth Week Grants Program requires Council to match the \$2,588 funding allocated. Youth Week funding from Department of Communities and Justice also paid an additional \$824 rural / regional subsidy not required to be matched.

Council detailed and exhibited the Youth Week Grants Program in the 2024/25 Operational Plan. The total budget for the program is \$6,000. The above allocation as proposed will commit \$5,800 against this budget with residual funds not allocated applied to advertising / promotion costs.

Enclosures (following report)

1 Summary of Youth Week applications and allocations 1 Page

Attachments (separate document)

Nil

YOUTH WEEK 2025

Theme: 'I am _____. We are the future and the future is now!'

No.	Applicant	Project Name	Activities	Dates	Reg. GST	Total cost	Other contrib.	Grant sought	Grant recommended	Grant (GST incl.)
1	Le Danse School	I am a Dancer	Free classes; Plan / teach and assist sessions; Free Disco.	7 - 10 April 2025; Disco 11 April 2025	No	\$ 2,550	\$ 1,050	\$ 1,500	1,500	
2	Em Dance	Emdance Dance & Cheer Classes	Dance and Cheerleading classes	14 April 2025	No	\$ 704	\$ 250	\$ 454	454	
3	Em Dance	Emdance Disco, Games and Fun Night	Disco, Games and Fun Night	14 April 2025	No	\$ 754	\$ 384	\$ 370	370	
4	Blayney High School	The Future is Now	Pavement Chalk Art projects; Whole of school breakfast and lunch celebration; Taking our young people into the community program.	9 - 11 April 2025	Yes	\$ 2,385		\$ 2,385	2,385	\$ 2,624
5	Belgravia	Youth @ CentrePoint	Wet inflateable days; Group Fitness activities and Aquatic Education	To be confirmed	Yes	\$ 1,802	\$ 711	\$ 1,091	1,091	\$ 1,200
						\$ 8,195	\$ 2,395	\$ 5,800	5,800	

09) INFRASTRUCTURE SERVICES MONTHLY REPORT**Department:** Infrastructure Services**Author:** Director Infrastructure Services**CSP Link:** 1. Maintain and Improve Public Infrastructure and Services**File No:** RD.AD.1

Recommendation:

That Council note the Infrastructure Services Monthly Report for March 2025.

Reason for Report:

This report presents an update to Council on current projects, construction and maintenance activities within the Blayney Shire being managed or undertaken by Council's Infrastructure Department.

The report outlines work that has been carried out over the past month as well as status of major projects.

Report:**Maintenance works**

Since the previous monthly update, no pothole patching has been undertaken. This is due to opportunistic weather allowing staff to prioritise cleaning/flushing of the bitumen emulsion storage tank. Given this, patching is expected to recommence at the end of March.

Maintenance grading and resheeting works have been undertaken on the following roads: Pounds Lane, Old Lachlan Road, Sykes Lane, Grehamstown Road, Kings Plains Road, Fleetwood Lane, Kellys Lane, Village Road.

The roadside mowing program has continued, improving visibility for motorists on the shire's roads. Since the start of this calendar year, work has been completed in Barry village and along Moorilda, Hobbys Yards (including multiple passes), Three Brothers, Kurangia, Wimbleton, Newbridge (including multiple passes), and Walkom Roads.

Additionally, mowing has been completed on Guyong Road (also multiple passes), Vittoria Road (multiple passes), Pretty Plains Road, Nyes Gates Road, Glenorie Road, and Forest Reefs Road.

Open Spaces and Facilities

General works are being managed with the conclusion of summer sports and preparation to transition most sports fields to winter sports. Peak growing season for fields is nearing its conclusion which will allow the team to focus on customer requests that have been deferred, and other general repairs / works.

Repairs were undertaken to re-anchor the floating jetty at Carcoar Dam that had come loose. Upon inspection by contractors, further defects were identified around connection to the bank. These works were completed in the same attendance for greater efficiency.

Following last month's vandalism to the accessible amenities at Carrington Park, the locking system of this toilet is being converted to the Smarthub system. This is a partial conversion but will be designed to allow for full conversion in the future.

Sewer Treatment Plant (STP)

Programmed Works

Sewer cleaning and CCTV camera works for 2024-2025 have been completed throughout Blayney. Reports are due shortly for review, however no major issues were reported by the team on the ground. Noting a number of manholes in backyards of private residences were inaccessible.

The STP team have been investigating an intermittent fault on aerator number 2, causing the system to turn off. Electrical investigations have found symptoms, but not a cause of the fault. We are now investigating potential mechanical and software issues. Repairs are also being made to the sludge pump. These are preventing the drying of biosolids until the pump is repaired and reinstalled.

The EPA's 5-year risk assessment of the STP was undertaken this month. Minor administrative updates to the license (initiated by the EPA) were flagged to be forthcoming, however the full outcome of the inspection is not yet available. The team discussed with the EPA the option of seeking to increase to daily flow limits. It was recommended to make any submission after the EPA-initiated adjustments were completed.

Recycled Water Management Plan works are progressing, with a June 2025 submission to DPIE being targeted. This would potentially allow commencement of operations in December 2025.

Major Projects

Note: costs/budgets are reported for the current financial year only.

Four Mile Creek Road Bridge Replacement – Fixing Country Bridges					
Due Date	Revised Budget YTD	Expenditure this month	Total Expenditure YTD	Committed Expenditure YTD	Estimated Total Project Costs
30/06/2025	1,578,481	273,603 ^[1]	1,524,777	6,758 ^[2]	1,531,535
Commentary					
<ul style="list-style-type: none"> All works except minor fencing works complete. ^[1] Project management costs have been apportioned during this reporting period. ^[2] Committed funds are for fencing works, and survey plan registration fees. 					
Forecast (1-3 months)					
<ul style="list-style-type: none"> Project completion report to be lodged with an overall budget underspend. 					

Orange Road / Palmer Street path – SCCF5					
Due Date	Revised Budget YTD	Expenditure this Month	Total Expenditure YTD	Committed Expenditure YTD	Estimated Total Project Costs
30/06/2025	311,490	730	277,051	4,200	294,490
Commentary					
<ul style="list-style-type: none"> All footpath works are complete on Orange Road and Palmer Street. Footpath edge landscaping currently progressing. A local bus company recently raised a concern that will be resolved whilst landscaping is completed. 					
Forecast (1-3 months)					
<ul style="list-style-type: none"> Landscaping works. 					

Browns Creek Road Heavy Patching – R4R9					
Due Date	Revised Budget YTD	Expenditure this Month	Total Expenditure YTD	Committed Expenditure YTD	Estimated Total Project Costs
30/06/2025	668,897	15,815	496,800	14,140	510,940
Commentary					
<ul style="list-style-type: none"> Guardrail works completed. Progression of concept design underway for future grant funding. 					
Forecast (1-3 months)					
<ul style="list-style-type: none"> Receipt of design expected before May 2025. Project completion report to be lodged with an overall budget underspend. Variation to be lodged seeking reallocation of any underspend funds to other R4R9 project. 					

Hobbys Yards Road Rehabilitation – R4R9					
Due Date	Revised Budget YTD	Expenditure this Month	Total Expenditure YTD	Committed Expenditure YTD	Estimated Total Project Costs
30/06/2025	2,277,761	384,677	728,072	564,864	1,818,254
Commentary					
<ul style="list-style-type: none"> • Bulk earthworks completed. • Stabilising booked for week commencing 24th March. • Slope stability of the bank is being monitored. 					
Forecast (1-3 months)					
<ul style="list-style-type: none"> • Subbase fill and base pavement overlay commencing after stabilising. • Completion date estimated for April. • Variation to be lodged seeking reallocation of any underspend funds to other R4R9 project. 					

Richards Lane – R4R9					
Due Date	Revised Budget YTD	Expenditure this Month	Total Expenditure YTD	Committed Expenditure YTD	Estimated Total Project Costs
Dec. 2025	1,258,521	22,613	62,495	50,809	TBD
Commentary ,					
<ul style="list-style-type: none"> • Project completion will occur in 2025/26 financial year. • Application for project extension, seeking an extension of time to the 31 December 2025 has recently been approved by funding body. • Detail design for stage 2 (intersection) has been progressed and submitted to the independent Project Verifier which incorporates design changes from the level 3 Road Safety Audit. Following acceptance of the detail design by the independent Project Verifier, the design will be sent to TfNSW for review and approval. • Delivery of remaining stages 2 & 3 will be via open tender (noting concurrence from TfNSW is required endorsing Councils preferred tenderer). • The total project cost will need to be re estimated once the design for stage 2 (intersection) is approved by TfNSW. • Any underspend on other R4R9 projects, would be proposed to be reallocated to this project (needs agreement of funding body). 					
Forecast (1-3 months)					
<ul style="list-style-type: none"> • Finalisation of detailed estimate for stage 2 (draft still underway) • Finalisation of detailed estimate for stage 3. • Project verifier review and subsequent actions. • Detail design approval from TfNSW. • Tender document preparation underway by consultant. 					

Rodd Street Culvert Repairs – Natural Disaster AGRN1034					
Due Date	Revised Budget YTD	Expenditure this Month	Total Expenditure YTD	Committed Expenditure YTD	Estimated Total Project Costs
June 2025	420,273	669	12,425	27,273	316,600
<i>Commentary</i>					
<ul style="list-style-type: none"> Finalisation of contract underway. Purchase order not yet raised. 					
<i>Forecast (1-3 months)</i>					
<ul style="list-style-type: none"> Pending signing of contracts; commencement likely April, completion June 2025. 					

Risk/Policy/Legislation Considerations:

Nil.

Budget Implications:

This report is an information report, with all work currently projected to be performed in Council budget allocations.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

10) **2024/25 ROAD ALLOCATIONS AND CAPITAL WORKS PRIORITISATION**

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1. Maintain and Improve Public Infrastructure and Services

File No: RD.AD.1

Recommendation:

That Council note the update report regarding road allocations, capital works and maintenance programs for 2024/25.

Reason for Report:

To provide Council with an update on the progress of renewal and capital maintenance programs and inform of anticipated carry-over to next financial year.

Report:

This report provides an update to the report to the October 2024 Ordinary Council meeting regarding capital maintenance and renewal allocations from Council's Capital Expenditure Program for 2024/25.

The report outlines progress on road rehabilitation, heavy patching, resealing, footpath projects, stormwater drainage works. Additionally, whilst not reported in October 2024 report, status of works associated with design or preliminary investigations are also included to this report.

Council has undertaken a very successful works program with minimal anticipated carry over into 2025/26. Additionally, most delays encountered in 2024/25 are due to events occurring and/or matters outside of Council control.

Resealing

Road	From	To	Status
Four Mile Creek Road	CH 4415	CH 6365	Complete
Hobbys Yards Road	Ch 7110	CH 8310	Complete
Forest Reefs Road	CH 7080 (Burtons Lane)	CH 8680 (Forest Reefs)	Complete
Napier Street	Whole Street		Complete
Gowan Place	Whole Street		Complete
Stillingfleet Street	Adelaide Street	Osman Street	Complete
Stabback Street	Crowson St	Cul-de-sac	Complete
Unwin Street	Crowson St	Cul-de-sac	Complete
Crowson Street	Unwin St	Stabback Street	Complete
Forest Reefs intersection	Whole intersection		Complete

Reseal Projects allocated since Oct 2024 report:			
Hobbys Yards Road/Martha Street	Asphalt	Mitchell Street + 400m	Complete
Cooper Street	Plumb Street	Orange Road	Complete
Torrens Street	Ewin Street	Hawke Street	Complete

Heavy Patching

Project	Status		Anticipated completion
Somers Place (Heavy Patching)	CH240 to cul-de-sac	Contractor engaged, establishing 20 March 2025.	March 2025
Forest Reefs Road (Heavy Patching)	8 Patches from Cowriga Ck bridge to Burtons Lane	RFx released, closing 21 March 2025	June 2025
Browns creek road (Heavy Patching) (half lane)	Brooklee lane to "Janola"		
Belubula Way (Heavy Patching)	Wells Lane to Millamolong Road		

Gravel Resheeting

Road	Gravel (Tonnes)	Area (m ²)	Status
Fell Timber Road	905	3,000	Complete
Dowsetts Lane	833	3,000	Complete
Kings Plains Road	300	1,200	Complete
Village Road	408	1,200	Complete
Calvert Lane	350	1,750	Complete
North Lane	550	2,750	Complete
Glenelg Road	1,020	3,000	Complete
Eves Lane	300	500	Complete
Fardells Lane	200	500	Complete
Fairbanks Lane	184	500	Complete
Ovington Lane	400	2,000	Complete
Mckellars Lane	200	1,000	Complete
Somers Lane	660	3,000	Complete
Old Lachlan Road	1,000	5,000	Complete
Gregghamstown Road	200	1,000	Complete
Lochewen Road	350	1,750	Complete
Millamolong Road	400	2,000	Expected completion April 2025.
Gravel Resheeting Projects allocated since Oct 2024 report:			
Old Lachlan Road	700	3,500	Expected completion March 2025.
Kentucky Road	844	4,220	Complete
Fairford Lane	205	1,500	Complete

Kerb Network Renewals

Road	Description	Status
Charles Street	36 Adelaide to 30 Charles Street	Complete
Adelaide Street	40 Adelaide Street	Complete
Adelaide Street	35-37 Adelaide Street	Complete
Somers Place	22-24 Somers Place	Complete

Culvert Renewal Program

Road	Description	Status
Matthews Lane	CH 5920	Complete
Garland Road	CH 1220	Complete
Sherwood Lane	CH 635	Complete
Beneree Road	CH 5800	Not commenced, proposed for 2025/26. Commencement deferred due to resources needing to be reallocated to capital works.
Projects allocated since Oct 2024 Report		
Garland Road	CH 1600	Materials ordered, not commenced, proposed for 2025/26.

Capital Works

Roads Projects		
Project	Funding Body	Status
Four Mile Creek Road (bridge approaches)	FCB2A	Complete
Browns Creek Road	R4R9	Complete
Hobbys Yards Road CH8900-10700	R4R9	Under construction. Anticipated to be completed April 2025.
Richards Lane	R4R9	Detail design lodged to independent project verifier. Currently under review and waiting for verifier acceptance prior to sending to TfNSW for review/approval. Tender documents in draft.

Footpath Projects		
Project	Funding Body	Status
Plumb/Palmer St, Blayney	SCCF5	Complete.
Orange Road, Blayney	SCCF5	Complete.
Victoria/Montgomery St, Millthorpe CBD	SCCF, Council	Commenced.
Charles St, Blayney AMP8	Council	Complete.
Ewin St, Blayney AMP18	Council	Complete.

Stormwater Drainage Projects		
Project	Description	Status
Newbridge Road	New culvert and associated works.	Design finalised. Works currently being quoted by contractors. Completion anticipated this financial year.
Hawke Street	New kerb, gutter & drainage installation.	Design finalised. Works currently being quoted by contractors. Completion anticipated in 2025/26.

Investigation and Design Projects

Whilst not within the October 2024 report, an update is provided to Council on the works allocated within the Capital Expenditure program for preliminary activities such as design or investigation.

It should be noted that design resources have been constrained, with most of the projects listed previously in this report requiring design in order to enable works to commence.

The projects in the table below are listed in order of prioritisation, however Council Officers are currently preparing for next financial year and projects forecast for construction next financial year may take precedence over some of the projects list below which are not tied to grant funding deadlines.

Investigation/Design Projects (in order of prioritisation)		
Project	Status	Anticipated completion
Millthorpe CBD Detail Design.	Consultant engaged and currently working on the plans.	2024/25
Blayney CBD Detail Design.	Open RFQ undertaken and awarded. Site inspection has occurred with preliminary design currently underway. Program anticipates completion July 2025.	2025/26
Coombing Street Detail Design.	Consultant engaged and concept alignment prepared. Further survey work required to be undertaken in order to progress the detail design.	2024/25
Newbridge – Three brothers to accessible toilet block carpark.	Concept alignment complete (inhouse). Tree works scheduled to clear concept alignment and enable capture of additional survey. Final design will be delivered in house.	2024/25
Brady Road Culvert Investigation.	Inspection and assessment has occurred by Council engineers. Scope of works for consultant engagement currently being drafted.	2025/26
Spring Hill Road – Preliminary Design work.	Detailed survey complete. A consultant has been engaged for geotechnical investigation and pavement design. Majority of the civil design is proposed to be completed inhouse by Council staff next financial year. Following the preliminary design, some outsourcing is likely to be required for portions of the drainage design and a review of environmental factors.	2025/26

Risk/Policy/Legislation Considerations:

Allocation of Council's heavy patching and reseal locations has been undertaken in consideration of Council's "Road Hierarchy, Renewal and Maintenance Policy 25G and the "Blayney Shire Roads Strategy 2023", with particular emphasis on delivery of works on higher-priority roads within these documents.

Many projects are prioritised to align with grant funding deed requirements and deadlines.

Budget Implications:

All works delivered and programmed are within Council's budget allocation for 2024/25. It is recognised that project delays present risk to project budgets, however it is essential that projects complete their design phase in full prior to commencement of construction.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

**11) PROPOSED ROAD NAME - 238 FOREST REEFS ROAD,
MILLTHORPE SUBDIVISION**

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1. Maintain and Improve Public Infrastructure and Services

File No: RD.NA.1

Recommendation:

That Council:

1. Note receipt of the request to name the new public road in the subdivision at 238 Forest Reefs Road, Millthorpe “Amesbury Close”.
2. Place the request on public exhibition for a minimum of 28 days.
3. Following the public exhibition, receive a further report to consider the road naming application.

Reason for Report:

To seek Council endorsement to place the name “*Amesbury Close*” for the new subdivision at 238 Forest Reefs Road, Millthorpe on public exhibition for a minimum of 28 days, in accordance with the *Road, Pathway and Bridge Name Policy (25F)*.

Report:

Council has received a request to name the new road part of the subdivision at 238 Forest Reefs Road, Millthorpe “Amesbury Close”.

The owner had firstly enquired to Council seeking to name the new road *Amos Crescent* (see enclosure 2). The owner was advised Amos did not meet the Geographical Names Board (GNB) criteria. It is noted that “*Amos Avenue*” already exists in Blayney and commemorates Alfred Amos as the previous Lyndhurst Shire President.

Whilst the name does not specifically commemorate a person, it does comply with Council’s policy as it is an alternate name that can be *based on botanical, multicultural or historic themes*. In this instance, the name is based on historic themes.

The area near the subdivision under construction was originally part of the Charles Booth land grant and has maintained the property name of ‘Amesbury’ for approximately 37 years. The applicant has proposed the name of ‘Amesbury’ to have an English origin to relate to land that was once owned by Charles Booth and mentions neighbouring properties with naming of UK origins.

Relevant information has been summarised below with the full application as enclosure to this report.

Amesbury

Statement	Evidence	Compliance with Policy
Amesbury is linked to Ames and commemorates the John Ames line whom Alfred Amos descended from.	Verified	Compliant with Policy
Alfred Amos was a Councillor of Lyndhurst Shire Council from 1937-62 and President 1951-54 & 1956	Verified	Compliant with Policy
Amos family traded the Millthorpe General Store from 1926 for 60 years.	Verified	Compliant with Policy
Amesbury is of UK origin and links to history themes of the local area.	Unverified	Compliant with Policy
Amesbury is the current property name of the land being developed.	Verified	No provision in Policy

Risk/Policy/Legislation Considerations:

A preliminary submission has been lodged to the Geographical Names Board (GNB), with no conflicts identified (i.e. is unique in terms of spelling and phonetic use within the 30km radius).

It is noted when approving the subdivision, Council required the option for the new road in this subdivision to be potentially extended enabling future connection to a neighbouring property if it were subdivided.

Close would not be appropriate if the neighbouring property was developed and the road became a through road, however close is appropriate if the neighbouring property is developed and the road remains a cul-de-sac (highly likely). Council could look to classify the road as Rise, View, Vista or Crest, as these are appropriate for both cul-de-sacs and through roads.

Budget Implications:

Nil

Enclosures (following report)

- | | | |
|---|--|---------|
| 1 | Road Name Application - Amesbury | 4 Pages |
| 2 | Road Name Supporting Documentation Amos Family | 2 Pages |

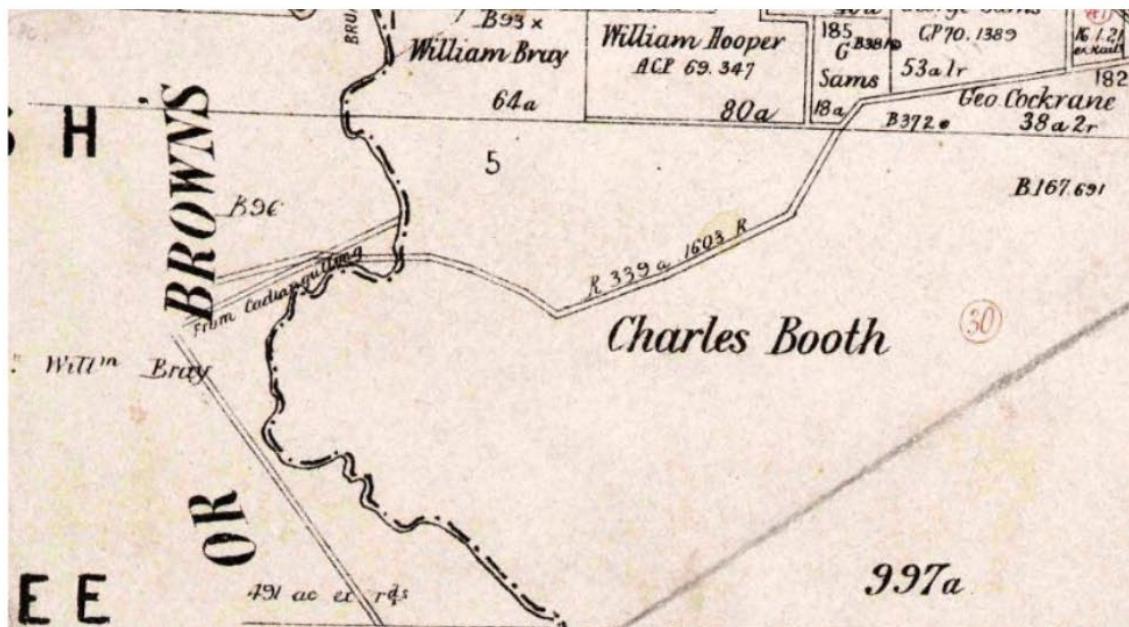
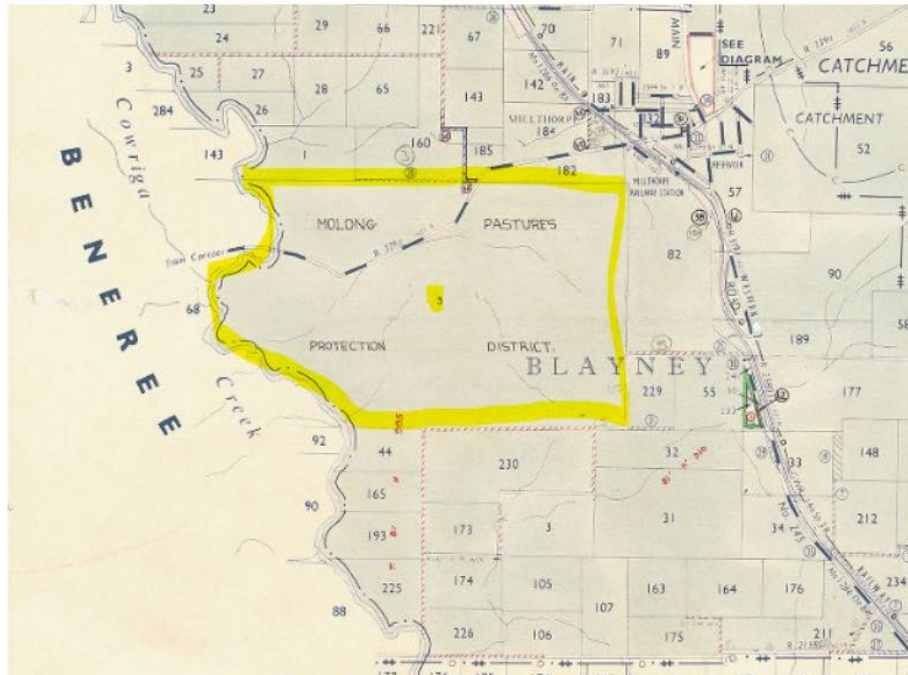
Attachments (separate document)

Nil

Application for a Subdivision new road name at 238 Forest Reefs Rd, Millthorpe

Land ownership history.

Our subdivision is part of the first land grant in the area and predates the village of Spring Grove/ Millthorpe by about 30 years. The grant was issued to Charles Booth in 1835 and he later built the first permanent home in the district. It is in the Parish of Graham and consisted of 997 acres.

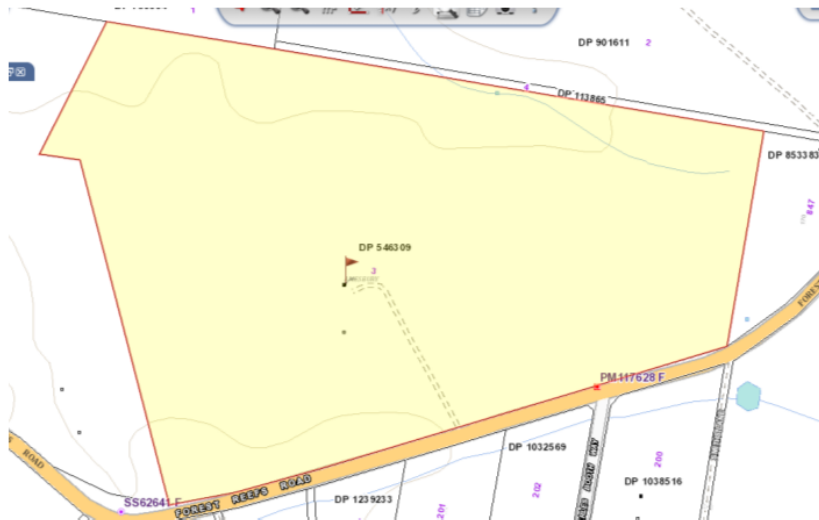


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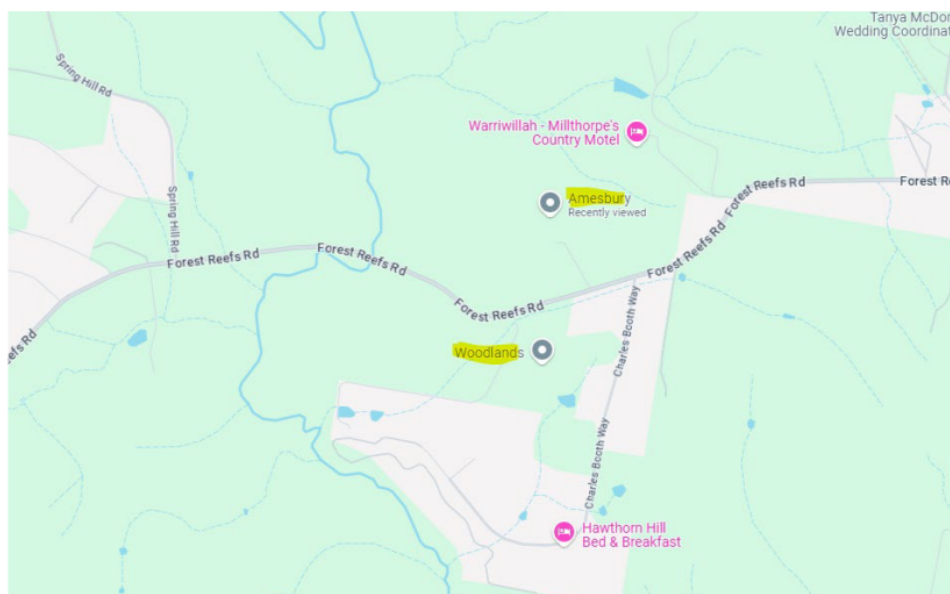
Amesbury name history

The Amos family originated in the south of England. We have records dating back to 1731 when John Amos was born, he was also known as John Ames. Peter Amos born in Millthorpe in 1945 is the 8th generation of the original John Amos/Ames. After looking at county maps of the area we chose “Amesbury” as it was closely associated with our name and the area he came from. So, in 1988 when we built our home our address became “Amesbury” Forest Rd, Millthorpe until the rural numbering came in and it changed to 238 Forest Reefs Rd. At some stage the name “Amesbury” has been added to SIX Maps and Google Maps.

Neither have been added by us, but the name is recognised by these websites.



Six Maps

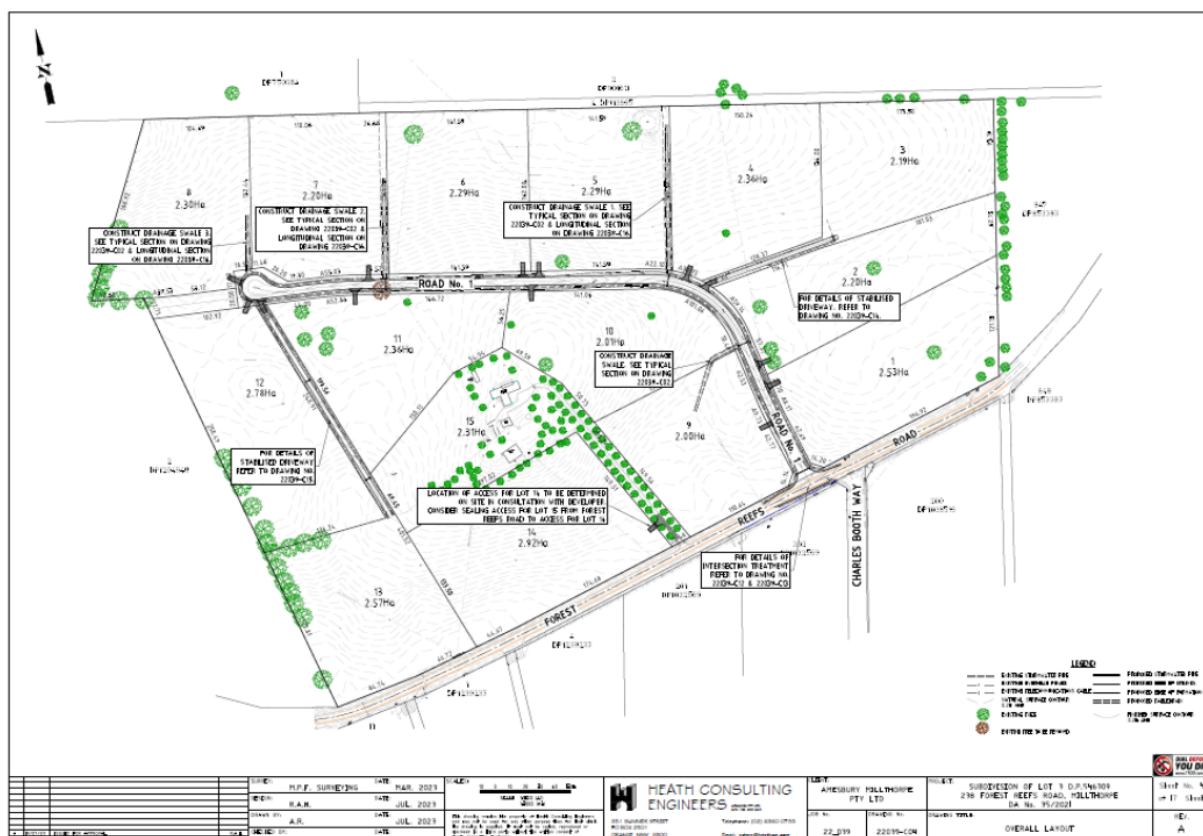


Google Maps

When researching a name for our property 37 years ago we did want to have an English name for the land that was once owned by Charles Booth. Neighbouring properties that come to mind are Westbrook, Woodlands, Lynwood, White Bridge, The Meadows and Tintern on the Spring Terrace Road which were all of UK origins. It was very appropriate for Booth Grove opposite our subdivision to have Charles Booth Way as a road name as this land was part of Charles Booth land grant also. There are no other names relating to Charles Booth or Grove Farm on the pre approved list and after studying the approved names for Millthorpe on that list there are no names that are relevant to our land either. If any of the approved names of the people had of lived on this road or had any connection to us, we would be happy to use them.

We would like to propose that the new road be named **Amesbury Close**. The name represents our family's heritage in Millthorpe which I outlined in my first letter regarding the road name. The Amos family have been prominent in the Millthorpe community for 100 years and owned the general store for 60 of those years. Unfortunately, we are not eligible to use our surname for the new road due to the fact we are within a 30 klm radius of Amos Ave in Blayney. We also have pioneering ancestors, Willis and Oates which both have roads already named after them, so we cannot use them either.

We are pleased the Geographic naming board has no conflict with the name “Amesbury” and hope that the Council will endorse our proposed name after it is placed on public exhibition for 28 days. The plan of the subdivision below shows the road that is nearly complete that accesses Stages 1 and 2 of our development. If any other information or photos are required, we will be pleased to oblige.



Regards, Peter & Rosemarie Amos, 238 Forest Reefs Rd, Millthorpe.

PW & RJ Amos,



11th February 2025

The General Manager,
Blayney Shire Council,
Adelaide St
Blayney NSW 2799

Re: Naming of new road – Amos Crescent

Dear Mark,

We are in the process of building a road on our subdivision and have a proposal for the name of the new road. We would like to name it after our family who have been pioneering members of the Millthorpe District for 3 generations.

Alfred Amos was a Councillor, Lyndhurst Shire Council from 1937-1962 and President 1951-54 and 1956. While being president of the Millthorpe Progress Association he was responsible for getting the electricity connected to Millthorpe. Alfred was also a member of the AH & P Association, which ran successful shows in Millthorpe until 1941. He was a tireless worker for the betterment of the village of Millthorpe and the local Methodist Church. He purchased the general store in 1926 where the family traded for the next 60 years

John Amos (Jack) left school in 1931 to work in the shop with his father Alfred, he later owned the paper shop in Pym St and lived there when he married Leila Willis in 1939. He enlisted and served in New Guinea, leaving Leila to run the paper shop with 2 small children. He took over the general store business from his father after the war. Jack was also involved with the Progress Association, was a Trustee of the School of Arts and Millthorpe AH & P Association. Even though the Show was no longer held the association held the showground money in trust after it was sold. Jack wisely invested the funds and the interest was dispersed amongst community and sporting groups in Millthorpe. We were the first village in the Shire to install the modular colourful play equipment, thanks to the Show donation.

Leila Amos worked alongside Jack in the shop and supported the community organisations that he was involved with. Prior to her marriage she worked at Bennetts shop. Both received Life Membership of the Royal Far West that had a branch in Millthorpe and raised funds over the years for children that needed medical attention in Sydney. Leila also was a dedicated member of the Methodist Lady's Church Aid and the Women's Bowling Club. Leila was born in Millthorpe and lived to be 98 and had a sharp memory of her wonderful long life serving the people of Millthorpe.

Peter Amos joined his father working in the shop in 1960. The business had its most successful time during the next 10 years. The Amos's would have sold and installed most of the televisions in Millthorpe, including erecting the aerials. They provided grocery deliveries, serving the village and district farming families. Peter belonged to the local Bush Fire Brigade, the Millthorpe Parks Committee, Millthorpe School P & C, was a Trustee of Millthorpe School of Arts and AH & P Association. He currently is still an active member of the Blayney Show Society and Vice President and Life member of the Millthorpe & District Historical Society. Peter has received an Appreciation Award on Australia Day 1998 and Volunteer of the Year award in 2024.

Rosemarie Amos worked at the shop for 10 years until it was sold in 1986 and is involved with several organisations in the Shire.

Currently the Golden Memories Museum – Treasurer since 2011 and Life Member
Millthorpe School of Arts – Secretary/ Treasurer since 1985
Blayney Anglican Parish - Warden for 10 years and Treasurer since 2024
Blayney A & P Association – Committee member since 1988 & Life Member
Blayney Citizen of the Year 2024.

We are aware that there is already an Amos Ave in Blayney after Alfred Amos who was the Shire President. The land we are on was once part of Charles Booths property. Part of this has already been subdivided and called Booth Grove with the road called Charles Booth Way. To avoid confusion, we cannot really use Booth or Grove or Way.

In the Blayney & Millthorpe area there are 2 Kingham Streets, Kingham Rd, 2 Church Streets, Maple Place and Cres, Matthews Lane & Road, Price and Prices Lane, Adelaide St and Lane. In Carcoar there are Mandurama St and Mandurama Road. In Newbridge a Caloola St and Caloola Rd. Queen St in Lyndhurst & Blayney and there are probably more, so I don't think there is a case for not allowing a second roadway of the same name in the Shire.

See Geographic.org and search street names for Barry etc

Our family has achieved a lot for Millthorpe since Alfred first bought the corner store 99 years ago and we feel proud of our heritage and the progress the village has made during our lifetime. Having our road named Amos Crescent would be an acknowledgement of the contribution the family has made to Millthorpe and is continuing to do so. Our daughter and her family has now returned to live in Millthorpe and will be building on the subdivision. So, our youngest grandchild will be the 4th generation of the family to attend Millthorpe Public School when she commences this year, so we hope the legacy will live on.

Regards
Rosemarie Amos

12) KERBSIDE WASTE MANAGEMENT ISSUES**Department:** Planning and Environmental Services**Author:** Director Planning and Environmental Services**CSP Link:** 3. Diversify and Grow the Blayney Shire Local and Visitor Economy**File No:** WM.LI.2

Recommendation:

That Council;

1. Note it has been successful in obtaining grant funding of \$132,775 under the NSW Environment Protection Authority GO FOGO program and General Manager has executed the funding deed for the program.
2. Note that a more detailed report will be presented to Council at an upcoming meeting in relation to the joint procurement of kerbside waste, recycling and organics collection services including recycling and organics processing.

Reason for Report:

To update Council on kerbside waste services.

Report:Kerbside Services

The expiry dates for the current kerbside waste and recycling collection contract with JR Richards is April 2026, with the option of extensions up to 2 years to April 2028.

For Blayney Shire the current services provided, include;

- Weekly waste collection
- Fortnightly recycling collection (plus processing of recyclables)

The current contract is a joint regional contract that includes several councils, including; Bathurst, Blayney, Cabonne, Forbes, Orange and Parkes who all have varied service and collection arrangements and frequencies.

Council Officers have been involved in a Project Working Group with a number of other Netwaste Councils, in laying the groundwork for the next waste and recycling contract. The relevant councils involved are: Bathurst, Blayney, Cabonne, Forbes, Orange and Parkes.

The participating councils have formed a Project Control Group which includes executive staff from each council, to oversee the upcoming procurement process and to provide a reference group to report to their elected Councils.

As part of a joint procurement process, the working group has concluded that an extension of the current contractual arrangements to April 2028 would be a likely recommendation.

At present it appears likely that the most beneficial configuration of services to be tendered at the appropriate time would consist of (for 10 year service terms):

A. Waste Collection Services for:

- 240 litre fortnightly general waste
- 240 litre fortnightly recycling material
- 240 litre weekly organic material

B. Recycling Processing Services

C. Organics Processing Services

Matters such as the possible contract extension and suite of services to be tendered will be subject to the consideration and resolution of each council.

A more detailed report will be presented to Council in the near future seeking the necessary resolutions to move forward with the procurement process.

At this stage there are two issues that have been identified of particular interest for the Blayney Shire. Firstly, the potential change from a weekly garbage collection service to a fortnightly collection service. Whilst this will be offset to some degree with the introduction of a Food Organics Garden Organics (FOGO) service (outlined below) it will likely arouse community interest. Secondly, the introduction of a FOGO collection service will likely result in an additional charge to those who receive a kerbside waste collection service (collection and processing).

Food Organics Garden Organics (FOGO)

The NSW Government has recently mandated the introduction of Food Organics and Garden Organics (FOGO) collection from July 2030.

With this likelihood, Council proceeded to apply for funding under the NSW Government 'Go FOGO' funding program. Funding under this program can be used to offset the cost of purchasing green bins. It may also be used for purchase of kitchen caddies, delivery of education, audits and surveys related to a new FOGO service.

Council was successful in obtaining a grant of \$132,775 (application was made noting Council has approximately 3,000 services across the entire shire). To secure the funding it was necessary for the funding deed with the EPA to be executed and this has occurred.

Whilst the FOGO collection service will be mandatory from 2030, it may be logical for Blayney to seek to commence the service with the new kerbside collection contract (likely 2028).

Whilst details are not available yet, it is understood in finalising the legislation the NSW government did amend the legislation to enable consideration of exemptions (approved by the EPA) to the mandatory requirement to have a FOGO service.

Council in this regard, on 11 February 2024 wrote to NSW members of parliament as the legislation was being finalised, citing and justifying that a one size all approach mandating FOGO will not work and that there needs to be a mechanism for exemptions, particularly in regional NSW.

Should Council seek to only apply FOGO to Blayney and Millthorpe, this will result in a reduction to the number of FOGO services, however the funding authority (NSW EPA) has indicated there is scope to maintain the current level of funding provided. These finer details will need to be further discussed and agreed by with the EPA.

The current domestic waste charge for Blayney for 2024/2025 is \$390. With the introduction of a 3 bin system it will be necessary to factor in the collection costs of the 3rd bin as well as additional costs associated with the processing of organic material.

Nearby council's who currently have a 3 bin service, their respective annual charges per household are as follows:

- Parkes Shire Council – \$510
- Forbes Shire Council – \$651
- Orange City Council – \$486

Cabonne, which would also likely be moving to a 3 bin system for the first time, currently has a domestic waste charge of \$449.

In due course, Council will need to consider the additional cost that will be necessary to charge for the FOGO service. This will become more apparent over time when more is understood on what the cost to Council is of providing the service.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

13) DA 2025/0002 SUBDIVISION (BOUNDARY ADJUSTMENT) LOTS 1 & 2 IN DP 854190, 20-22 PARK STREET, MILLTHORPE**Department:** Planning and Environmental Services**Author:** Manager Development Assessment**CSP Link:** 5. Protect Our Natural Environment**File No:** DB.AB.2156**Recommendation:**

That Council:

1. Support the Clause 4.6 Exception to development standards; and
2. Consent to Development Application 2025/0002 for Subdivision (Boundary Adjustment) on Lots 1 & 2 DP 854190, 20-22 Park Street, Millthorpe subject to the recommended conditions of consent.

Reason for Report

The proposal seeks to undertake a boundary adjustment between two (2) allotments; one of which is below the minimum lot size requiring a Clause 4.6 Exception to development standards. As the variation is greater than 10%; the application is required to be determined by Council.

REPORT

Consent is sought to undertake a boundary adjustment between land legally described as Lots 1 and 2 in DP 854390, 20 and 22 Park Street, Millthorpe.

Applicant:	Marissa Strom-Bennie c/o: Saunders Property
Owner:	MA Strom-Bennie & RB Bennie
Application No:	DA 2025/0002
Zone:	RU5 Village
Date Received:	10/01/2025
Assessment No:	A327397 & A327389
Property:	20 & 22 Park Street, Millthorpe
Proposed Development:	DA 2025/0002 Subdivision (Boundary Adjustment) Lots 1 & 2 in DP 854190, 20-22 Park Street, Millthorpe

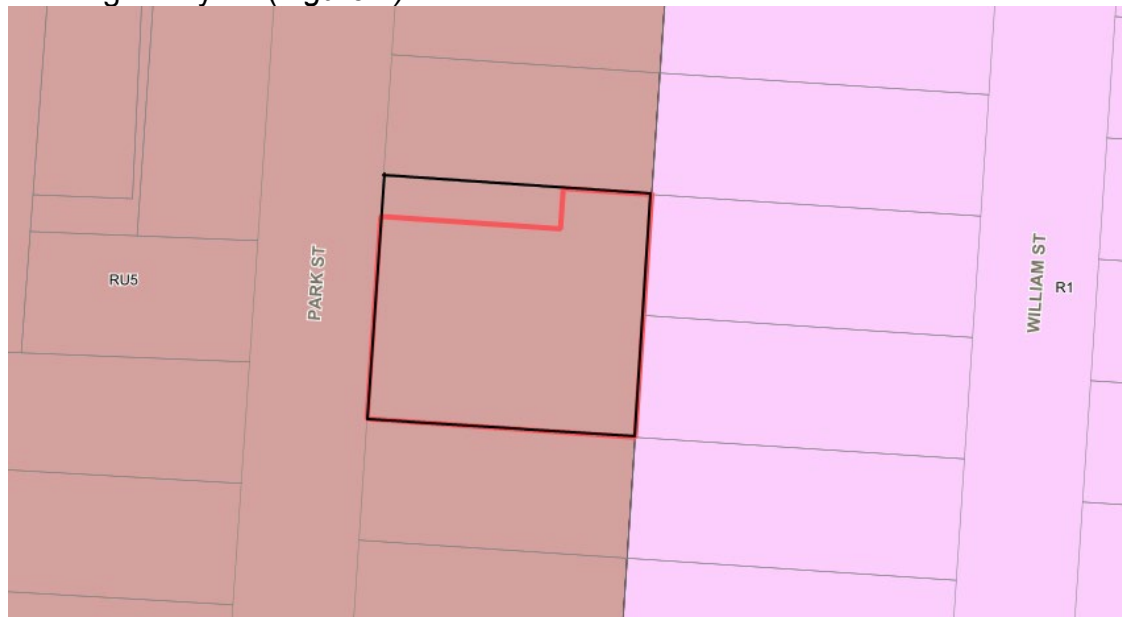
This boundary adjustment seeks to create a large residential holding (containing an existing dwelling) and a smaller lot containing an existing commercial building that has been used as a hair salon.

The proposal will provide an opportunity for the more logical land use along the alignment of existing internal fence lines and retaining walls.

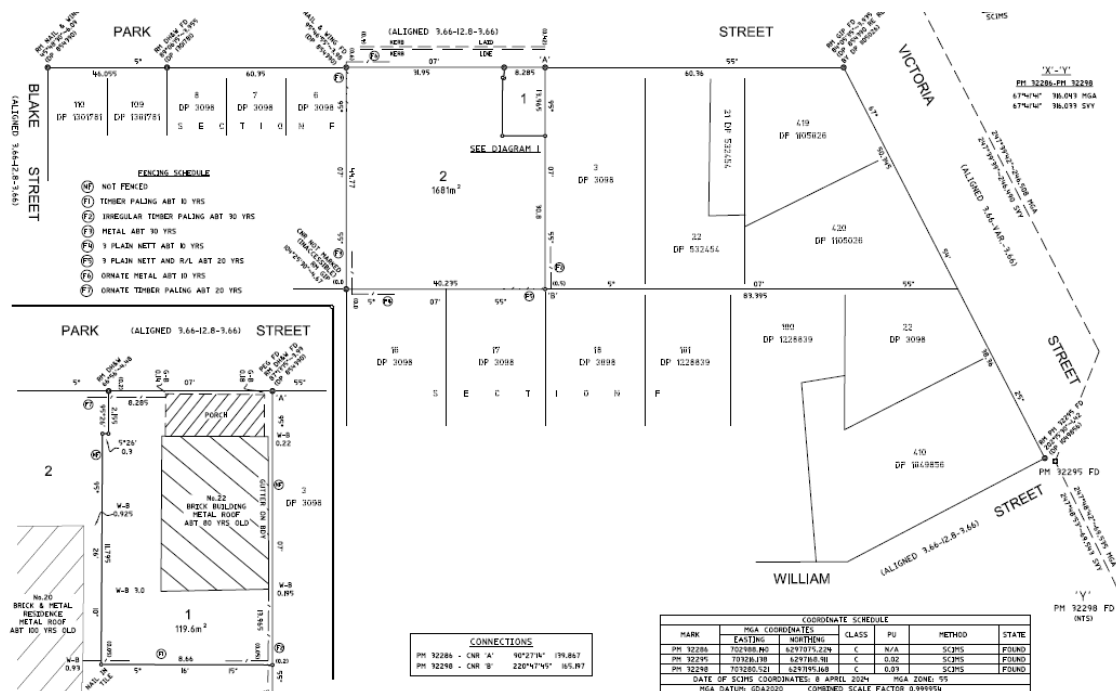
The boundary adjustment includes the following:

Existing Lot	Use	Existing Area (m ²)	Proposed Area (m ²)
1	Commercial/Hair Salon (to be retained)	201	119.6
2	Residential Dwelling (to be retained)	1,600	1,681

Existing lot layout (Figure 2)



Proposed Lot Layout (Figure 3)



The subject land is zoned RU5 Village under the provisions of the Blayney Local Environmental Plan (LEP) 2012 and has a minimum lot size of 450m².

As Lot 1 DP 854390 is already below the minimum lot size, an application to consider a further change in the boundary alignments and subsequent lot areas is required. This entails both an application for subdivision and request for an exemption to the minimum lot size through Clause 4.6 of Council Local Environmental Plan - Exceptions to development standards.

Background

The current configuration of the parcel of land is:

Lot	Use	Existing Area (m ²)
1	Commercial/Hair Salon (to be retained)	201
2	Residential Dwelling (to be retained)	1,600

The proposal seeks to reduce the area of lot 1 to 119.6m² and increase the area of Lot 2 to 1,681m².

As Lot 1 DP 854390 is already below the minimum lot size required for subdivision of village zoned land (being 450m²), an application for both Subdivision and a request for a Clause 4.6 Exception to development standards is required.

Proposed Lot 2 exceeds the minimum lot size and therefore does not form a part of the Clause 4.6 Exception to Development Standards.

The Department of Planning provides guidance on the application of Clause 4.6 Variations to development standards, the information required to be provided as a part of the request, the matters to be considered, and who the consent authority is for certain types of development.

Development standards are provisions of an environmental planning instrument or the Environmental Planning and Assessment Regulation 2021 (EP&A Regulation) which relate to the carrying out of development and specify requirements or fix standards in respect of any aspect of the development.

Clause 4.6 is the mechanism for varying development standards. It provides a degree of flexibility in circumstances where environmental planning objectives can be satisfied despite not meeting the required development standard. Clause 4.6 allows a consent authority to grant consent to a development that contravenes a development standard if the consent authority is satisfied that the applicant has demonstrated that:

- compliance with the development standard is unreasonable or unnecessary in the circumstances
- there are sufficient environmental planning grounds to justify the contravention of the development standard.

This places the responsibility on the applicant to demonstrate that they have understood the requirements of the provision and have prepared a written request that adequately addresses the provisions.

Table 1 of the Guide to Varying Development Standards (Department of Planning and Environment, November 2023) provides the details regarding the authority for determining DA's for certain types of development.

Table 1: Consent authorities for DAs

Level of development	Development type	Extent of variation – numerical development standard	Extent of variation – non-numerical development standard	Function of determining the DA
Local development	All	Less than 10%	N/A	Council (under delegation)
Local development	All	10% or more	Any	Local planning panel ¹⁵ /Council (elected)
Local development	Dwelling houses, dual occupancies and attached dwellings	More than 25%	Any	Local planning panel (applies to City of Sydney only) ¹⁶
Regionally significant development	All - see Schedule 6 of SEPP (Planning Systems) 2021	Any	Any	Relevant Sydney district or regional planning panel
State significant development	All See Schedules 1 to 2 of SEPP (Planning Systems) 2021	Any	Any	Independent Planning Commission or the Minister for Planning (or delegate)

Table 1 identifies the full council must determine a DA if it:

- Proposes a variation that will result in development that contravenes a development standards in an environmental planning instrument by 10% or more, or
- Contravenes a non-numerical development standard.

This requirement ensures that the elected council considers larger variations than those decisions made by council staff under delegation.

The proposal is seeking the reduction in lot size for Lot 1 from 201m² to 119.6m², noting that the existing lot size of Lot 1 is already well below the minimum lot size of 450m². As Lot 1 will require a variation greater than 10%, the application is required to be referred to Council for determination.

In accordance with the guidelines, the Applicant has provided a Clause 4.6 Request to Vary Development Standards. Therefore, Council is able to assess and determine the application.

Section 1.7 – Application of Part 7 of the *Biodiversity Conservation Act 2016* and Part 7A of the *Fisheries Management Act 1994*

Section 1.7 of the EP&A Act 1979 identifies that Part 7 of the *Biodiversity Conservation Act 2016* and Part 7A of the *Fisheries Management Act 1994* have effect in connection with terrestrial and aquatic environments.

Having regard to the relevant provisions and given the site is cleared of native vegetation, it is considered that the proposed development does not exceed the Biodiversity Offset Scheme threshold and is not likely to have a significant effect any threatened species, population or ecological communities or their habitats.

SECTION 4.15 EVALUATION**Matters for Consideration – General**

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

Section 4.15(1)(a)(i) The provisions of any Environmental Planning Instrument**Blayney Local Environmental Plan 2012****Part 1 – Preliminary****Clause 1.2 Aims of Plan**

The proposed development is considered to be consistent with the broad aims of the *Blayney Local Environmental Plan 2012* (BLEP 2012). Relevant issues are addressed in the body of this report.

(2) The particular aims of this Plan are as follows—

(aa) to protect and promote the use and development of land for arts and cultural activity, including music and other performance arts

Comment – Not relevant to this proposal

(a) to encourage development that complements and enhances the unique character and amenity of Blayney including its settlements, localities, and its rural areas

Comment – The development was considered by Council's Heritage Advisor who supported the development based on no adverse impact upon the heritage significance to the site and locality. On balance, the design of the proposed development is considered to be complimentary to the character of existing residential development in the heritage conservation area of Millthorpe.

(b) to provide for a range of development opportunities that will contribute to the social, economic and environmental resources of Blayney in a way that allows present and future generations to meet their needs by implementing the principles of ecologically sustainable development

Comment – The proposed development does not propose to alter any of the sites existing uses.

(c) to facilitate and encourage sustainable growth and development that—
 (i) avoids and minimises risks to human life and property and minimises the cost of development by restricting development in areas prone to natural hazards and significant environmental constraints

Comment – Properly carried out, with the support of appropriate consent conditions, the development will pose no threats to life or property, nor is the development to occur in an area prone to natural hazards or significant environmental constraints.

(ii) protects, enhances and conserves prime agricultural land and the contribution that agriculture makes to the regional economy

Comment - The development is to occur on residentially/village zoned land and will have no significant impact on prime agricultural land. The development will have no detrimental impacts upon agriculture within the regional economy.

(iii) avoids or minimises impact on drinking water catchments to protect and enhance water availability and safety for human consumption

Comment – The development site is not situated within a drinking water catchment as identified in the Blayney Local Environmental Plan 2012 Drinking Water Catchment Maps. Therefore, it will have no impact upon drinking water catchments.

(iv) protects and enhances environmentally sensitive areas, ecological systems, areas of a high scenic, recreational or conservation value, and areas that have potential to contribute to improved environmental and scenic outcomes

Comment - The development is situated within the Millthorpe Heritage Conservation Area; neither lot is identified as having any heritage items situated in the land. The Millthorpe Heritage Conservation Area places high value by the community for its scenic qualities and retention of heritage buildings and vegetation. The proposal does not alter the buildings presentation at the streetscape and does not propose any vegetation removal.

(v) protects and enhances places and buildings of environmental, archaeological, cultural or heritage significance, including Aboriginal relics and places, and

(vi) encourages the sustainable management, development and conservation of natural and human-made resources whilst avoiding or minimising any environmental and social impacts

Comment - The development proposal is located in a heritage conservation area, with the proposal for a minor change in boundary alignments, there is no change to the buildings presentation at the streetscape and no adverse impact upon the heritage significance of the heritage conservation area. No known aboriginal relics or places are situated on the site, however, if any artefact or relics found during development works (which would be expected to be minimal), the proponent will be bound to comply with the notification

provisions of the National Parks and Wildlife Act. The proposal will respect the sustainable management, development and conservation of natural and human-made resources and is anticipated to have nil or negligible environmental and social impacts.

(vii) encourages a range of housing choices in planned urban and rural locations to address population growth and meet the diverse needs of the community

Comment - The proposal will not alter changes to housing choices. The proposal is to merely amend existing boundaries between the two allotments. Any change that allows for future housing options would be subject to a separate application and merits based assessment.

(viii) allows for the orderly growth of land uses while minimising conflict between land uses within the zone and land uses within adjoining zones

Comment - The proposal retains its existing land uses and no changes to the land zone. The proposal is unlikely to cause land use conflicts.

(ix) promotes the efficient and effective delivery of utilities, infrastructure and services that minimises long-term costs to government, authorities and the community.

Comment - The development does not compromise infrastructure services. Both allotments are connected to all relevant services, with the proposal not impacting upon the delivery of such services to each of the allotments.

Clause 1.7 Maps

Land zoning:	RU5 Village
Lot size:	The minimum lot size for the subject land is 450m ² . It is noted that the development will require consideration of a request for a Clause 4.6 Exceptions to development standards for Proposed Lot 1. Lot 2 is in excess of the MLS.
Heritage:	The subject site is situated within a heritage conservation area, but does not contain a heritage item. There are a number of local heritage items in the vicinity of the subject site. The proposed development is considered to be designed appropriately and will have no significant impact on the heritage conservation area.
Terrestrial biodiversity:	The subject site is not identified as 'biodiversity' pursuant to the council's LEP terrestrial biodiversity mapping
Groundwater vulnerability:	The land is not identified as having groundwater vulnerability pursuant to the LEPs groundwater vulnerability mapping.
Drinking water catchment:	The land is not situated within a drinking water catchment
Watercourse:	The subject site is not identified on the Riparian Land and Waterways Map.
Flood:	The site is situated outside land affected by the LEPs

	floodwater mapping.
STP Buffer:	The site is situated outside the STP and Waste Depot buffer areas.

Clause 1.9A – Suspension of Covenants, Agreements and Instruments

Clause 1.9A provides that covenants, agreements and other instruments which seek to restrict the carrying out of development do not apply with the following exceptions:

- a covenant imposed by the Council or that the Council requires to be imposed, or
- any prescribed instrument within the meaning of section 183A of the [Crown Lands Act 1989](#), or
- any conservation agreement within the meaning of the [National Parks and Wildlife Act 1974](#), or
- any Trust agreement within the meaning of the [Nature Conservation Trust Act 2001](#), or
- any property vegetation plan within the meaning of the [Native Vegetation Act 2003](#), or
- any biobanking agreement within the meaning of Part 7A of the [Threatened Species Conservation Act 1995](#), or
- any planning agreement within the meaning of Division 6 of Part 4 of the Act.

This clause does not affect the rights or interest of any public authority under any registered instruments.

Part 2 – Permitted or prohibited development

Clause 2.1 Land Use Zones and Clause 2.3 Zone Objectives and Land Use Table

The subject property is zoned RU5 Village. The objectives of the RU5 zone are:

- To provide for a range of land uses, services and facilities that are associated with a rural village.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.
- To encourage and provide opportunities for population and local employment growth commensurate with available services.
- To minimise the impact of non-residential uses and ensure those uses are in character and compatible with the surrounding residential development.

The proposed development is consistent with the above objectives as it allows for continued use of the land and buildings for both residential and commercial type purposes. The proposal does not include any alterations to the structures or change the structures ongoing established uses.

Part 4 – Principal development standards

Subdivision does require a minimum lot size. The minimum lot size for RU5 Village land is 450m². Lot 1 is below the minimum lot size having a proposed site area of 119.6mm²; with Lot 2 well exceeding the minimum lot size having a proposed site area of 1681m². The Applicant has submitted a Clause 4.6 Exception to development standards for Council's consideration. Lot 1 is already (in its current form) below the MLS.

Clause 4.6 Exception to development standards

- 1) The objectives of this clause are as follows—
 - (a) to provide an appropriate degree of flexibility in applying certain development standards to particular development,
 - (b) to achieve better outcomes for and from development by allowing flexibility in particular circumstances.
- (2) Development consent may, subject to this clause, be granted for development even though the development would contravene a development standard imposed by this or any other environmental planning instrument. However, this clause does not apply to a development standard that is expressly excluded from the operation of this clause.
- (3) Development consent must not be granted to development that contravenes a development standard unless the consent authority is satisfied the applicant has demonstrated that—
 - (a) compliance with the development standard is unreasonable or unnecessary in the circumstances

The Applicant has provided the following justification:

The proposed design relates to the site and its specific slope and building situation and allows for a more practical outcome in terms of existing use. The intent of the MLS delineation relates to lots of 450m² to ensure there is adequate area for future construction. The proposal does not seek to create additional lots or opportunities for additional lot/dwelling opportunities. Furthermore, the lots existing site area is well below the minimum size currently required for subdivision. Irrespective of the MLS, the variation does not adversely impact upon the lands existing or future use options nor does it adversely impact upon the heritage significance of the streetscape nor the village character.

- (b) there are sufficient environmental planning grounds to justify the contravention of the development standard.

The Applicant provides the following justification on environmental planning grounds for the contravention:

The underlying purpose of the minimum lot size is to allow for mixed use village outcomes in a compatible and serviceable manner. The village land use zone allows for a wide range of appropriate land uses, and the blanket control of 450m² does not necessarily relate to satisfactory or appropriate outcomes for a particular use. Consideration

of the site constraints usually form a part of the overall assessment and does not entirely rely upon the MLS for a site in isolation.

To require the MLS for this allotment may result in a layout that is not practical which may have adverse impacts upon the streetscape, access and land use outcomes. This application seeks to retain existing access and service provisions, does not propose to alter any of the existing structures and land uses remain unaltered. This offers certainty for the future village character and streetscape and provided satisfactory justification for the contravention. As previously identified, Lot 1 is currently well below the minimum lot having an area of 201m²; with the revised area being 119.6m² after the boundary adjustment.

It is noted that the Applicant has further provided details of other allotments within the Village that are below the minimum lot size and still contribute to the vibrancy and character of the Village for a range of both commercial and residential uses. There are no known adverse impacts to the streetscape or heritage significance of the locality.

<i>Property</i>	<i>Lot size</i>	<i>Land Use</i>
<i>5 Pym Street</i>	<i>366</i>	<i>Mixed Use Shop and Dwelling</i>
<i>7 Pym Street</i>	<i>215</i>	<i>Mixed Use Shop and Dwelling</i>
<i>31 Victoria Street</i>	<i>355</i>	<i>Old crab garage</i>
<i>28 Park Street</i>	<i>215</i>	<i>Old Doctor/Pharmacy /now cottage</i>
<i>19-25 Pilcher Street</i>	<i>273-360</i>	<i>4 Dwellings</i>

The Applicant submits that requiring the development standard would in fact result in the creation of a larger allotment at the rear of the shop that is situated on a higher/steeper slope in a tiered system on the land. This area would only be accessible via the southern side of the dwelling and has no direct link in terms of land use, access, or functionality. The rear of the land from the shop is more appropriately linked to the adjoining land at 20 Park Street (Lot 2) where it forms a more logical extension to the existing residential allotment. If Lot 1 was to be expanded to meet the 450m² MLS, the new boundaries could potentially impact upon the existing dwellings curtilage and access options.

Further the Applicant concluded that the acceptance of the proposed variance does not undermine either the BLEP 2012, nor the principles of the development standard. There is merit in the standard generally to control village character and economic sustainability with a mix of compatible land uses. In this instance for reasons presented

demonstrate that a variance creates a practical land use outcome that supports the MLS village objectives without adverse impact.

Note—

The [Environmental Planning and Assessment Regulation 2021](#) requires a development application for development that proposes to contravene a development standard to be accompanied by a document setting out the grounds on which the applicant seeks to demonstrate the matters in paragraphs (a) and (b).

(4) The consent authority must keep a record of its assessment carried out under subclause (3).

Comment - Noted

(5) (Repealed)

(6) Development consent must not be granted under this clause for a subdivision of land in Zone RU1 Primary Production, Zone RU2 Rural Landscape, Zone RU3 Forestry, Zone RU4 Primary Production Small Lots, Zone RU6 Transition, Zone R5 Large Lot Residential, Zone C2 Environmental Conservation, Zone C3 Environmental Management or Zone C4 Environmental Living if—

(a) the subdivision will result in 2 or more lots of less than the minimum area specified for such lots by a development standard, or

(b) the subdivision will result in at least one lot that is less than 90% of the minimum area specified for such a lot by a development standard.

Comment - Not applicable as the land use zone of RU5 Village does not apply to this clause.

(7) (Repealed)

(8) This clause does not allow development consent to be granted for development that would contravene any of the following—

(a) a development standard for complying development,

(b) a development standard that arises, under the regulations under the Act, in connection with a commitment set out in a BASIX certificate for a building to which [State Environmental Planning Policy \(Building Sustainability Index: BASIX\) 2004](#) applies or for the land on which such a building is situated,

(ba) clause 4.1D(2),

(bb) clause 4.2A(3)(e),

(c) clause 5.4,

(caa) clause 5.5.

Comment – None of these items are relevant to the proposal.

Part 5 – Miscellaneous Provisions

Clause 5.10 Heritage Conservation

The subject site is situated within a heritage conservation area, but does not contain a heritage item. The proposed development is considered to be designed appropriately and will have no significant impact on the heritage conservation area.

Council's Heritage Advisor provided DA advice on the proposed development. The following comments are provided:

- The impacts on the heritage building fabric which is a contributory building are minimal;
- An impact is that the reduction in lot size may affect the future use of the building;
- The sole mitigation measure is that the resultant site boundaries to the side and rear should be fenced in lapped and capped hardwood standard fencing so as to define the new Lot boundaries and agreed with the adjoining owners in a manner consistent with the NSW Dividing fences Act.

A condition of consent has been included requiring new hardwood fencing to be provided to the new boundaries as per the advice by the Heritage Advisor. Fencing will be required prior to the issue of the Subdivision Certificate. Given the above, the proposed development is considered to be appropriately designed and will have no significant impact on the heritage conservation area.

Part 6 – Additional local provisions

Clause 6.2 Stormwater Management

Clause 6.2 requires that development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that the development is designed to maximise the use of water permeable surfaces on the land having regard to the soil characteristics affecting on-site infiltration of water, and includes, if practicable, on-site stormwater retention for use as an alternative supply to mains water, groundwater or river water, and avoids any significant adverse impacts of stormwater runoff on adjoining properties, native bushland and receiving waters, or if that impact cannot be reasonably avoided, minimises and mitigates the impact.

The development application was referred to Council's Infrastructure Services department for review and comment. As there are no changes to the sites existing structures, stormwater will be directed to the street as per existing provisions. As such, the proposal is considered satisfactory in relation to stormwater management.

Through referral, assessment and comment from Council's Infrastructure Services Department, the provisions of this clause have been properly considered and council is satisfied the development is designed to maximise the use of water permeable surfaces on the land. There are no impacts on groundwater or river water and no significant adverse impacts of stormwater runoff on adjoining properties, native bushland or receiving waters.

Clause 6.8 Essential services

Clause 6.8 requires that development consent must not be granted to development unless the consent authority is satisfied that any of the services that are essential for the development are available or that adequate arrangements have been made to make them available when required. Essential services are identified as the supply of water, the supply of electricity, the disposal and management of sewage, stormwater drainage / conservation and suitable vehicle access.

The proposal does not affect existing services. No changes are proposed.

State Environmental Planning Policy (Resilience and Hazards) 2021

State Environmental Planning Policy (Resilience and Hazards) 2021 requires that a consent authority must not consent to the carrying out of development of land unless it has considered whether the land is contaminated; is satisfied that the land is suitable in its contaminated state for the development that is proposed, and if the land requires remediation to be made suitable for the proposed development it is satisfied that the land will be remediated before the land is used for that purpose.

Furthermore, the SEPP requires before determining an application to carry out development that would involve a change of use of land, the consent authority must consider a preliminary investigation of the land concerned. A change of use refers to:

- (a) land that is within an investigation area,
- (b) land on which development for a purpose referred to in Table 1 to the contaminated land planning guidelines is being, or is known to have been, carried out,
- (c) to the extent to which it is proposed to carry out development on it for residential, educational, recreational or child care purposes, or for the purposes of a hospital - land:
 - (i) in relation to which there is no knowledge (or incomplete knowledge) as to whether development for a purpose referred to in Table 1 to the contaminated land planning guidelines has been carried out, and
 - (ii) on which it would have been lawful to carry out such development during any period in respect of which there is no knowledge (or incomplete knowledge).

The land is **not** within an Investigation Area. There is no evidence of any previous uses of the land identified in Table 1 of the Contaminated Land Planning Guidelines.

The land has been consistently used for residential and commercial type purposes and this application does not seek a change in land use or a change land zone. As part of the development application, consideration was given to potential contamination issues.

The subject land has long been used for a range commercial and residential type purposes. In this regard, the land is well established with existing buildings.

A desktop assessment of the site does not indicate any areas or sources of potential contamination. There are no buildings, structures or other evidence within the site that indicate potentially contaminating activities associated with previous land use.

The subject land does not appear to have been used for a purpose listed in Table 1 of Managing Land Contamination Planning Guidelines SEPP 55 – Remediation of Land.

Based on this information, further investigation is not warranted. The subject land is therefore considered suitable for the proposed development.

State Environmental Planning Policy (Sustainable Buildings) 2022

The proposed development does not trigger the requirement for BASIX.

Section 4.15(1)(a)(ii) Any proposed instrument that is or has been the subject of public consultation under the Act and has been notified to the consent authority

Not applicable.

Section 4.15(1)(a)(iii) Any Development Control Plan Blayney Shire Development Control Plan 2018

Blayney Shire Council Development Control Plan (DCP) 2018 applies to the land. Part C Residential Development applies to this development and the relevant parts are summarised below.

Clause DCP	Objectives	Compliance
F2.1 Site Planning	a) Respond to the topography and drainage characteristics of the site; b) Minimise impacts on the natural environment and protect environmentally sensitive areas; c) Avoid or minimise the impacts of natural hazards and stormwater/drainage; d) Avoid or minimise land use conflicts and provide suitable setbacks (and/or buffers) to adjacent or nearby sensitive land uses; e) Create a legible road and pedestrian/cycle network and	Yes Comment: Based on the minor changes in affected boundary and site area, the submitted plan is considered acceptable.

	<p>connection to surrounding networks;</p> <p>f) Create building envelopes that are free of constraints with suitable access for each lot;</p> <p>g) Integrate with the existing and/or desired subdivision pattern of the area.</p>	
F2.2 Topography & Earthworks	<p>) Where cut and/or fill is likely to be required for any lot created by the proposed subdivision to support the likely building envelope/use (earthworks as part of the subdivision or a later building stage) and is likely to be greater than 1m in depth or closer than 1m to an existing lot boundary then Council will require:</p> <p>a) Demonstration that the road and/or subdivision layout has responded to the site topography and seeks to minimise the need for cut and/or fill;</p> <p>b) Additional reports and/or certification to demonstrate the proposal avoids or minimises impacts on adjacent properties.</p> <p>2) All retaining walls must comply with the National Construction Code.</p> <p>3) Applicants must notify Council (as part of the application) if cut and/or fill is likely to result in the net export or import of fill from land other than the subject site and demonstrate the fill is not contaminated.</p>	<p>Yes</p> <p>Comment:</p> <p>Based on the minor nature of the proposal, no earthworks are required as a part of the proposal.</p>
F2.3 Lot size & Arrangement	<p>1) Whilst the minimum lot size for subdivision is set out in BLEP2012 this is a minimum size only and larger lot sizes may be required due to:</p> <p>a) Site constraints;</p>	<p>Yes</p> <p>Comment:</p> <p>Proposed Lot 1 will</p>

	<p>b) Requirements for effluent disposal areas (if relevant); c) Addressing the objectives for lot size in BLEP2012.</p> <p>2) Lot sizes, shapes and road frontages must allow for suitably sized building envelopes (or likely future buildings) associated with the intended land use to comply with the minimum building setbacks set out for the intended land use in this DCP and the National Construction Code.</p> <p>3) Subdivisions in or adjacent to urban zones (Zones R1, RU5, B2, B5, B6, IN1 and IN2, and Zone R5 where the lot < 1ha in area) must: a) Maximise the number of regular shaped lots (i.e. lots that are rectangular) that are consistent with the historic subdivision pattern of most urban areas and less constrained for future development; b) Provide suitable road frontages to promote ease-of-access and servicing/utilities for each lot and allow buildings to address the street (where relevant); c) Provide depth to width ratios that accommodate vehicle access, manoeuvring, and a range of standard building types/layouts.</p>	<p>not meet the minimum lot size requirement and is supported by a request for a Clause 4.6 Exceptions to the development standards. For noting is the lands existing site area is already well below the required MLS for RU5 land (being 450m²). The locality comprises a mixture of historical allotments that do not meet current MLS requirements for subdivision. This allotment contains an existing building with no changes proposed.</p> <p>The Clause 4.6 Exception to development standards provides sufficient justification to warrant the variation to the MLS standard.</p> <p>Lot 2 exceeds the MLS requirement for subdivision.</p> <p>Based on the minor nature of the boundary adjustment the lot shape is essentially retained as per the existing layout.</p> <p>Layout, road frontage and access remains unaltered.</p>
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F2.4 On-Site Effluent Management	If a site is not required to be connected to a reticulated sewer system then the applicant must demonstrate each lot is capable of supporting a suitable on-site effluent management system with an Effluent (Geo-technical) Report prepared by a suitably qualified geo-technical engineer in accordance with the requirements in Part G2.5 On-Site Effluent Disposal and Council's Development and Building Guide.	<p>Yes</p> <p>Comment:</p> <p>Not applicable. The site is connected to reticulated sewer.</p>
F2.5.1 Access & Entrances	<p>1) Each allotment must have safe, legal access to a public road or Crown Road (duly formed or upgraded for the purpose and transferred to Council – See Part F7 New Roads & Upgrades) either through a direct frontage, a right-of-way arrangement, or by consolidation with an existing allotment that has such access.</p> <p>2) New access points to classified roads (highways and state and regional roads) are not preferred unless there is no alternative access available and must be located and constructed in accordance NSW Government (RMS) requirements.</p> <p>3) Council may require (at its discretion based on traffic impact) a Traffic Impact Study that ensures all roads and access are designed and constructed:</p> <p>a) To meet the requirements of Council's Guidelines for Engineering Works (as amended) including but not limited to safe and adequate sight distances in both directions and separation</p>	<p>Yes</p> <p>Comment:</p> <p>No changes to existing access arrangements are proposed.</p>

	<p>from intersections;</p> <p>b) To provide entrances clear of obstructions, which may prevent drivers having a timely view of pedestrians and other vehicles;</p> <p>c) To avoid conflicts with existing utilities and street trees / significant vegetation;</p> <p>d) To take into consideration any requirements in the former RTA (2002) Guidelines for Traffic Generating Development (as amended) – Section 6.2 Access requirements.</p>	
F2.6 Access – Rights of Way & Battle-Axe Lots Objectives	<p>O1. To minimise the number of lots created that do not have a substantial frontage to a public road.</p> <p>O2. To ensure any access ways are of sufficient width and driveway construction to minimise impacts on neighbouring lots and provide suitable vehicle access.</p>	<p>Yes</p> <p>Comment:</p> <p>No rights of way or battle axe lots are proposed from the resulting minor nature of the boundary changes.</p>
F2.7 Utilities & Easements	<p>O1. To provide all essential utilities to the boundary of any new allotment suitable for the proposed use.</p> <p>O2. To ensure appropriate access to and safe operation of utilities.</p> <p>O3. To address any connection requirements of the relevant utility authorities.</p> <p>O4. To minimise the visual impact of any new utilities by undergrounding connections and integrating into the design (where possible).</p>	<p>Yes</p> <p>Comment:</p> <p>The site is connected to all relevant services.</p> <p>No easements for services are existing for the site or required by the proposed changes.</p> <p>No changes are proposed to any existing utility service.</p>

F2.8 Staging	O1. Larger subdivisions must consider staged subdivision release and ensure each stage is capable of being developed independently of later stages and has appropriate access and utilities.	<p>Yes</p> <p>Comment:</p> <p>Due to the minor nature of the proposal, no staging is proposed or required.</p>
<p>F3 Residential Subdivision in Urban Areas</p> <p>F3.1 Lot size & Arrangements</p>	<p>This section applies to applications for subdivision of land for the purposes of residential accommodation / dwellings in the following Zones:</p> <p>1) Zone R1 General Residential (Town of Blayney);</p> <p>2) Zone RU5 Village (All other settlements);</p> <p>3) Zone R5 Large Lot Residential where the existing or proposed lot is less than or equal to 1 hectare in area.</p> <p>O1. To promote lot sizes, shapes and orientation that will maximise the number of lots with potential solar access to the future living spaces and private open spaces of new dwelling sites.</p> <p>O2. To ensure new subdivisions in or adjacent to existing urban areas complements the existing subdivision pattern and character of the existing urban area.</p> <p>O3. To require all lots have sufficient road frontage to allow driveway access whilst encouraging dwellings to have a frontage/address to the street.</p>	<p>Yes</p> <p>Comment:</p> <p>Proposed Lot 1 will not meet the minimum lot size requirement and is supported by a request for a Clause 4.6 Exceptions to the development standards.</p> <p>For noting is the lands existing site area which is already well below the required MLS for RU5 land (being 450m²). The locality comprises a mixture of historical allotments that do not meet current MLS requirements for subdivision. This allotment contains an existing building with no changes proposed.</p> <p>The Clause 4.6 Exception to development standards provides sufficient justification to warrant the variation to the MLS</p>

		<p>standard.</p> <p>Lot 2 exceeds the MLS requirement for subdivision.</p> <p>Based on the minor nature of the boundary adjustment the lot shape is essentially retained as per the existing layout.</p> <p>Layout, road frontage and access remains unaltered.</p>
F3.2 Objectives Access to Battle-Axe Lots	<p>O1. To promote safe and efficient access to urban residential lots.</p> <p>O2. To provide sufficient driveway widths & design for battle-axe lots to minimise impacts on adjacent residential lots and accommodate traffic requirements.</p>	<p>Yes</p> <p>Comment:</p> <p>Existing access provisions remain unaltered by the proposal.</p> <p>Direct road frontage is provided via existing access points off Park Street.</p>

Part G Environmental Management and Hazard

Part G3 Stormwater and Drainage

Objective/Performance Criteria	Assessment Comments
G3.2 Objectives	The proposal can meet the objectives.
G3.3 Stormwater Management	Council's Engineers have assessed the proposal and recommended conditions of consent.

Part G6 Land Contamination

Objective/Performance Criteria	Assessment Comments
G6.2 Objectives	The land has been consistently used for residential purposes. As part of that development application, consideration was given to potential contamination issues and the site was deemed to be suitable for ongoing residential

	development. The subject land is therefore considered suitable for the proposed development.
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Part G9 Land and Soils

Objective/Performance Criteria	Assessment Comments
G9.2 Objectives	The proposal can meet the objectives.
G9.3 Naturally Occurring Asbestos	The site is not known to contain naturally occurring asbestos.
G9.4 Erosion and Sedimentation	Appropriate conditions regarding erosion and sediment control are recommended.
G9.5 Other Geological or Soil Related Issues	Not applicable.

Part H Heritage

Part H5 Development within Heritage Conservation Areas

Objective/Performance Criteria	Assessment Comments
H5.1 Scale and Form	No changes to any aspects of the existing buildings. The design was supported by Council's Heritage Advisor.
H5.2 Siting	No changes to the buildings existing setbacks are proposed at the street frontage. The rear boundary of Lot 1 will alter and reduce existing setbacks. There is no adverse impact upon the streetscape significance of the Millthorpe Heritage Conservation Area.
H5.3 Materials and Colours	No changes to the buildings existing materials or colours.
H5.4 Doors and Windows	Not applicable.
H5.5 Outbuildings	No changes to outbuildings are proposed.
H5.6 Fencing	No changes to fencing is proposed.
H5.7 Advertising and Signage	Not applicable.

Developer Contributions

Blayney Local Infrastructure Contributions Plan 2022

In accordance with Section 5.1 of the Blayney Local Infrastructure Contributions Plan 2022, the plan applies to any development application lodged on or after the date this plan commenced.

The Blayney Local Infrastructure Contributions Plan 2022 identifies that Section 7.12 levies apply to development that is not Type A (residential) or Type B (Heavy Haulage) development and which also has a proposed cost of development in excess of \$100,000. The monetary contribution rates for new development types are shown in Table 6 below:

Table 6 – Contribution Rates

Contribution Type / Development Type	Levy Rate
Section 7.11 Contributions	
Residential accommodation on development resulting in additional dwellings or lots	\$9,296 per dwelling or lot.
Heavy Haulage Development	\$0.52 per ESA per km of regional sealed road \$0.66 per ESA per km of local sealed road \$0.52 per ESA per km of local gravel road
Section 7.12 Levies	
Where the proposed cost of carrying out the development:	
Is more than \$100,000, and up to and including \$200,000.	0.5% of that cost.
Is more than \$200,000	1% of that cost.

Having regard to Table 6, the proposed development is not liable for 7.11 contributions as there is no nett increase in the number of allotments or opportunity for dwellings. The proposal is for a boundary adjustment and therefore Section 7.11 or Section 7.12 contributions do not apply to the proposal.

Section 4.15(1)(a)(iia) Any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4

Not applicable.

Section 4.15(1)(a)(iv) The Regulations

- **In the case of a development application for the demolition of a building, the provisions of AS 2601 (Clause 92)**
N/A
- **In the case of a development application for the carrying out of development on land that is subject to a subdivision order made under Schedule 7 to the Act, the provisions of that order and of any development plan prepared for the land by a relevant authority under that Schedule (Clause 92)**
N/A
- **Fire safety and other considerations (Clause 93)**
N/A
- **Buildings to be Upgraded (Clause 94)**
N/A
- **BASIX Commitments (Clause 97A)**
An appropriate condition will be applied.

Section 4.15(1)(b) The likely impacts of the development, including environmental impacts both the natural and built environments, and social and economic impacts in the locality

- **Context and Setting** - The immediate surrounding land use is RU5 Village which allows for a wide range of land uses. The proposal does not include the introduction of any new land uses and therefore retains the residential context of the locality. The proposed development is compatible with the scale, amenity and character of the surrounding area.
- **Land Use Conflict** - The proposed development will not create land use conflict within the surrounding area as the land will continue to be used for residential purposes.
- **Access and Traffic** – The proposed work does not impact the existing access and traffic to the site. No changes to existing access provisions are proposed. For noting, Lot 1 has no direct access or onsite parking provisions. Lot 2 retains access off Park Street. No changes or adverse impacts are assessed.
- **Public Domain** - The proposed development will have minimal impact on the public domain within the surrounding area, as it is considered to be consistent with the character of the primary production area.
- **Utilities** – All services are currently available in the locality.
- **Heritage** - The proposed development is within a HCA. Due to the minor nature of the boundary adjustment no adverse impacts are assessed.
- **Other land resources** - The proposed development will not have a detrimental effect on productive agricultural land, mineral and extractive resources or water supply catchments. No adverse impacts are assessed.
- **Bushfire** - The subject land is not identified on the Bushfire Prone Land. No adverse impacts are assessed.
- **Surface Water and Groundwater** - The proposal does not involve minor earthworks on site. No changes to existing stormwater conditions are anticipated based on the nature of the proposal. Any future development of the site will require further consideration of stormwater impacts.
- **Soils** – Due to the nature of the proposal, no changes in soil profile or earthworks are proposed. No adverse impacts are assessed.
- **Air & Microclimate** - No adverse impacts are assessed.
- **Noise and Vibration** –No adverse impacts assessed.

- **Flora and Fauna** – The land is altered from its original state and does not include any significant native vegetation. Furthermore, the proposal does not include any removal of vegetation from the site. There are no adverse impacts assessed on the condition, ecological value and significance of the fauna and flora on the land.
- **Waste** – Due to the minor nature of the development, the generation of waste is not anticipated to take place.
- **Natural Hazards** - The subject land is not Flood Prone or identified on the Bushfire Prone Land. No adverse impacts assessed.
- **Technological Hazards** - There are no known previous land uses that would indicate the subject land is affected by land contamination. No adverse impacts assessed.
- **Safety Security and Crime Prevention** - The proposal does not pose a safety security or crime prevention risk. No adverse impacts assessed.
- **Social Impact in the Locality** - Due to the type and scale of the proposed development, the social impacts of the development are not significant. No adverse impacts are assessed.
- **Economic Impact in the Locality** - Due to the type and scale of the proposed development, the economic impacts of the development are not significant. No adverse impacts are assessed.
- **Site Design and Internal Design** -. The proposal is consistent with the Blayney Local Environmental Plan 2012 and Blayney Development Control Plan 2018 as discussed above. The development on the site will not detrimentally affect adjoining land and has been designed with regard to the existing site conditions.
- **Cumulative Impacts** - The proposal is consistent with the Blayney Local Environmental Plan 2012 and Council's Development Control Plan 2018. It is assessed that the cumulative impacts of the proposed development are not such that the application should be refused.

Section 4.15(1)(c) The suitability of the site for the development

The foregoing assessment demonstrates that the subject property is suitable for the proposed development and no adverse impacts have been identified.

Section 4.15(1)(d) Any submissions made in accordance with this Act or the regulations

The application was neighbour notified for a period of 14 days with no submissions being received during this period.

Summary / Conclusion

The proposal is permissible with consent of Council. The proposed development complies with the relevant aims, objectives and provisions of BLEP 2012. A Section 4.15 assessment of the development indicates that the development is acceptable in this instance. Furthermore, the proposal satisfies the requirements under Clause 4.6 Exception to development standards.

Attached is a draft Notice of Decision outlining conditions considered appropriate to ensure that the development proceeds in an appropriate manner.

BUDGET IMPLICATIONS

No specific budget considerations.

POLICY IMPLICATIONS

No specific policy implications.

Enclosures (following report)

- | | | |
|---|--------------------------------------|---------|
| 1 | Conditions of Consent | 2 Pages |
| 2 | Subdivision Boundary Adjustment Plan | 1 Page |

Attachments (separate document)

Nil

Approved Plans

DEVELOPMENT IN ACCORDANCE WITH APPROVED PLANS AND DOCUMENTATION.

1. The development is to take place in accordance with the documentation submitted with the application indicated in the table below and subject to the following conditions.

Plan/Doc No	Plan/Doc Title	Prepared by	Issue	Date
Ref:2407	Subdivision/Survey Plan	MPF Surveying		30/05/2024
V140624	Statement of Environmental Effects	Saunders Property		
V221224	Clause 4.6 Request to Vary Minimum Standard	Saunders Property		

As amended in accordance with any conditions of this consent.

NOTE: Any modifications to the proposal shall be the subject of an application under Section 4.55 of the Environmental Planning & Assessment Act, 1979.

Prescribed Conditions

Nil

Prior to Works Commencing

Nil

During Construction

Nil

Prior to the Issue of a Subdivision Certificate
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ORIGINAL PLAN OF SUBDIVISION

2. The applicant is to submit the original plan of subdivision for Council's endorsement. The applicant is to obtain a Subdivision Certificate from Council pursuant to Section 6.13 of the environmental Planning and Assessment Act 1979, as amended. Note: Council will only consider issuing a Subdivision Certificate in relation to this subdivision when it is satisfied that all conditions of the development consent have been complied with and the appropriate fee paid.

EASEMENT FOR SERVICES

3. If required, easements shall be created over any utilities or services that cross boundaries between the

FENCING

4. The new side and rear boundaries are to provide new hardwood fencing lapped and capped to define the new lot boundaries. New fencing is to be completed prior to the release of the Subdivision Certificate.

RELOCATE UTILITY SERVICES

5. The developer is to relocate any utility services if required, at the developer's cost.

Ongoing Matters

Nil.

Advisory Notes

Notice of Commencement.

AN1. *Notice of commencement of works – The attached form needs to be completed and emailed, faxed or mailed to Council at least 2 days before any work commences on the site.*

TELSTRA CORPORATION LIMITED

AN2. *Dial Before You Dig. Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to prevent damage to third party assets please contact Dial Before You Dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures. (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial Before You Dig service in advance of any construction or panning activities.*

Telecommunications Act 1997 (Commonwealth)

AN3. *Telstra (and its authorised contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: Telstra's Network Integrity Team on Phone Number 1800 810 443.*

Earthworks

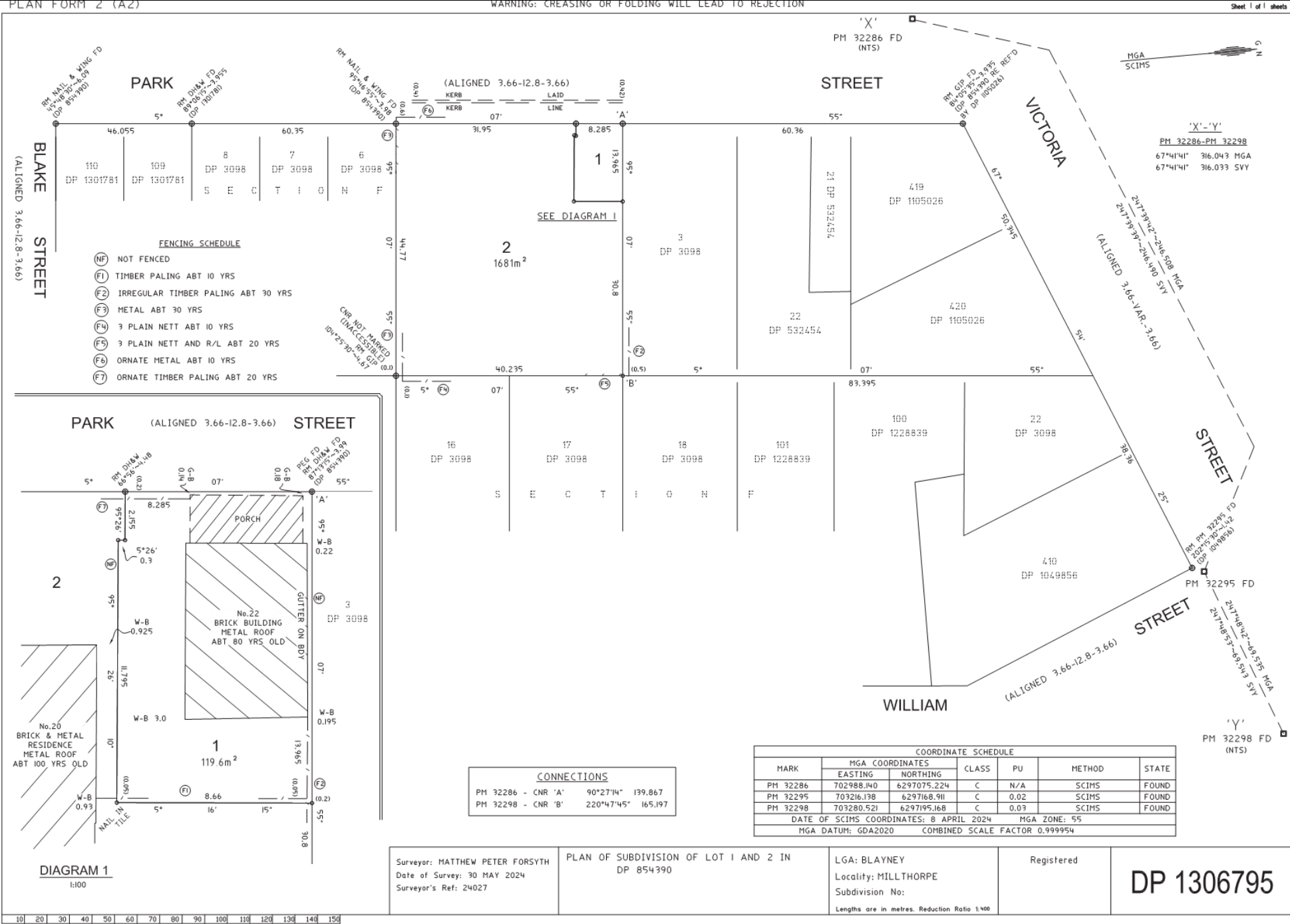
AN4. *Any earthworks undertaken should be in accordance with the exempt development provisions set out at Subdivision 15 Earthworks, retaining walls and structural support of State Environmental Planning Policy (Exempt and Complying Development Codes) 2008. Separate development consent is required for any earthworks not in accordance with the forgoing provisions.*

Essential Energy

AN5. *Should any electricity infrastructure be located within the property any activities within this location must be undertaken in accordance with the latest industry guideline currently known as ISSC 20 Guideline for the Management of Activities within Electricity Easements and Close to Infrastructure.*

Prior to carrying out any works, a "Dial Before You Dig" enquiry should be undertaken in accordance with the requirements of Part 5E (Protection of Underground Electricity Power Lines) of the Electricity Supply Act 1995 (NSW).

Given there is electricity infrastructure in the area, it is the responsibility of the person/s completing any works around powerlines to understand their safety responsibilities. SafeWork NSW (www.safework.nsw.gov.au) has publications that provide guidance when working close to electricity infrastructure. These include the Code of Practice – Work near Overhead Power Lines and Code of Practice – Work near Underground Assets.



14) REPORT OF THE CENTRAL WEST JOINT ORGANISATION BOARD MEETING HELD 27 FEBRUARY 2025

Department: Executive Services

Author: General Manager

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: GR.LR.3

Recommendation:

That Council note the report from the Mayor on the Central NSW Joint Organisation (CNSWJO) Board Meeting held 27 February 2025.

Reason for Report:

To provide Council with the Mayor's delegate report on the Central NSW Joint Organisation (CNSWJO) meeting.

Report:

Please find enclosed report from the Central NSW Joint Organisation Board meeting held 27 February 2025 in Oberon. Mayor Bruce Reynolds and General Manager Mark Dicker attended on behalf of Blayney Shire Council.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

1	Central NSW Joint Organisation Board Report and Minutes	16 Pages
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Attachments (separate document)

Nil

Report from the Mayor and General Manager attending the Central NSW Joint Organisation Board 27 February 2025 in Oberon

Recommendations

That Council note the report from the Mayor on the Central NSW Joint Organisation (CNSWJO) Board meeting on 27 February 2025 held in Oberon.

Please find following, advice from the recent meeting of the Central NSW Joint Organisation Board held in Oberon on 27 February 2025. The minutes from the meeting are attached, as is the Draft Statement of Budget and Revenue.

Delegates were welcomed to Oberon by its Mayor, Cr Andrew McKibbin.

Speakers to the meeting were Local Government NSW President, Cr Phyllis Miller, and Chief Executive Mr David Reynolds. The Board then had a strategic session around the priorities into the federal election and for this term of Council. Updates were provided from the NSW Office of Local Government, Regional Development Australia Central West and the NSW Premier's Department.

More detail on reports to the meeting are below where the agenda can be found on the [CNSWJO website](#).



Image: The CNSWJO Board meeting at the Oberon Library and Community Centre

Forward budget

The Board adopted a draft Statement of Budget and Revenue and has put it on public exhibition. It can be found on the [CNSWJO website](#). While the website calls for feedback in 30 days, giving consideration to member Council meeting timeframes, please provide feedback by 30 April 2025 so this can be considered by the Board.

Considerations for the 2025/2026 budget include:

- taking up the rate peg increase of 3.8% for fees where this figure is the lowest rate increase in this region (Blayney);
- noting the decision by the Board to realise \$150K from internally restricted reserves to support the cyber security project;
- noting the Statement of Strategic Regional Priority (SSRP) will be finalised in November of this calendar year and changes to priorities will be funded in the budget;
- based on the pilot with Forbes Shire Council, growth in the service offering for the procurement function to include a “fee-for-service” procurement management service at a reasonable cost to members showing a conservative income stream of \$20K;
- inclusion of \$12,500 to support matching funding for energy projects;
- inclusion of grant funded projects for:
 - Disaster Readiness;
 - Joint Organisation Net Zero Acceleration Program; and
 - Water Loss Management.

Advocacy Plans

Every February the Board reviews its Advocacy Plans. These plans are used to inform submission, media, correspondence, ministerial briefings and other collateral.

Developed with the direction of the Portfolio Mayors, the following were adopted by the Board:

- [The Transport Advocacy Plan](#)
- [The Health and Ageing Advocacy Plan](#)
- [The Water Advocacy Plan](#)
- [The Regional Prosperity Advocacy Plan](#)
- [The Energy Advocacy Plan](#)



Picture 1 Example of advocacy collateral developed in 2022

Other key outputs adopted by the Board

Output	Description
Statement of Strategic Regional Priority Risk Management Plan	Undertaken internally, risks to the JO, region and Council are identified. All JO activities must give consideration to these risks and advice is provided to the Board in their quarterly meeting.
CNSWJO Social and Environmental Scan	Using an external provider, this report provides a snapshot of the region's data, opportunities and challenges. This advice informs forward strategy.
High level Destination Marketing Plan	Commissioned by the previous Board and undertaken externally this work informs the destination marketing being undertaken through the CNSWJO.
Leading Practice in Regional Development	At the request of the previous Board this work has been undertaken collaboratively between Central West Regional Development Australia (CWRDA) and the JO. RDA will take the lead in its implementation.
Draft MoU with SkillSet	CNSWJO has a growing number of MoUs and other instruments to facilitate collaboration. The most recent is with Skillset. Importantly, these MoUs identify initiatives to be undertaken collaboratively in the interest of Councils and communities in the CNSWJO region.
CNSWJO Regional Electric Vehicle Strategy - final	A support document for Councils and the JO in transitioning fleet to meet net zero carbon emissions targets.
EV Drive Day Event Report	A wrap-up report from the Electric Vehicle (EV) Drive Day held in Bathurst in December 2024.
New Councillor Event Final Report	<p>The Welcome Councillor event was held 28 November 2024. A report from the meeting made the following recommendations which will now be progressed as they have been adopted by the Board.</p> <ol style="list-style-type: none"> 1. provide advice back to peak agencies included in this report; 2. develop a CNSWJO induction report for incoming Councillors with advice drawn from the event; 3. receive advice on resourcing of: <ol style="list-style-type: none"> a. an informal network of Councillors; and b. specific support for Deputy Mayors; and 4. include advice from this report in its deliberations on forward programming for the Statement of Strategic Regional Priority and advocacy.

Advocacy Priorities leading into the federal election

The Board identified the following as priorities leading into the federal election.

1. Increase Financial Assistance Grants to at least 1% of Commonwealth tax revenue and add a one-time \$3 billion payment to address past underfunding.
2. Recognise Local Government in the Constitution.
3. Recognise Central NSW's strengths in agriculture, mining, renewable energy, and proximity to cities and ports with the "Made in Central NSW" initiative.
4. Provide support and compensation for regional communities during the energy and mining transition.

5. Empower regional communities to become more energy independent and resilient.
6. Ensure energy security for regional communities during the transition to renewable energy.
7. Improve road funding with a focus on betterment and resilience.
8. Develop a safe, reliable, and efficient transport network linking Central NSW to Sydney and beyond for both passengers and freight.
9. Create a strong multi-modal freight network.
10. Address health workforce shortages, exacerbated by housing shortages, with better collaboration between state and federal services.
11. Despite the various interventions and inquiries over decades, local government is still battling health and aged care workforce shortages, the more remote the greater the challenge.
12. Improve health services, as 94% of our communities prioritises this.
13. Leverage the region's water security work to develop a regional water supply pipeline grid in partnership with the NSW and Federal Governments.
14. Include Water Supply and Sewer Assets in State and Commonwealth Disaster Recovery Funding.
15. Ensure the Murray Darling Basin Plan considers the social and economic impacts on communities while meeting environmental targets, especially during droughts and natural disasters.
16. Review the Aboriginal and Torres Strait Islander Heritage Protection Act Section 10 process.

At the time of writing an event is being coordinated for 11 March which will include a session on federal priorities and meeting with candidates leading into the election. All Councillors in the region have been invited and the event is free to attend.

Further advocacy will be at the direction of the Mayors of the region under the leadership of the Chair, Cr Kevin Beatty, Mayor of Cabonne.

Priorities for the Joint Organisation for this term of Council

Similar to the Community Strategic Plan for Council, Joint Organisations must develop a Statement of Strategic Regional Priority. Under the auspices of the Mayors of the region, workshops have been held with new Councillors (28 November 2024), Executive Leadership Teams (31 October 2024) and the Board provided high level advice on priorities at the meeting in Oberon as follows. Staff will now pull together a program of work in support of this direction. Again, all feedback is welcomed.

80% of the JOs resources go to delivering operational support to Councils in helping with the financial sustainability challenge.

Priority One: Leveraging our reputation and strength in collaboration

- 1.1 Drive efficiencies and effectiveness saving Councils money
- 1.2 Build capacity and networks across our Councils and the Joint Organisation network



Picture 2 Feedback from a stakeholder session on Council operational challenges for members

- 1.3 Work well with other peak agencies
- 1.4 Engage with State and Federal Governments to get better advocacy outcomes for the region.

Priority Two: Regional prosperity through better connected infrastructure and services

- 2.1 Initiatives for sustainable growth population-in the context of locational preference factors
- 2.2 Optimise land use and regional development planning and implementation
- 2.3 Advocacy and initiatives on skills and housing shortages
- 2.4 Infrastructure prioritisation through the CNSWJO Matrix
- 2.5 Leveraging the region's endowments and opportunities
 - a. Activation precincts including Parkes SAP
 - b. Pattern of settlement; livability, proximity to capital cities and ports – this region is a solution for growth outside Sydney
 - c. Agriculture focusing on value-add
 - d. Renewable energy generation
 - e. Mining
 - f. Visitor economy
- 2.6 Biosecurity

Priority Three: Better infrastructure and services in health and ageing

- 3.1 addressing the need for more palliative care in region
- 3.2 addressing the mental health challenge
- 3.3 identifying pathways through the challenging health frameworks to deliver better outcomes for regional communities

Priority Four: Telecommunications

Priority Five: Regional Transport Improvements

- 5.1 Multi-modal transport connectivity planning and implementation including road, rail and air passenger and freight
- 5.2 Optimal road funding framework including for natural disasters
- 5.3 High quality, efficient and safer road and rail networks

Priority Six: Regional Water Security and Productive Water

- 6.1 Regional water network planning and implementation including best practice skills development
- 6.2 Productive water
- 6.3 Leveraging the region's leadership in water utilities
- 6.4 Human critical need particularly urban water

Priority Seven: Climate change adaptation and mitigation

- 7.1 Transition to a sustainable, secure, just and affordable energy future
 - a. Energy efficiency and emissions reduction
 - b. Distributed energy resources
 - c. Circular economy and waste
 - d. Environment and biodiversity
- 7.2 Adapting to a warming climate
 - a. Disaster risk reduction, response and recovery
 - b. Betterment and prioritisation of resilient infrastructure
 - c. Leading practice in region and across NSW



AWARDS

Central NSW Joint Organisation proudly took home awards in 4 categories for Division D (for JO, ROCs and collaborations). These included:

- Water Management for the Regional Water Loss Management Hub Project
- Towards Net Zero Emissions for the 52 Shades of Green: CNSWJO Net Zero Accelerator Program
- Climate Change Adaptation for the Regional Resilience Program for Disaster Risk Reduction, and
- Innovation in Planning, Policies and Decision Making for Transitioning Local Water Utility Strategy Planning into the IP&R Framework.



Image: Meredith Macpherson and Brendan Guiney from NSW Water Directorate



Image: Kate Barker and Gillian Hinchcliffe from NSW DCCFEW

CNSWJO was also the overall winner in the Water Management and the Towards Net Zero Emissions categories.



The UN Youth Summit

In line with direction from the Opt-in Advocacy Mayors, councils were asked to sponsor local school students to attend a United Nations (UN) Youth Summit in Bathurst on 26 March 2025. This sponsorship has different forms in different LGAs and council staff have been working closely with the Executive Officer in this regard. Promotion of this event was also recommended through a media release. A proforma report and media release were provided to members and are available on request.

UN Youth Australia is a youth-led organisation that brings young people, community and global leaders together to equip the next generation of young leaders with the skills and inspiration to create meaningful change. All activities are designed to prepare students to be informed, responsible, and engaged participants in their local and global communities.

They run a broad range of peer-to-peer interactive education programs that give young people a deep understanding of the social and political issues the world faces today. From Model United Nations debates, Workshops, and our Interactive Problem-Solving simulations, the programs foster ideas and innovation to support young people in solving global problems. For more information please go to [About Us – UN Youth Australia](#)

Charles Sturt University is hosting the Regional Youth Summit on Wednesday 26 March 2025 in Bathurst and the CNSWJO has committed up to \$5K to support catering and other costs.

Charles Sturt University Scholarship Program

Charles Sturt University has provided the 2024 report to CNSWJO on the progress and success of the medical scholarship program. The CNSWJO committed \$75,000 in the form of three \$25,000 scholarships paid to the students in instalments over the course of their study.

Feedback from the students has been very positive. This funding concludes at the end of this financial year and the Board will receive a report on the program's value in due course for consideration for inclusion in the SSRP.

"Coming into medicine, I was working full-time, and I've got two kids at home, so the financial responsibilities have been a lot. With this scholarship, I don't have to think about finances, and I don't have to work as much. I can split my time between my kids and my study. I am just so grateful."
– Ms Sarudzai (Saru) Mukonowatsauka

"Like many students, I have two part-time jobs and this scholarship means I can get rid of one of those and focus on doing well in my degree. I also have my own shorthorn cattle stud and it's taken me so long to build up a sizeable herd. This scholarship means I can hold onto my best females and I don't have to get rid of them because I am strapped for cash." – Miranda Eyb

"Having a scholarship gives you that boost of confidence, motivation and accountability to keep achieving within the course." – Heidi Annand

Submissions

The following submissions have been lodged over the past quarter. All have been at the request of members and/or as part of supporting the advocacy policy of the Board. All previous submissions can be viewed on the CNSWJO website at [Submissions](#)

1. [Central West Orana Strategic Regional Integrated Transport Plan – February 2025](#)
2. [Submission to the National Electricity Market \(NEM\) Review – Initial Consultation – February 2025](#)
3. [Submission to the Inquiry into the Impact of Renewable Energy Zones on Rural and Regional Communities in NSW – January 2025](#)
4. [Submission to the Discussion Paper on Review of Alternative Funding Models for Local Water Utilities – December 2024](#)
5. [Submission to the Independent Pricing and Regulatory Tribunal review of prices for the Water Administration Ministerial Corporation and WaterNSW – December 2024](#)
6. [Submission to the Inquiry into PFAS contamination in waterways and drinking water supplies – November 2024](#)
7. [Submission on the Councillor Conduct Framework Review – November 2024](#)

NSW Regional Consultation Guidelines

In September 2024 the [Regional Communities \(Consultation Standards\) Bill 2024](#) was passed. The object of this Bill is to provide that the consultation of regional communities by government bodies and agencies must be carried out in a proper and effective manner. The Bill calls for Guidelines to be developed. The Guidelines are based on advice from the International Association for Public Participation (IAP2) and have been informed by a Premier's Dept listening tour.

The draft Guide was provided for comment on 12 February with feedback sought until Monday 17 March via this web link: [Consultation with Regional Communities Guide](#).

CNSWJO will provide a response within existing policy calling for a fit-for-purpose approach and an accountability framework.

Value to Council

80% of CNSWJO resources are dedicated to providing its operational support program. For the 2023/2024 year this program delivered a return on investments of 9.3:1 for every dollar Council spends on its membership fees. This value is made up of grant income, monies saved through the CNSWJO procurement program and public relations value from its tourism marketing.


Noteworthy from this meeting is that the Board has created an Enduring Council Financial Sustainability Subcommittee to give consideration to forward programming of the JO build on the work currently undertaken.

The work the region does in writing submissions, media, supporting projects and project teams, developing collateral and providing opportunities for members in various forums to represent their views is not included in the above figure of 8.3:1 ROI. However, this value is reported quarterly to the Board. Please go to the CNSWJO website to review past [Board agendas](#) or to review last year's [Annual Statement](#).


This value is delivered primarily by the various operational teams across the region including the CNSWJO:

- General Managers' Advisory Committee
- Water Utilities' Alliance
- Transport Technical Committee
- Tourism Managers Group
- Planners' Group
- Human Resources Managers Group
- WHS/Risk Management Group
- Training, Learning and Development Group
- Net Zero Group
- Regional IT Group
- Building Surveyors Skills Shortages Working Group
- Disaster Risk Reduction Steering Committee
- Fleet Managers Group (new!)
- Integrated Planning and Reporting Group (new!)


Please find following some highlights from the various operational support programs taken from a recent newsletter. For the full newsletter please go to [CNSWJO Quarterly Newsletter - Edition 2 - February 2025](#)




The new Regional Chief Information Security Officer (CISO), Mr Jordan Weldenlley commenced with the CNSWJO on 10 February. Jordan will work with member councils on their strategic approach to cyber|security.




The NSW Reconstruction Authority is leading the development of the regional Disaster Adaptation Plans (DAPs) for Central NSW, with CNSWJO supporting council consultations through DRF R2 funding




Modern Slavery is a focus for the JO's procurement team who is working with member councils to provide resources and support for annual reporting requirements and to ensure the products and services procured by councils are not the product of modern slavery.




CNSWJO has trialled a new fee-for-service procurement offering. A report will be provided to the Board at their February meeting seeking approval for the expansion of CNSWJO's procurement service to support member councils.




CNSWJO has recently taken on a student from the University of Sydney's Major Industry Project Placement Scheme (MIPPS) project. Austin Caie will ground-truth the DCCEEW Water Conservation Cost-Benefit Guidelines CBA model in the inland regional NSW context with the aim to come up with a more robust analysis of the value of a megalitre of town water




Councils currently have access to a tool called Planwisely which provides access to a wealth of spatial data from TNSW and other state government agencies. Please reach out to Jen Webber for more info.




Did you know that the electricity that keeps the lights and aircon on in councils is procured collectively by CNSWJO across all member councils?




CNSWJO is closely monitoring the status of the PFAS situation and how it affects councils.




A new procurement process is underway for small market sites.




A submission was lodged to the *Inquiry into per and polyfluoroalkyl substances (PFAS) contamination in waterways and drinking water supplies*




Tourism highlight!




'The Golden Touch, a bank conversion in regional NSW deserves credit where its due' is a 1-page review of Sona Molong featured in 'Travel & Luxury', The Weekend Australian. The article also touched on other things to see, do and taste locally while on a stay at this new accommodation.




The EV Drive Day held in Bathurst on 4-5 December was a huge success. Click on the following link to read the [Event Report](#).



The Weekend Australian is a national newspaper insert with a reach of 677,000.



A New Councillor Welcome Event was hosted by CNSWJO in Orange in November 2024.




The purpose of the day was to welcome Councillors recently elected to the region by:

- providing demographic advice on the vital statistics of the region;
- introducing key regional peak agencies and their role especially in relation to councils;
- providing advice on the Joint Organisation; and
- seeking advice back from Councillors on what the Joint Organisation and peak agencies can do for them.

The event was attended by around 30 Councillors from across the region.

Return on Investment



9.4:1

9.3:1

Attachments

1. Draft Minutes of the CNSWJO Board meeting 27 February 2025
2. [Draft Statement of Budget and Revenue 2025/2026](#)

Attachment 1: Minutes of the Board meeting 27 February 2025 held in Oberon**Board members In Attendance***

Cr R Taylor	Bathurst Regional Council	Cr S Ring	Lithgow City Council
Cr B Reynolds	Blayney Shire Council	Cr A McKibbin	Oberon Council
Cr K Beatty	Cabonne Council	Cr T Mileto	Orange City Council
Cr P Smith	Cowra Council	Cr N Westcott	Parkes Shire Council
Cr P Miller, OAM	Forbes Shire Council	Cr P Best	Weddin Shire Council
Cr J Medcalf, OAM	Lachlan Shire Council		

Associate Member delegates and others attending

Ms D Sherley	Bathurst Regional Council	Mr J Gordon	RDACW
Mr M Dicker	Blayney Shire Council	Ms K Annis-Brown	OLG
Mr M Christensen	Cabonne Council	Ms G Collins	Premier's Dept
Mr P Devery	Cowra Shire Council	Ms J Bennett	CNSWJO
Mr R Jane	Forbes Shire Council	Ms M Macpherson	CNSWJO
Mr G Tory	Lachlan Shire Council	Ms K Barker	CNSWJO
Mr R Gurney	Lithgow City Council	Ms C Griffin	CNSWJO
Mr G Wallace	Oberon Council	Ms J Webber	CNSWJO
Mr D Waddell	Orange City Council	Mr D Reynolds	LGNSW
Cr B Fry	CTWA		

*Voting members in **bold**

Meeting opened at 10.00 am, Chaired by Cr K Beatty

12. Acknowledgement of Country**13. Apologies**

Cr C Coleman, Cr R Fagan, Mr S Loane OAM, Mr B Byrnes, Cr A Rawson, Mr C Harris, Mr K Boyd, Ms N Vu

Resolved	Cr P Miller / Cr J Medcalf
That the apologies for the Central NSW Joint Organisation Board meeting 27 February 2025 listed above be accepted.	

14. Conflicts of Interest

Resolved	Cr R Taylor / Cr A McKibbin
Cr B Fry re CSU	

15. Speakers

LGNSW President Phyllis Miller and Chief Executive David Reynolds
Workshop on the Statement of Strategic Regional Priorities and Federal Election Priorities

16. Minutes**6.a Noting of the Minutes of the CNSWJO GMAC Meeting held on 6 February 2025 in Bathurst**

Resolved	Cr B Reynolds / Cr T Mileto
That the Minutes of the CNSWJO GMAC Meeting held 6 February 2025 in Bathurst were noted.	

6.b Confirmation the Minutes of the CNSWJO Board Meeting held on 13 November 2024 in Sydney

Resolved	Cr P Smith / Cr N Westcott
That the Minutes of the CNSWJO Board Meeting held 13 November 2024 in Sydney were accepted.	

8. Business Arising from the Minutes - Matters in Progress

Resolved	Cr J Medcalf / Cr P Miller
That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested.	

9a Financial Report

Resolved	Cr P Miller / Cr P Smith
That the Board note the Financial Report.	

9b Budget considerations 2025/2026: The Draft 2025/2026 CNSWJO Statement of Budget and Revenue

Resolved	Cr P Miller / Cr R Taylor
<p>The Board note the Statement of Budget and Revenue Report and;</p> <ol style="list-style-type: none"> 1. adopt the draft Statement of Budget and Revenue and will place it on exhibition for 30 days; 2. note that the budget for 2025/2026 includes a fee rise of 3.8% and a surplus for the year of \$923; and 3. will provide advice in the Mayoral Board report regarding the Statement of Budget and Revenue seeking member feedback. 	

9c Advocacy Report

Resolved	Cr J Medcalf / Cr B Reynolds
<p>The Board note the Advocacy Report and</p> <ol style="list-style-type: none"> 1. note the progress of the Portfolio Mayors and the Opt in Advocacy Subcommittee; 2. will join the Country Mayors Association at \$1,237.50; 3. adopt the Advocacy Plans for Regional Development, Water, Transport, Energy and Health; 4. note a grant application by Skillset to progress the findings of the Spare Capacity in Housing Project and a reserve of \$20,000 for a potential co-contribution has been progressed between meetings under the hand of the Chair; 5. renew the Terms of Reference for the Charles Sturt University Policy Lab under the hand of the Chair; 6. approve and signed the Memorandum of Understanding with Skillset; 7. endorse the following submissions that have been lodged: <ol style="list-style-type: none"> a. Submission to the National Electricity Market (NEM) Review – Initial Consultation – February 2025; b. Submission to the Inquiry into the Impact of Renewable Energy Zones on Rural and Regional Communities in NSW – January 2025; c. Submission to the Discussion Paper on Review of Alternative Funding Models for Local Water Utilities – December 2024; d. Submission to the Independent Pricing and Regulatory Tribunal review of prices for the Water Administration Ministerial Corporation and WaterNSW – December 2024; e. Submission to the Inquiry into PFAS contamination in waterways and drinking water supplies – November 2024; 8. note that policy on submission writing is under development with a view to reducing resourcing; 9. that the advocacy priorities leading into the Federal election be: <ol style="list-style-type: none"> a. Increase Financial Assistance Grants to at least 1% of Commonwealth tax revenue and add a one-time \$3 billion payment to address past underfunding. b. Recognise Local Government in the Constitution. c. Recognise Central NSW's strengths in agriculture, mining, renewable energy, and proximity to cities and ports with the "Made in Central NSW" initiative. 	

<ul style="list-style-type: none"> d. Provide support and compensation for regional communities during the energy and mining transition. e. Empower regional communities to become more energy independent and resilient. f. Ensure energy security for regional communities during the transition to renewable energy. g. Improve road funding with a focus on betterment and resilience. h. Develop a safe, reliable, and efficient transport network linking Central NSW to Sydney and beyond for both passengers and freight. i. Create a strong multi-modal freight network. j. Address health workforce shortages, exacerbated by housing shortages, with better collaboration between state and federal services. k. Despite the various interventions and inquiries over decades, local government is still battling health and aged care workforce shortages, the more remote the greater the challenge; l. Improve health services, as 94% of our communities prioritises this. m. Leverage the region's water security work to develop a regional water supply pipeline grid in partnership with the NSW and Federal Governments. n. Include Water Supply and Sewer Assets in State and Commonwealth Disaster Recovery Funding. o. Ensure the Murray Darling Basin Plan considers the social and economic impacts on communities while meeting environmental targets, especially during droughts and natural disasters; p. Review the Aboriginal and Torres Strait Islander Heritage Protection Act Section 10 process; and
<p>10. that Cr R Taylor be the replacement for the Charles Sturt University Policy Lab Steering Committee.</p>

9d Statement of Strategic Priority Review Progress Report

Resolved	Cr A McKibbin / Cr T Mileto
<p>The Board note the Statement of Strategic Regional Priority (SSRP) Review Progress Report and;</p> <ul style="list-style-type: none"> 1. adopt the Terms of Reference for the Enduring Council Financial Sustainability Sub-Committee; 2. adopt the SSRP Risk Management Plan; and 3. adopt the Social and Environmental Scan for the SSRP. 	

Advice from Prioritisation Workshop:

Priority One: Leveraging our reputation and strength in collaboration

- 1.1 Drive efficiencies and effectiveness saving Councils money
- 1.2 Build capacity and networks across our Councils and the Joint Organisation network
- 1.3 Work well with other peak agencies
- 1.4 Engage with State and Federal Governments to get better advocacy outcomes for the region.

Priority Two: Regional prosperity through better connected infrastructure and services

- 2.1 Initiatives for sustainable growth population-in the context of locational preference factors
- 2.2 Optimise land use and regional development planning and implementation
- 2.3 Advocacy and initiatives on skills and housing shortages
- 2.4 Infrastructure prioritisation through the CNSWJO Matrix
- 2.5 Leveraging the region's endowments and opportunities
 - a. Activation precincts including Parkes SAP
 - b. Pattern of settlement; livability, proximity to capital cities and ports – this region is a solution for growth outside Sydney
 - c. Agriculture focusing on value-add
 - d. Renewable energy generation
 - e. Mining

f. Visitor economy

2.6 Biosecurity

Priority Three: Better infrastructure and services in health and ageing with including

3.1 addressing the need for more palliative care in region

3.2 addressing the mental health challenge

3.3 identifying pathways through the challenging health frameworks to deliver better outcomes for regional communities

Priority Four: Telecommunications

Priority Five: Regional Transport Improvements

5.1 Multi-modal transport connectivity planning and implementation including road, rail and air passenger and freight

5.2 Optimal road funding framework including for natural disasters

5.3 High quality, efficient and safer road and rail networks

Priority Six: Regional Water Security and Productive Water

6.1 Regional water network planning and implementation including best practice skills development

6.2 Productive water

6.3 Leveraging the region's leadership in water utilities

6.4 Human critical need particularly urban water

Priority Seven: Climate change adaptation and mitigation

7.1 Transition to a sustainable, secure, just and affordable energy future

a. Energy efficiency and emissions reduction

b. Distributed energy resources

c. Circular economy and waste

d. Environment and biodiversity

7.2 Adapting to a warming climate

a. Disaster risk reduction, response and recovery

b. Betterment and prioritisation of resilient infrastructure

c. Leading practice in region and across NSW

9e Procurement Report

Resolved	Cr P Miller / Cr A McKibbin
The Board note the Procurement Report and;	
1. approve the expansion of the CNSWJO regional procurement service offering, which will provide member councils with a fee for service model to utilise if and when required; and	
2. approve the updates to the procurement plan.	

9f Regional Resilience Program

Resolved	Cr B Reynolds / Cr P Best
The Board note the Regional Resilience Program report and;	
1. acknowledge the success of the disaster risk reduction program, recognised at the LGNSW Excellence in the Environment Awards in the climate change adaptation category;	
2. note that the NSW Reconstruction Authority is leading the development of the regional Disaster Adaptation Plan, which verbal advice anticipates five years to complete;	
3. acknowledge that funding negotiations for the Disaster Ready Fund Round 2 Integrated Preparedness project are ongoing and over a longer period than anticipated; and	
4. note the proposed interim local Disaster Adaptation Plan solution; and	
5. approve the application for Disaster Ready Fund Round 3 funding acknowledging that the Disaster Adaptation Plan solution mentioned above at No. 4 will be included in the submission.	

9g Regional Transport Report

Resolved	Cr J Medcalf / Cr P Smith
The Board note the Transport Report and;	
1. adopt the Integrity Testing Regional Report for the Fixing Country Bridges project noting that the Transport Technical Committee will take carriage of this moving forward;	
2. note the inclusion of a regional freight strategy, mapping tool, and Matrix projects through the Disaster Ready Fund Round 3 grant application;	
3. note that a submission to the Central West and Orana Strategic Regional Integrated Transport Plan will be lodged in line with advice provided in the Advocacy Plan; and	
4. commend to members that they, and their communities, provide feedback into the Strategic Regional Integrated Transport Plan.	

9h Regional Water Report

Resolved	Cr R Taylor / Cr P Smith
The Board note the Regional Water Report and;	
1. acknowledge the recognition received at the LGNSW Excellence in the Environment Awards for both the Integrated Planning and Reporting Framework and the Water Loss Management Hub;	
2. note the successful application for funding of \$500k from the Department of Climate Change Energy the Environment Water for a Central NSW Joint Organisation-led cross-JO approach to Water Loss Management;	
3. note work through the University of Sydney Major Industry Project Placement Scheme to ground truth the State Government's water conservation cost-benefit guidelines for inland regional NSW;	
4. note the Central NSW Joint Organisation representation on the Western NSW Local Water Utility Reform Council Reference Group;	
5. invite Ms Kristanne Andersen, Director, Regional Water Strategies to speak to the Board on the Governance and Implementation of the Regional Water Strategies;	
6. correspondence be sent to the NSW Minister for Water, expressing concerns about the lack of tangible solutions in the Lachlan Regional Water Strategy; and	
7. continue to advocate to the Department of Climate Change Energy the Environment Water for:	
a. independent review or oversight of the Town Water Risk Reduction Program phase 2 and the Regulatory and Assurance Framework; and	
b. support for the formation of Stakeholder Advisory Panels to co-design with the Local Water Utility sector any solutions based on the NSW Productivity Commission's recommendations.	

9i Regional Energy Program Report

Resolved	Cr P Miller / Cr A McKibbin
The Board note the Regional Energy Program Report and	
1. note the recognition of the CNSWJO net zero program received at the LGNSW Excellence in the Environment Awards by being the winner of Division D and the Overall Winner for the Towards Net Zero category;	
2. endorse the JONZA Round 2 mid-term report;	
3. endorse the final Regional Fleet Transition Strategy, noting the targets have been reduced in line with council feedback; and	
4. endorse the EV Drive Day Event Report.	

9j Quarterly Review of the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2022-2025

Resolved	Cr B Reynolds / Cr R Taylor
The Board note the Quarterly Review of the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2022-2025 and;	
1. adopt the report from the Welcome Councillors Event November 2024 including the following recommendations:	
a. provide advice back to peak agencies included in this report;	

- b. develop a CNSWJO induction report for incoming Councillors with advice drawn from the event;
- c. receive advice on resourcing of:
 - i. an informal network of Councillors; and
 - ii. specific support for Deputy Mayors; and
- d. include advice from this report in its deliberations on forward programming for the Statement of Strategic Regional Priority and advocacy;
2. adopt the Leading Practice in Regional Development Report co-authored by Regional Development Australia Central West (RDACW) and CNSWJO and seek support from RDACW in coordinating the structural arrangements needed to progress this initiative;
3. adopt the Terms of Reference for the Destination Marketing Subcommittee;
4. note the Board the High-Level Destination Marketing Plan for the region and seek advice from the Portfolio Mayors for Regional Prosperity on its recommendations;
5. note that a review of the medical scholarships through Charles Sturt University will inform the Statement of Strategic Regional Priority; and
6. update the CNSWJO Quarterly Risks Reporting in line with the Risk Management Plan adopted at this meeting.

9k RDA Central West Report

Resolved	Cr J Medcalf / Cr R Taylor
The Board note the Report provided by Regional Development Australia Central West.	

10. Updates from

Regional Development Australia Central West – Mr J Gordon

- Circular Economy conference in Sept 2025

The Premier’s Department – Ms G Collins

- Emphasis on youth crime, housing, renewable energy transition.
- RLE planning – continue inter-Govt collaboration.
- SSRP workshop to align priorities with state agencies – April TBC
- Consultation Bill – acknowledge member council participation in the consultation. 42 stakeholders attended. Additional comments through YourSay link or direct to Ms Collins.

The Office of Local Government – Ms Katrina Annis-Brown

- Apprentices and trainees “Fresh Start” program – resources on OLG Council portal.
- Responsible pet ownership – resources available in portal. Feedback on discussion paper by 4 May.
- Roads Act review by TfNSW. Issues paper released. Survey open until 28 March. TfNSW website.
- Open Streets Program. TfNSW launched next round of funding in early Feb. 3 years’ funding available. Up to \$350k funding. Applications close 14 March.
- Women’s in LG scholarship – leadership program. Registrations of interest close 28 March.
- Social cohesion grant. \$50-150k grants. Applications close 28 March. Cr Fry asked if there was an opportunity to look at Social Media.

11. Late Reports

Nil.

12. Matters raised by Members

Blayney – high court appeal likely re ATSIHP Section 10 re Dungeon Road.
Oberon – CSU Engineering Cadets regional approach.

13. Speakers to the next meeting

Ms Kate Lorimer-Ward from Local Land Services
Mr Ash Albury from Energy Co
Ms Kristanne Andersen from Regional Water Strategies
Professor Joseph Drew, University of Newcastle – to invite to a meeting later in the year.

14. Dates for the next meeting

29 May in Orange
13 and 14 August in Canberra

Meeting closed at 12.58pm.

Page 7 is the last page of the Central NSW Joint Organisation Board meeting minutes of meeting of 27 February 2025 held in Oberon.

15) CANOBOLAS ZONE NSW RURAL FIRE SERVICE BUSH FIRE LIAISON COMMITTEE DELEGATE REPORT

Department: Executive Services

Author: Councillor Reynolds

CSP Link: 5. Protect Our Natural Environment

File No: ES.ME.2

Recommendation:

That Council receive and note the Canobolas Zone NSW Rural Fire Service Bush Fire Liaison Committee delegate report.

Reason for Report:

To provide Councillors with an update on the Canobolas Zone NSW Rural Fire Service Bush Fire Liaison Committee.

Report:

Maintenance and Repairs Financial Report

Canobolas RFS expenditure to date for the FY 2024/25 detailing the expenditure up to 5 March 2025. The Canobolas tracking register shows an expenditure in the order of almost \$465,174 from a set budget of \$600,000 with funds available at \$134,825. With the annual servicing and roadworthy inspections of the fire fighting fleet completed, the major costs for the remainder of the FY will be fuel costs, electricity charges and any fleet repairs or breakdowns. We have high confidence of remaining within budget this financial year in terms of M&R expenditure.

Brigade Stations Upgrades

Blayney 4B station now complete. The Canobolas Zone is examining a brigade station in the Panuara area. In the 25-26 financial year to Zone will examine station sites in the Panuara area. If a suitable site is located, then planning will be undertaken for design and construction.

Shovel Ready Projects

At this time of year projects across the State that won't be finished by the EoFY can have funding reallocated across the District where approved projects are ready to go and can be completed by June 30. Canobolas has indicated that around \$400k of the Eugowra station funding will not be expended by EoFY and we have submitted a shovel ready projects list that includes infrastructure works at Brigade Stations to the value of \$408,804. One of the shovel ready projects is a signage upgrade of the Mandurama Rural Fire Station.

Roadside Hazard Reduction

A total of \$201,243 was provided to the four Councils of the Canobolas Zone for this FY from a bid of \$383,310.

In 2025/26 the roadside funding may be available for approved roads within the BFRMP, however, these funds are also applied to Interface Hazard Reduction proposals and of late such works have taken precedence with regard to the direct protection of properties.

Fleet & Equipment Report

This is an update on the Blayney RFS fleet.

Mandurama 7 has been replaced by a new SC Cat 7 replacing a Mitsubishi Canter which will be disposed of.

Neville 7 has been replaced by a New SC Cat 7 which has replaced a Mitsubishi Canter, which will be transferred to support.

Panuara1A tanker has undergone refurbish upgrades that will see the safety equipment, lighting and signage bought up to the latest spec. Panuara1A is expected back in service shortly.

Panuara 4A, a Mitsubishi Canter is expected to be replaced shortly.

Operational Services Report

The Fire Season commenced across Canobolas Zone on October 1 2024 and thus far its been busy but routine. The available fire fuel across the Zone is relatively high, particularly roadside grasses and at this time of year heavy stubble remains in cereal cropping areas. Generally stock levels have been sound in most grazing areas and this provides a mosaic of fuel loads across many part of the Zone.

Since 1 July 2024 Canobolas Brigades have attend a total of 444 incidents (correct 6 March 25), made up of 136 Bush & Grass and 79 MVA's. This is slightly less than last years total of 470 incidents for the same time last year.

Incident Type	Western	Total
Assist Other Agencies	26	26
Bush/Grass Fires	136	136
Flood	1	1
HR / Pile Burns	38	38
Investigation	52	52
Motor Vehicle Accidents	79	79
Motor Vehicle fires	28	28
Other Incidents	58	58
Refuse Fires	8	8
Rescue	1	1
Spillage	8	8
Structural fires	9	9
Total	444	444

The burnt area total for the period is just 126ha with the largest fire being Nanami Lane Cargo where a fire burnt 35ha. This is an outstanding result where a sound planning and routine preparation coupled with the rapid and heavy weighted response of appropriate resources provides a positive result in the area burnt, losses suffered and shorter duration of incidents across our jurisdiction.

The average turnout time (1July 24 to 6March 25) for response is 5.6 minutes with an average travel time of 10.2 minutes, whilst the average incident duration is 44.6 minutes.

Hazard Reduction Reports

Hazard Reduction burning will likely commence in the next week or two subject to rainfall being sufficient enough to lift Fuel Moisture Content within the target scrublands. There are no proposed Hazard Reduction Burns in the Blayney Shire by the RFS this coming autumn.

Enclosures (following report)

Nil

Attachments (separate document)

Nil